

### Republic of the Philippines

## Department of Education

DIGOS CITY DIVISION

#### Office of the Schools Division Superintendent

#### **DIVISION MEMORANDUM**

SGOD-2023- 528

To

JAYZON T. CARDINES

Project Development Officer II

Subject:

PARTICIPATION ON THE 2023 ON THE 2023 NATIONAL CLIMATE

CHANGE CONFERENCE AND THE 2023 NATIONAL DRRM YEAR-

END EVALUATION AND PLANNING WORKSHOP

Date

November 13, 2023

In reference to the Regional Memorandum ESSD-2023-464 dated November 08, 2023 from Regional Director Allan G. Farnazo Director IV, you are hereby requested to participate in the "2023 National Climate Change Conference and The 2023 National DRRM Year-End Evaluation and Planning Workshop" from November 20-24, 2023 at Development Academy of the Philippines, Tagaytay City.

Board and lodging, supplies and materials shall be charged against DRRMS-CO funds while traveling and other incidental expenses will be chargeable to respective local funds and DRRM Downloaded Funds subject to the usual accounting and auditing rules and regulations.

For information and compliance.

MELANJÉ P ESTACIO

Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

RECORDS SECTION

221-11/394

DATE: NOT 14 22 TIME:

Enclosed: As stated. SGOD/DRRM/jtc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002) Telephone Nos.: (082) 553-8375; (082) 553-8396

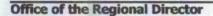
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Republic of the Philippines

# Department of Education

**DAVAO REGION** 



REGIONAL MEMORANDUM ESSD-2023-464

To

Schools Division Superintendents

Subject:

CONDUCT OF THE 2023 NATIONAL CLIMATE CHANGE CONFERENCE AND THE 2023 NATIONAL DRRM YEAR-END

**EVALUATION AND PLANNING WORKSHOP** 

Date :

November 8, 2023

Enclosed is Memorandum (OUOPS No. 2023-04-10050) dated October 26, 2023, entitled "Conduct of the 2023 National Climate Change and Conference and the 2023 National DRRM Year-end Evaluation and Planning Workshop" on November 20-24, 2023, at Development Academy of the Philippines, Tagaytay City.

In line with this, it is hereby requested that the Regional and Division DRRM Coordinators will attend the activity.

Board and lodging, supplies and materials shall be charged against DRRMS-CO funds while traveling and other incidental expenses will be chargeable to respective local DRRM Downloaded funds subject to the usual accounting and auditing rules and regulations.

nov. 08, 2023

Immediate dissemination of this Memorandum is desired.

PEPARTMENT OF EDUCATION IN

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ALLAN G. FARMAZO

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