



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023-574

To : SGOD Chief  
 Division Youth Formation Coordinators  
 Concerned School Heads

**GRACE VICTORIA MUSONG, DCCES**  
**ROBIN CHARLES RAMOS, SHSDC**

Subject : **ADDITIONAL INFORMATION FOR 2023 YEAR-END PROGRAM IMPLEMENTATION EVALUATION AND MENTAL HEALTH WELLNESS OF YOUTH FORMATION PROGRAM VIS-À-VIS AND TEAM BUILDING ACTIVITIES**

Date : December 5, 2023

Pursuant to the Regional Memorandum ESSD-2023-509 dated November 30, 2023 entitled "**ADDITIONAL INFORMATION FOR 2023 YEAR-END PROGRAM IMPLEMENTATION EVALUATION AND MENTAL HEALTH WELLNESS OF YOUTH FORMATION PROGRAM VIS-À-VIS AND TEAM BUILDING ACTIVITIES**", the venue of the said activity will be at **Samal Sands and Shores Beach Resort and Restaurant, Purok 2, Brgy. Caliclic, IGACOS.**

Food and accommodation of the participants shall be charged against the Program Support Funds (PSF) downloaded from the Central Office while travelling and other incidental expenses shall be charged against local funds, PTA or school canteen funds and other sources subject to the usual accounting and auditing rules and regulations.

Attached herewith is the Regional Memorandum ESSD-2023-509 for more information.

For your guidance and compliance.


DepEd Schools Division of Digos City

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DATE: DEC 06 2023 TIME: 1:20 PM

BY:   
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**MELANIE P. ESTACIO**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge

Office of the Schools Division Superintendent 





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**Department of Education**  
DAVAO REGION

Schools Division of Davao City  
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**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
ESSD-2023-509

To : Schools Division Superintendents

Subject: **ADDITIONAL INFORMATION FOR 2023 YEAR-END PROGRAM IMPLEMENTATION EVALUATION AND MENTAL HEALTH WELLNESS OF YOUTH FORMATION PROGRAM VIS-À-VIS AND TEAM BUILDING ACTIVITIES**

Date : November 30, 2023

In view of the Regional Memorandum Number ESSD-2023-495 dated 20 November 2023 title **2023 Year-End Program Implementation Evaluation and Mental Health Wellness of Youth Formation (YFP) Vis-à-vis Reach-out and Teambuilding Activities on December 7-9, 2023**, the venue is **Samal Sands and Shores Beach Resort and Restaurant, Purok 2, Brgy. Caliclic, IGACOS**.

Participants are expected to be at the venue before 1:00 in the afternoon of December 7, 2023 with dinner and afternoon snacks as the first meal. Check-out time is 1:00 in the afternoon of December 9, 2023 with lunch as the last meal.

Further, participants are encouraged to bring school supplies or goods to be given to the identified school children in one of the schools in the Division of Davao del Norte as the yearly reach-out program of the YFP dubbed as **"Paskong Kay Saya Alay sa Mga Bata"** on December 9, 2023.

PDOs I are required to prepare a five minute presentation of accomplishments for the CY 2023 to the meeting.

Food and accommodation of the participants shall be charged against the Program Support Funds (PSF) downloaded from the Central Office while traveling and other incidental expenses shall be charged against local funds. PTA or school canteen funds and other sources subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

By the Authority of the Regional Director

**ALLAN G. FARNAZO**  
Director IV *[Signature]*

**REBONFAMIL R. BAGUIO**  
Director III *[Signature]*

30 NOV 2023

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BY: *[Signature]*  
DATE: Dec. 01. 2023

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