



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**DIVISION MEMORANDUM**

CID-2023-511

To : Public Schools District Supervisors  
 Elementary and Secondary Public-School Heads  
 EPS- GSP Division Focal

Subject: CAMP STAFF

Date : November 28, 2023

In connection to the 42<sup>nd</sup> Council -Wide Camp on November 30-December 1-3, 2023, at Don Mariano Marcos Elementary School, Digos Oriental District, the following teachers are requested to serve as Camp Staff in the said event to wit:

Name of Teachers	Functions	School
Ellen M. Almerol	Leader attached to Sub-Camp Traveler	DICNHS
Stella Nesh B. Lumawag	Sub-Camp Traveler PC	Senior Scout-CJC
Gemma P. Salanga	Central Hostess	SDO
Rikka Joy A. Sarcauga	Sub-Camp Hostess to delegations	DMMES
Judith A. Abellon	Camp Security Coordinator	RMCES
Venus A. Babalcon	Sub-Camp Explorer BM	San Miguel E/S
Kristine S. Pabroa	Canteen Staff	Matti E/S

The camp staff are requested to be at the campsite at exactly 4:00 o' clock in the afternoon on November 29, 2023, for the staff meeting.

Their participation as camp staff must be compliant with the No-disruption-of classes policy stipulated in DepEd Order No. 9, s. 2005 titled "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".

Immediate dissemination of this Memorandum is desired.

For and in the absence of the  
 Schools Division Superintendent

**BASILIO P. MANA-AY, JR., CESO VI**  
 Asst. Schools Division Superintendent  
 Officer-in-Charge

DepEd Schools Division of Digos City  
 RECORDS SECTION  
**RELEASED**  
 DATE: NOV 30 2023 TIME: 7:15 PM  
 BY: [Signature]

gps





**GIRL SCOUTS OF THE PHILIPPINES**  
 Eastern Mindanao Region  
 Davao del Sur Girl Scout Council

November 25, 2023

DR. MELANIE P. ESTACIO, CESO VI  
 Schools Division Superintendent  
 Digos City Division

112857  
 7:08  
 28 NOV 2023

Dear Dr. Estacio:

In connection with the 42<sup>nd</sup> Council-wide Camp on November 30-December 1-3, 2023, at Don Mariano Marcos Elem. School, Digos Oriental District, may we request the following Troop Leaders from your Division to serve as Camp Staff on the said event to wit :

- |                                   |  |
|-----------------------------------|--|
| 1. Mrs. Ellen M. Almerol          | - Leader attached to Sub-Camp Traveler |
| 2. Cdt. GS Stella Nesh B. Lumawag | - Sub-Camp Traveler PC                 |
| 3. Mrs. Gemma P. Salanga          | - Central Hostess                      |
| 4. Mrs. Rikka Joy A. Sarcauga     | - Sub-Camp Hostess to delegations      |
| 5. Miss Judith A. Abellon         | - Camp Security Coordinator            |
| 6. Mrs. Venus A. Babalcon         | - Sub-Camp Explorer BM                 |
| 7. Mrs. Kristine S. Pabroa        | - Canteen Staff                        |

Furthermore, may we request that they will be at the campsite at exactly 4:00 o'clock in the afternoon on November 29, 2023, for a meeting.

Anticipating your favorable approval of the herein request.

Thank you very much.

Very truly yours,

**REMIGIA C. SUMATRA**  
 Council Executive

**JUDGE CARMELITA S. DAVIN**  
 Council President

Approved :

**DR. MELANIE P. ESTACIO, CESO VI**  
 School Division Superintendent  
 Digos City Division



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Eastern Mindanao Region  
Davao del Sur Girl Scout Council

November 25, 2023

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Schools Division Superintendent  
Digos City Division

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