



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-521

To : SGOD and CID Chiefs
School Heads of Private Elementary and Secondary Schools
Private Schools Focal Person
Kindergarten Focal Person
Senior High School Focal Person
Guidance Coordinator II
EPS-II for SMM&E
Planning Officer
DRRM Focal Person
Health and Nutrition Unit
All Others Concerned

Subject : **CONDUCT OF CONFERENCE OF PRIVATE SCHOOL HEADS**

Date : December 19, 2023

To address the different concerns and issues concerning Private Schools, this office informs all private schools of the conduct of Conference of Private School Heads on January 11, 2024 (Thursday) from 12:30 PM to 5:00 PM at the H.E. Building (Sacred Heart Hotel) of Cor Jesu College, Sacred Heart Avenue, Digos City.

The following are the agenda of this face-to-face conference:

1. Monitoring Tool of Private Schools for January to December 2024
2. Curriculum Implementation Division Updates and Reminders
 - 2.a Kindergarten by Mrs. Zandria M. Sy
 - 2.b Elementary and Junior High School by Dr. Jem Boy B. Cabrella
 - 2.c Senior High School by Mrs. Luzminda B. Jasmin
 - 2.d Updated Guidelines on Homeroom and Career Guidance Program by Miss Rofelia De Mesa
3. School Governance and Operations Division Updates and Reminders
 - 3.a SGOD Document Evaluation by Miss Cecile Uy
 - 3.b Planning Office/Learner Information System (LIS) by Mr. Airon Alejandro
 - 3.c DRRM by Mr. Jayzon T. Cardines
 - 3.d Health and Nutrition by Dr. Lyra Pilarte
4. Other Issues and Concerns

Participants to this conference are: Private School Heads, Division Private School Focal Person, Kindergarten Focal Person, SHS Focal Person, Guidance Coordinator II, SMM&E Personnel, Planning Officer, DRRM Focal Person and HNU Personnel.




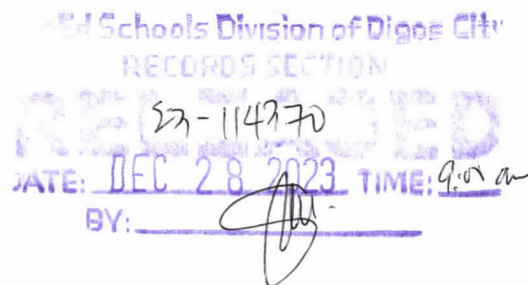
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A registration fee of One Hundred Pesos (PHP 100.00) will be collected from each participant to defray expenses for the snacks. Travel expense and registration fee are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For information and compliance with by all concerned.

For and in the absence of
Schools Division Superintendent


BEVERLY S. DAUGDAUG, EdD
Chief- Curriculum Implementation Division
Officer-In-Charge



Enclosed: As stated.



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