



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-574

To : Assistant Schools Division Superintendent
Chief Education Supervisors – (CID&SGOD)
Public Schools District Supervisors
All School Heads
School DRRM Coordinators
Concerned SDO Personnel

Subject : CONDUCT OF SCHOOL ENHANCEMENT OF CONTINGENCY PLAN
AMIDST COVID-19

Date : November 13, 2023

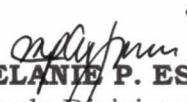
In reference to the Republic Act 10121 or the “*Philippine Disaster Risk Reduction and Management Act of 2010*”, Contingency Planning is a management process that analyzes specific potential events or emerging situation that might threaten society or the environment and establish arrangement in advance to enable timely, and appropriate response to such events and situation.

This hereby inform the field that there will be a **Conduct of School Enhancement of Contingency Plan Amidst Covid-19 on November 25, 2023 Saturday** at a venue to be announced later.

The objective of this plan is to enhance a comprehensive contingency plan that will help our organization navigate through the challenges posed by COVID-19. The plan will aim to identify potential risks and develop strategies to mitigate them, ensuring that our operation can continue even in the face of uncertainty.

Traveling expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and procedures. Further, service rendered during the activity shall be subject to the grant of service credits and/or Compensatory Overtime Credit (COC) as the case may be per DO No. 53, s. 2003 and CSC & DBM Joint Circular No. 2, s. 2004 respectively.

For your information, guidance and compliance.


MELANIE P. ESTACIO

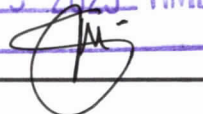
Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

DepEd Schools Division Office - Digos City
RECORDS SECTION

RELEASED
29-112089

DATE: NOV 15 2023 TIME: 9:00 ~

BY: 

Enclosed: As stated.
SGOD/DRRM/jtc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
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Office of the Schools Division Superintendent

List of Participants

No.	Name	School/Office
1	Janeth A. Grande	Pedro Basalan ES
2	Roldan D. Depalubos	Don Mariano Marcos ES
3	Rene L. Eran	Rizal Central ES
4	Joje S. Costañon	Colorado ES
5	Allen Joy P. Aguirre	Soong NHS
6	Alicia Arnado	Jolencio R. Alberca ES
7	Mark Stephen G. Bohol	Igpit ES
8	Jupaloyd S. Arellano	Ruparan ES
9	Dennis B. Camanzo	Digos City NHS
10	Felden Charity M. Manuales	Kibanban ES
11	Joy Marimar T. Juban	Aplaya NHS
12	Admiral A. Biongan	Senior High School of Digos City
13	Arnold C. Selgas	Lungag ES
14	Vina E. Aguilar	Ramon Magsaysay CES
15	Joy G. Zamora	Matti ES
16	Vanessa E. Ajado	Mahayahay ES
17	Maria Pamela C. Llameg	San Miguel ES
18	Shyrell Mae O. Warnakulasuriya	Dawis ES
19	Leslie Love P. Grande	Arcaflor Maniapao ES
20	Vinnis Joy Albarracin	Goma NHS
21	Bernice D. Abrenilla	Balabag NHS
22	Mary Jane R. Furog	Federico J. Alferez ES
23	Perlita C. Roa	Damñas ES
24	Marco Rigor A. Jumawan	Digos City CES
25	Eleonor E. Cuevas	Pedro Garcia ES
26	Juvy Lyn R. Tadlas	Necencio A. Isidro ES
27	Cherrie G. Malaga	Aplaya ES
28	Darell C. Estabaya	Ruparan NHS
29	Renato O. Sampaga	Balabag ES
30	Kate Joy F. Cartajena	Binaton ES
31	Cherry Mae Claire V. Gomez	Remidios N. Saplala ES
32	Jainal Abidin P. Ismael	Badiang ES
33	Rosalin D. Suyat	Guadoso Reusora CES
34	Alexis J. Linao	Igpit NHS
35	Elnor Cirunay	Casildo B. Nonol ES
36	Annie Lou D. Parami	Kapatagan NHS
37	Nerysa Loen d. Lerin	Cogon ES
38	Leo H. Verula	Isaac Abalayan ES
39	Rod Ritchie C. Sacedor	Bagumbuhay ES
40	Rayjean P. Doblaz	Dulangan ES
41	Jay Paul Cabural	Ranao ES
42	Salvador Galaraga Jr.	Dominggo Abawag ES
43	Hilario Dalumpines	Soong ES
44	Melanie G. Borlaza	Apolandia ES
45	Loi Ramos	Marawer ES
46	Elika Faye M. Alfonso	Matti NHS
47	Anabelle C. Dano	Dawis NHS
48	Jave A. Endar	Palan Bagobo Tagabawa NHS



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49	Dhelmie Christine S. Peñas	HNU/SDO
50	Dr. Myracel J. Dalope	HNU/SDO
51	Cecile Uy	M&E-SDO
52	Marjun Rebosquillo	M&E-SDO
53	Dr. Jasmine A. Asarak	HNU-NOD
54	Hazel Marie L. Escabillas	HNU-NOD
55	Frances Millicent R. Durano	HNU-Division DRRM Alternate
TWG		
56	Jayzon T. Cardines	Division DRRM Coordinator
57	April Alcala	Division YFP Coordinator
58	Maria Leonora Salazar	Federico J. Alferez ES
59	Mark Jayson Mabini	SDO



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Day 1		
Time	Activity	Resource Person
7:30-8:15am	Registration (Attendance) Preliminaries (AVP) Recognition of Participants Opening Remarks	TWG SOLLIE B. OLIVER, JD, MATE Chief ES - SGOD
8:15-8:30am	Message	MELANIE P. ESTACIO OIC-SDS
8:30-8:45am	Photo Opportunity And Present the link and instruction for the evaluation of the activity	TWG Cecile C. Uy EPS II
8:45-10:45am	Discuss the Enhancement of Contingency Plan and presentation of Digos City Contingency Plan for COVID- 19	CDRRMC Resource Speaker
10:45am- 11:30am	Presentation of 1 School Contingency Plan	JAINAL ABIDIN P. ISMAEL School DRRM Coor.
11:30am- 12:00pm	Open forum and Comments	CDRRMC Resource Speaker
12:00- 1:00pm	Lunch Break	
1:00-3:30pm	Present the Enhanced Contingency Plan with the collaboration of Digos City Contingency Plan for COVID-19	Participants
3:30-4:00pm	Awarding of Certificates	TWG
4:00-4:40pm	Announcements and closing program	TWG JAYZON T. CARDINES PDO II
5:00pm	Adjournment	



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