



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**October 27, 2023**

No. 134 s. 2023

**DIRECTIVE TO REPORT/ PROVIDE MOBILIZATION ASSISTANCE TO THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT**

**TO: Dominador Espacio**  
Administrative Aide-IV

1. In relation to the composition of the Department of Education, Division of Digos City Election Task Force (ETF) for the 2023 Barangay and Sangguniang Kabataan election, you are hereby directed to provide mobilization assistance to the Assistant Schools Division Superintendent, as the latter will be serving the said task force on October 29-31, 2023 and November 1, 2023.
2. As such, you will be granted Compensatory Overtime Credit (COC) for the services rendered.
3. For your information and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO PhD, CESO VI**  
OIC-Schools Division Superintendent

Schools Division of Digos City  
RECORDS SECTION

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