



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023-552

To : Assistant Schools Division Superintendent  
 Sollie B. Oliver, JD, MATE - Chief ES-SGOD  
 Beverly S. Daugdaug, EdD - Chief ES-CID  
 Eleser D. Mateo – PSDS/Division Testing Coordinator (DTC)  
 Cecile C. Uy – EPSII-SMM&E/Alternate Division Testing Coordinator (ADTC)

Subject : **ADDENDUM TO DM-CID-2023-NO.442 RE. CONDUCT OF THE REGIONAL PRE-ASSESSMENT TEST FOR SY 2023-2024**

Date : November 24, 2023

Pursuant to the aforementioned DM No. 442, s2023, the field is hereby informed of the details of the checking of the answer sheets of the Regional Pre-assessment Test for SY 2023-2024 conducted in our Division on November 15, 2023, and the following Division personnel involved in the activity, to wit:

ACTIVITY	DATE/VENUE	NAMES OF PERSONNEL OFFICE/SCHOOL	TASK ASSIGNMENT
Checking of the Regional Pre-Assessment Test Answer Sheets	<b>Dec. 1-2, 2023</b>  @ <b>Schools Division Office of Digos City</b>	1. Eleser D. Mateo – CID 2. Cecile C. Uy – SGOD 3. Ruben Evaretta – CID 4. Egmidio R. Lopez, Jr. -GRCES 5. Felix Ray Dumagan – KNHS 6. Daniel Gomez – Matti NHS 7. Robin Charles O. Ramos – SHSDC 8. Jessrael Bengil - GRCES	DTC ADTC Support Staff Checker Checker Checker Checker Checker

Transportation and other incidental expenses of the checkers shall be charged against local funds, MOOE or other sources of funds, subject to the usual accounting and auditing rules and regulations.

Service credits/compensatory overtime credits shall be granted to the personnel involved in the activity for the services rendered on a Saturday (per DepEd Memorandum No. 53, s 2023).

For your guidance and compliance.

For and in the absence of the SDS:

**BASILIO P. MANA-AY, JR. CESO VI**  
 Asst. Schools Division Superintendent  
 Officer-in-Charge

DepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 27-11-2023  
 DATE: NOV 28 2023 TIME: 9:45 am

Enclosed: As stated.  
 SGOD/smm&e/cuy

BY:



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
 Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

*DTS No. 23-111116*

**DIVISION MEMORANDUM**

CID-2023-442

To : Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Schools District Supervisor (PSDS) Concerned  
Division Testing Coordinator (DTC)  
Health and Nutrition Unit (HNU) Concerned  
Elementary and Secondary School Heads and Teachers Concerned  
All Others Concerned

Subject : CONDUCT OF THE REGIONAL PRE-ASSESSMENT TEST FOR SY  
2023-2024

Date : October 26, 2023

In reference to Regional Memorandum No. CLMD-2023-691, the Curriculum and Learning Management Division (CLMD) of the Department of Education's (DepEd) Region XI Office, in collaboration with the Division Testing Coordinator (DTC), will administer the Regional Pre-Assessment Test to randomly selected students in Grades 4 to 10 for English, Science, and Mathematics, as well as core subjects in Grades 11 and 12.

Below are the randomly selected schools involved in the testing activity:

School	District	Grade Levels	Date of Test
1. Dulangan ES	Digos Occidental	Grades 4 to 6	November 15, 2023
2. Bagumbuhay ES	Digos South	Grades 4 to 6	
3. Digos City CES	Digos Occidental	Grades 4 to 6	
4. Dawis NHS	Secondary District	Grades 7 to 10	
5. Kapatagan NHS	Secondary District	Grades 7 to 12	

A **meeting** with the **Testing Personnel** will take place on **November 7, 2023, from 3:30 PM to 5:00 PM** via Google Meet at <https://meet.google.com/udt-pwee-bpk>.

The assigned Checkers will be responsible for **checking the test papers** after the test on **November 16-18, 2023**, at the **Schools Division Office – CID office**.

The examiner's guide and answer sheet template can be downloaded through this link: <https://tinyurl.com/Assessment-RXI>, and the list of sample learners per school is available for download through this link: <https://tinyurl.com/Digos-City-2023>.



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
Attached are the list of the Technical Working Group (TWG), the list of testing personnel, the Medical Team, list of checkers, the tasks of personnel involved in the activity, and schedules of delivery/retrieval of testing materials. The Regional Memorandum has also been attached for additional details.

Service credits will be granted to all teacher participants, while Compensatory Overtime Credits (COC) will be granted to supervisors and other non-teaching personnel for the services rendered during Saturday (per DepEd No. 53, s. 2023) in checking the assessment test results.

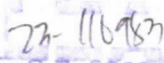

Travel and other incidental expenses of the participants involved in the activity will be charged against local funds, MOOE, or other sources of funds, all subject to the usual accounting and auditing rules and regulations.

For your information and strict compliance.

For and in the absence of the  
Schools Division Superintendent

  
**BASILIO P. MANA-AY, JR. CESO VI**  
Asst. Schools Division Superintendent  
Officer-In-Charge 

DepEd Schools Division of Digos City  
RECORDS SECTION

  
**RECEIVED**  
DATE: OCT 27 2023 TIME: 1:00 PM  
BY: 

Enclosed: As stated.  
CID/PSDS/EDM



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 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**ENCLOSURE NO. 1 – LIST OF TESTING PERSONNEL**

**I. List of Technical Working Group (TWG)**

Name	Role
Melanie P. Estacio	Schools Division Superintendent
Basilio P. Mana-ay, Jr.	Assistant Schools Division Superintendent
Beverly S. Daugdaug	Chief ES, CID
Sollie B. Oliver, JD, MATE	Chief ES, SGOD
Eleser D. Mateo	PSDS / Division Testing Coordinator
Cecile C. Uy	EPS II / Alternate Division Testing Coordinator
Ruben Evarreta	EPS II / Support Staff
Clarence S. Pillerin	PSDS /Division Monitor
Mary Joy B. Fortun	PSDS /Division Monitor
Cherry Rossette E. Oliva	PSDS /Division Monitor
Ely G. Cataluña	PSDS /Division Monitor
Jessica G. Lucero	PSDS /Division Monitor
Gervasio R. Salinas Jr.	PSDS /Division Monitor

**II. List of Sample Schools, Room Examiners (RE) and Chief Examiners (CE)**

Name of School: <b>Dulangan ES</b>		
Chief Examiner: Rex C. Sayson		
School Testing Coordinator: Edna S. Visiata		
Grade Level	Assigned RE	School
Grade 4	Anna Mae S. Bariquit	Bagumbuhay ES
Grade 5	Mary Grace T. Sayon	Bagumbuhay ES
Grade 6	Irene B. Gemota	Bagumbuhay ES

Name of School: <b>Bagumbuhay ES</b>		
Chief Examiner: Jerwin L. Granada		
School Testing Coordinator: Rocel T. Salvaña		
Grade Level	Assigned RE	School
Grade 4	Joyce Baluran	Dulangan ES
Grade 5	Sheryl L. Guarin	Dulangan ES
Grade 6	Aida L. Duropan	Digos City CES

Name of School: <b>Digos City CES</b>		
Chief Examiner: Inda D. Nacua		
School Testing Coordinator: Greco N. Dasmariñas		
Grade Level	Assigned RE	School
Grade 4	Sarah H. Canteveros	Dulangan ES
Grade 5	Roxanne Joy C. Olaguer	Kapatagan NHS
Grade 6	Letchell F. Aquitan	Kapatagan NHS



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Name of School: <b>Dawis NHS</b>		
Chief Examiner: Marvin Padillo		
School Testing Coordinator: Danica B. Navaja		
<i>Grade Level</i>	<i>Assigned RE</i>	<i>School</i>
Grade 7	Febie Marie J. Hemperoso	Kapatagan NHS
Grade 8	Ritchell M. Albiar	Kapatagan NHS
Grade 9	Felix Ray R. Dumagan	Kapatagan NHS
Grade 10	Katrina C. Pua	Kapatagan NHS

Name of School: <b>Kapatagan NHS</b>		
Chief Examiner: Noba J. Rubion		
School Testing Coordinator: Acegen L. De Asis		
<i>Grade Level</i>	<i>Assigned RE</i>	<i>School</i>
Grade 7	Demosthenes O. Cajés	Digos City CES
Grade 8	Michael Louie P. Nieves	Digos City CES
Grade 9	Jecebel Ancheta	Dawis NHS
Grade 10	Chique Revilla	Dawis NHS
Grade 11	Ma. Eloisa Cajés	Dawis NHS
Grade 12	Anabelle Dano	Dawis NHS

**III. List of Medical Team Members and school assignment:**

<i>Sample Schools</i>	<i>District</i>	<i>Assigned Medical Team/ NOD</i>
Medical Team Head: Dra. Lyra Pilarte, Medical Officer III		
1. Dulangan ES	Digos Occidental	Aileen Caberon ( <i>School clinic teacher/ Dulangan ES</i> )
2. Bagumbuhay ES	Digos South	Ireene P. Dandoy (Nurse II)
3. Digos City CES	Digos Occidental	Hazel Marie L. Escabillas (Nurse II)
4. Dawis NHS	Secondary District	Joel B. Gomito (Nurse II)
5. Kapatagan NHS	Secondary District	Frances Millicent R. Durano (Nurse II)

**IV. List of Checkers**

<i>Name of Checkers</i>	<i>School</i>
1. Egmidio R. Lopez Jr	G. Reusora CES
2. Felix Ray Dumagan	Kapatagan NHS
3. Daniel Gomez	Matti NHS
4. Robin Charles O. Ramos	SHSDC
5. Jessrael Bengil	AO II - GRCES



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