



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023-523

To : Assistant Schools Division Superintendent  
Sollie B. Oliver, JD, MATE - Chief ES-SGOD  
Beverly S. Daugdaug - Chief ES-CID  
Section and Unit Heads  
PRME Personnel  
Program Holders

Subject : **THIRD QUARTER OF FY 2023 REGIONAL MONITORING,  
EVALUATION AND ADJUSTMENT - PROGRAM IMPLEMENTATION  
REVIEW**

Date : November 10, 2023

Pursuant to DepEd Memorandum OUA-OUT-0 11023-010 which announces the adoption of Microsoft 365 starting February 01, 2023, the Regional Office through the Quality Assurance Division informs the field of the amended schedule of the 3<sup>rd</sup> Quarter RMEA-PIR due to system adjustments.

Moreover, instead of the usual online presentation of reports, the 3<sup>rd</sup> Quarter RMEA-PIR shall be done through document review with the same process of accomplishing the POA Tool by the assigned process observers. Please refer to the enclosed Regional Memorandum - QAD No. 072, s.2023, dated November 6, 2023, with the same title above, for the schedule and process details, the list of the Process Observers and a copy of the Tool.

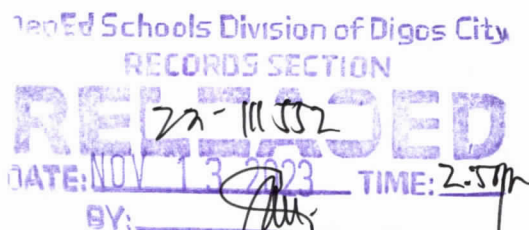
A MEA Post Conference is also scheduled on November 28, 2023 at Durian Hall, DepEd Region XI.

All other provisions of RM QAD 2023-020 regarding RMEA-PIR schedules and activities for FY 2023, remain in effect.

For guidance and compliance for all concerned.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Enclosed: As stated.  
SGOD/smm&e/cuy



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396





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DepEd Schools Division Office - Davao City  
 21-15322

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**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
 QAD-2023-072

To : Assistant Regional Director  
 Schools Division Superintendents  
 Assistant Schools Division Superintendents

Subject: THIRD QUARTER OF FY 2023 REGIONAL MONITORING,  
 EVALUATION AND ADJUSTMENT - PROGRAM IMPLEMENTATION  
 REVIEW

Date : November 6, 2023

In compliance with DepEd Memorandum OUA-OUT-0 11023-010, informing the field on the adoption of Microsoft 365 starting February 1, 2023, this Regional Office through the Quality Assurance Division (QAD) announces the hereunder amended schedule of the 3<sup>rd</sup> Quarter RMEA-PIR due to system adjustments.

Dates	Activities	Mechanism	Output
November 9, 2023	Preparatory Meeting via Google Meet at 1:00-3:00 PM  Meeting Code: bzo-owzn-kfb	Online <i>Participants:</i> MEA-PIR Focal Persons (RO and SDOs)	Minutes of the Meeting
November 14-15, 2023	Conduct of DMEA-PIR including Adjustments of Plans	Document Review	Accomplished MEA-PIR report for 3 <sup>rd</sup> Quarter of FY 2023  Accomplished MEA-PIR POA Tool by the identified process observers (within the SDO)
November 16-17, 2023	Conduct of Regional Office FDs MEA-PIR including Adjustment of Plans	Document Review	Accomplished MEA-PIR report for 3 <sup>rd</sup> Quarter of FY 2023  Accomplished MEA-PIR POA Tool by the identified process observers (within RO)
November 21, 2023	Submission of the reviewed RO-FDMEA & DMEA-PIR Reports	Online Submission	Accomplished MEA-PIR report and POA Tool



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	and accomplished MEA-PIR POA Tool	MEA-PIR POA Tool will be submitted through this email address: <a href="mailto:roxiqadddl@gmail.com">roxiqadddl@gmail.com</a>	
November 23-24, 2023	Conduct of Regional MEA-PIR (RO-FDs and SDOs)	Document Review	Accomplished MEA-PIR report for 3 <sup>rd</sup> Quarter of FY 2023 (reviewed report)  Accomplished MEA-PIR POA Tool by the identified process observers (within RO)
November 28, 2023	MEA Post Conference	Face-to-Face at Durian Hall, DepEd RO XI	Minutes of the Meeting

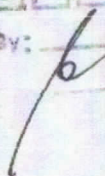
All other provisions of Regional Memorandum QAD-2023-020, re: Monitoring, Evaluation and Adjustment-Program Implementation Review (MEA-PIR) schedules and activities for FY 2023 dated March 17, 2023 remain in effect.

Enclosed are the identified MEA-PIR process observers for the third quarter of Fiscal Year 2023 and copy of the Process Observation Analysis (POA) Tool for document review.

For information and guidance of the concerned.

**ALLAN G. FERNANZO**  
 Director IV

DEPARTMENT OF EDUCATION - DAVAO REGION  
 RECORDS SECTION  
**RELEASED**

By:  Date: Nov. 08, 2023

ROQ5/ddl



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Enclosure 1

**3<sup>rd</sup> Quarter, FY 2023 Regional Monitoring, Evaluation and Adjustment -  
 Program Implementation Review (MEA-PIR) RO-FDs**  
 November 16-17, 2023

<b>Document Review In-charge</b>		
<b>Functional Division</b>	<b>Chief Education Supervisor/Focal Person</b>	<b>Process Observers (POs)</b>
<b>Finance Division</b>	<b>Loradel L. Baricaua</b>	<b>Roy T. Enriquez, Chief, AD</b>
<b>Education Support Services Division</b>	<b>Warlito E. Hua</b>	<b>Mary Jeanne B. Aldeguer, Chief, CLMD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Policy Planning and Research Division</b>	<b>Marilyn B. Madrazo</b>	<b>Danilo M. Dohinog, EPS, CLMD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Field Technical Assistance Division</b>	<b>Aris B. Juanillo</b>	<b>John Arnel Villacorte, PDO II, ESSD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Human Resource and Development Division-NEAP</b>	<b>Nelma Lyn R. Barnija</b>	<b>Janice T. Gamalong, SAO, AD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Curriculum and Learning Management Division</b>	<b>Mary Jeanne B. Aldeguer</b>	<b>Roy T. Enriquez, Chief, AD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Quality Assurance Division</b>	<b>Jeniellito S. Atillo</b>	<b>Isidra B. Despi, EPS, HRDD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Administrative Division</b>	<b>Roy T. Enriquez</b>	<b>Danilo M. Dohinog, EPS, CLMD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>
<b>Office of the Regional Director</b>	<b>Gemima V. Galang</b>	<b>Janice T. Gamalong, SAO, AD</b>  <b>Loradel L. Baricaua, Chief, FD</b> <b>Katherine I. Datoy, SAO, FD</b>



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Enclosure 2

**3<sup>rd</sup> Quarter, FY 2023 Regional Monitoring, Evaluation and Adjustment -  
Program Implementation Review (MEA-PIR) RO-FDs-SDOs**  
November 23-24, 2023

<b>Document Review In-charge</b>		
<b>Schools Division Office (SDO)</b>	<b>Schools Division Superintendent</b>	<b>Process Observers (POs)</b>
<b>Davao Occidental</b>	<b>Rommel R. Jandayan,</b> CESO VI	<b>Cristy C. Epe,</b> CESO V SDS, Davao de Oro  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Tagum City</b>	<b>Alona C. Uy,</b> CESO V	<b>Lorenzo A. Mendoza,</b> CESO V SDS, Davao del Sur  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Mati City</b>	<b>Winnie E. Batoon,</b> CESO VI	<b>Danilo M. Dohinog,</b> EPS, CLMD  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Digos City</b>	<b>Melanie P. Estacio,</b> CESO VI	<b>Ronnie S. Mercado,</b> EPS, FTAD  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Davao del Norte</b>	<b>Reynaldo B. Mellorida,</b> CESO V	<b>Janice T. Gamalong,</b> SAO, AD  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Davao de Oro</b>	<b>Cristy C. Epe,</b> CESO V	<b>Warlito E. Hua,</b> Chief, ESSD  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Davao City</b>	<b>Reynante A. Solitario,</b> CESO VI	<b>Engr. Alim Maguindanao,</b> PDO IV, ESSD  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD



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<b>Document Review In-charge</b>		
<b>Schools Division Office (SDO)</b>	<b>Schools Division Superintendent</b>	<b>Process Observers (POs)</b>
<b>Panabo City</b>	<b>Jinky B. Firman,</b> CESO VI	<b>Maria Gina T. Flores,</b> CID Chief, Mati City  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Davao del Sur</b>	<b>Lorenzo E. Mendoza,</b> CESO V	<b>Edward Amoguis,</b> CID Chief, Davao Del Norte  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>Davao Oriental</b>	<b>Josephine L. Fadul,</b> CESO V	<b>Reynaldo Mellorida,</b> CESO V SDS, Davao del Norte  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD
<b>IGACOS</b>	<b>Nelson C. Lopez,</b> CESO V	<b>Josefina B. Palaca,</b> SGOD Chief, Tagum City  <b>Loradel L. Baricaua,</b> Chief, FD <b>Katherine I. Datoy,</b> SAO, FD



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Enclosure 3

MEA-PIR

**PROCESS OBSERVATION ANALYSIS (POA) TOOL**

Presenter \_\_\_\_\_ Date \_\_\_\_\_  
SDO \_\_\_\_\_

Indicators	Response Options			Unique Features
	Yes	No	Remarks	
<b>1. Format and Technology used is:</b>				
Online Google Sheet				
standard dashboard				
standard templates				
Font size is readable				
<b>2. Timeliness (Time-bound)</b>				
<b>3. Content</b>				
organized				
comprehensive				
Data-driven				
substantial				
<b>4. Accomplishments</b>				
Utilization of the previous Quarter's MEA data				
Processing on the status and closure of the Previous Quarter's CIGPs (Commitment)				
Activities that generate gains are aligned with the Performance Indicators and not under-targeted.				
Physical and financial accomplishments are based on the planned targets.				
Value-added outputs, innovations/best practices are well established and go beyond office duties/functions.				
Reasons for gains and gaps are clearly stated.				
Alignment of goals, physical and financial targets with the plan				
<b>FINANCIAL ACCOMPLISHMENTS</b>				
Consistency of the Financial data				
Financial Accomplishment in the MEA-PIR must tally against the budget report				



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**Additional Comments and Feedback**

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**Process Observer**  
(Signature over Printed Name)



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