



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-585

To : Assistant Schools Division Superintendent
 Sollie B. Oliver, JD, MATE - Chief ES-SGOD
 Beverly S. Daugdaug, EdD - Chief ES-CID
 DREC Members

Subject : **VALIDITY OF THE ENROLLMENT OF THE 25 LEARNERS OF SMYL, INC. FOR SY 2022-2023**

Date : December 11, 2023

In reference to the enclosed 1st Indorsement from the Office of the Regional Director, Allan G. Farnazo, dated November 22, 2023, this Office hereby informs the members of the Division Review and Evaluation Committee (DREC) **of the decision of the Regional Office on the status of the 25 learners** (18 kindergarten and 7 Grade 1 students) who were physically attending classes for SY 2022-2023 at the Hanueum Christian Academy, an entity located at Kapatagan, Digos City that is providing educational services sans government permit, but were officially enrolled at Shepherd My Lambs Christian College (SMYL), Inc., with office address at Catalunan Grande, Davao City.

Based on the findings and recommendations of the SDO Davao City, the Regional Office hereby decrees that:

- a) the enrollment of the 25 learners at SMYL, Inc. is valid; and
- b) the requirement imposed on the 25 learners to undergo the Philippine Education Placement Test (PEPT) is revoked.

Kindly refer to the enclosures for more information.

Relative to this, the following members of the DREC and area PSDSs are enjoined to conduct a site visit at Hanueum Christian Academy on December 18, 2023 for provision of technical assistance in the closure of the issue:

Name	Position/Designation
1) Sollie B. Oliver	Chief ES, SGOD
2) Ida I. Juezan	PSDS – Mt. Apo District
3) Eleser D. Mateo	PSDS – Mt. Apo District
4) Jem Boy Cabrella	EPS-Math – Private School Focal Person
5) Airon Alejandro	Planning Officer III – Division LIS Coordinator
6) Cecile C. Uy	EPS II, SMM&E – Division Private School Evaluator

Travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

For and in the absence of the SDS:

Enclosed: As stated.
 SGOD/smm&e/cuy

FRANCIS JUDE D. ALCOMENDRAS
 Administrative Officer V
 Officer-in-Charge

Schools Division of Digos City
 RECORDS SECTION

RELEASED
 DATE: DEC 14 2023 TIME: 9:00
 BY: [Signature]



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
 Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

1ST Endorsement
December 12, 2023

Respectfully forwarded to **Leonardo Diaz**, Pastor of the Four Square Church and owner of the Hanueum Christian Academy with office address in Kapatagan, Digos City, the enclosed documents from the Regional Office addressed to the Schools Division Superintendent of Davao City, relative to its decision on the status of the 25 learners enrolled at Shepherd My Lambs Christian College (SMYL), Inc., with office address at Stonerock Village, Catalunan Grande, Davao City, but physically attending classes at Hanueum Christian Academy.

The Regional Office is convinced of the findings and recommendations of the SDO Davao City, and hereby decrees that:

- a) **the enrollment of the 25 learners at SMYL, Inc. is valid** given the retraction of the SDO Davao City from its original recommendation to unenroll the 25 learners from the Learners Information System (LIS) of SMYL, Inc., and
- b) **the requirement imposed on the said learners to undergo the Philippine Education Placement Test (PEPT) is revoked.**

For your information and guidance.

For and in the absence of the SDS:

FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V
Officer-in-Charge

DepEd Schools Division of Digos City,
RECORDS SECTION

RELEASED

DATE: DEC 14 2023 TIME: 9:00a

BY: [Signature]



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

D.V.



23-2959

Republic of the Philippines
Department of Education
DAVAO REGION

Schools Division Office - Digos City
RECORDS SECTION

28 NOV 2023

112798

9:23

Office of the Regional Director

1st Indorsement
November 22, 2023

Respectfully referred to **Dr. Melanie P. Estacio, Schools Division Superintendent, Digos City Division**, the attached communication from this Regional Office addressed to the Schools Division Superintendent of Davao City relative to their Investigation Report and Recommendations on the status of the 25 students (18 Kindergarten and 7 Grade 1 learners) who were officially enrolled last SY 2022-2023 in Shepherd My Lambs Christian College, Inc., (SMYL Inc., for brevity), with office address at Stonerock Village, Catalunan Grande, Davao City but found to be physically attending classes at Hanueum Christian Academy, an entity located at Digos City that is providing educational services sans government permit.

This Regional Office is convinced of the findings of the SDO of Davao City (copy is attached) and hereby accepts their hereunder recommendations:

1. *The unenrollment of the 25 learners (originally recommended by that SDO) officially enrolled in the Learner Information System (LIS) OF SMYL Inc., is found to be unnecessary as said learners have confirmed to have satisfactorily completed the required competencies of the grade level they were enrolled in; and*
2. *further, SMYL Inc., is found to be compliant with the requirements in the uploading of the learner's profile for the Beginning of School Year 2022-2023 in the LIS and the EBEIS.*

In view of the above-cited assertions and taking cognizance of the investigation findings, this Regional Office interposes no objection to the aforementioned recommendations and hereby decrees that **the enrollment of the concerned 25 learners to SMYL, Inc., in SY 2022-2023 is valid. Further, the requirement imposed on the 25 learners to undergo the Philippine Education Placement Test (PEPT) is hereby revoked.**

For information and compliance by all concerned.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

Copy furnished:

Dr. Reynante A. Solitario
Schools Division Superintendent
Davao City Division
Quirino Street, Davao City

RELEASED

BY: [Signature]
Date: Nov. 23, 2023
28959

ROQ1/jsa



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

ISO 9001:2015 – Certified



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

1st Indorsement
November 22, 2023

Respectfully referred to **Dr. Melanie P. Estacio, Schools Division Superintendent, Digos City Division**, the attached communication from this Regional Office addressed to the Schools Division Superintendent of Davao City relative to their Investigation Report and Recommendations on the status of the 25 students (18 Kindergarten and 7 Grade 1 learners) who were officially enrolled last SY 2022-2023 in Shepherd My Lambs Christian College, Inc., (SMYL Inc., for brevity), with office address at Stonerock Village, Catalunan Grande, Davao City but found to be physically attending classes at Hanueum Christian Academy, an entity located at Digos City that is providing educational services sans government permit.

This Regional Office is convinced of the findings of the SDO of Davao City (copy is attached) and hereby accepts their hereunder recommendations:

1. *The unenrollment of the 25 learners (originally recommended by that SDO) officially enrolled in the Learner Information System (LIS) OF SMYL Inc., is found to be unnecessary as said learners have confirmed to have satisfactorily completed the required competencies of the grade level they were enrolled in; and*
2. *further, SMYL Inc., is found to be compliant with the requirements in the uploading of the learner's profile for the Beginning of School Year 2022-2023 in the LIS and the EBEIS.*

In view of the above-cited assertions and taking cognizance of the investigation findings, this Regional Office interposes no objection to the aforementioned recommendations and hereby decrees that **the enrollment of the concerned 25 learners to SMYL, Inc., in SY 2022-2023 is valid. Further, the requirement imposed on the 25 learners to undergo the Philippine Education Placement Test (PEPT) is hereby revoked.**

For information and compliance by all concerned.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

Copy furnished:

Dr. Reynante A. Solitario
Schools Division Superintendent
Davao City Division
Quirino Street, Davao City

ROQ1/jsa



Address: F. Torres St., Davao City (8000)
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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

2nd Indorsement
November 21, 2023

Respectfully returned to **Dr. Reynante A. Solitario, Schools Division Superintendent, Davao City Division**, the attached Investigation Report and Recommendations relative to the status of the 25 students (18 Kindergarten and 7 Grade 1 learners) who were officially enrolled last SY 2022-2023 in Shepherd My Lambs Christian College, Inc., (SMYL Inc., for brevity), with office address at Stonerock Village, Catalunan Grande, Davao City but found to be physically attending classes at Hanueum Christian Academy, an entity located at Digos City that is providing educational services sans government permit.

This Regional Office is convinced of the attached findings and hereby accepts the hereunder recommendations:

1. *The unenrollment of the 25 learners (originally recommended by that SDO) officially enrolled in the Learner Information System (LIS) OF SMYL Inc., is found to be unnecessary as said learners have confirmed to have satisfactorily completed the required competencies of the grade level they were enrolled in; and*
2. *further, SMYL Inc., is found to be compliant with the requirements in the uploading of the learner's profile for the Beginning of School Year 2022-2023 in the LIS and the EBEIS.*

In view of the above-cited assertions and taking cognizance of the investigation findings, this Regional Office interposes no objection to the aforementioned recommendations and hereby decrees that **the enrollment of the concerned 25 learners to SMYL, Inc., in SY 2022-2023 is valid. Further, the requirement imposed on the 25 learners to undergo the Philippine Education Placement Test (PEPT) is hereby revoked.**

For information and compliance by all concerned.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

Copy furnished:

Dr. Melanie P. Estacio
Schools Division Superintendent
Digos City Division
Roxas Street, Digos City

ROQ1/jsa



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO CITY

**NARRATIVE REPORT ON THE ACTION TAKEN AND RECOMMENDATION ON REGARDING
SHEPHERD MY LAMBS CHRISTIAN COLLEGE, INC. (SMYL)**

Action Taken/ Findings:

1. The Schools Division Office of Davao City responded to the forwarded communication from the Schools Division Office of Digos City requesting for LIS Certification of the 25 learners physically attending classes in Hanueum Christian Academy in Digos City but were found to be enrolled in Shepherd My Lambs Christian College, Inc. (SMYL), an educational institution granted with Government Recognition status.
2. Through the Planning and Research Section of SDO Davao City, the LIS Certification was released confirming that the 18 Kindergarten learners and 7 Grade 1 learners were officially enrolled in SMYL in SDO Davao City.
3. SDO Davao City scheduled a face-to-face FGD with the management of SMYL to further clarify matters concerning the status of the 25 learners (18 - Kindergarten and 7- Grade 1) found to be officially enrolled in the LIS of SMYL Christian College Inc. but were spotted by the SDO Digos City to be physically present in Hanueum Christian Academy in Digos City
4. According to the management of SMYL, the learners were all enrolled under the Full Online Distance Learning since the school opted for this modality for School Year 2022-2023.
5. This allowed SMYL to admit learners residing from outside Davao City.
6. The registration of the 25 learners was done in Kapatagan, Davao del Sur where the Foursquare Gospel Church is located.
7. To assist the learners, SMYL entered into a Memorandum of Agreement with Foursquare Gospel Church, represented by their resident pastors Leonardo and Lorna Diaz, **for the provision of tutorial services after the learners' online classes with SMYL.**
8. SMYL has no knowledge of any connection between the Foursquare Gospel Church and Hanueum Christian Academy in Digos City.





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REGION XI
SCHOOLS DIVISION OF DAVAO CITY

9. SMYL provided the 25 learners with all the learning materials (LM), sent to each learner's account through MS Teams. These LMs were returned to the SMYL for assessment and grading purposes.
10. SMYL conducted its 17th Commencement Exercises and 9th Completion Ceremony last July 7, 2023, which was participated by the learners from Kapatagan. This was held at Sunny Point Hotel, Ma-a, Davao City, with Dr. Fortunato B. Sagayno, PSDS as the Keynote Speaker.

RECOMMENDATION/S:

1. Based on the findings and documents attached, the unenrollment of the 25 learners **officially enrolled** in the LIS of Shepherd My Lambs Christian College, Inc. (SMYL) is found to be unnecessary as these learners have been found to have satisfactorily completed the required competencies of the grade level, they were enrolled in.
2. Further, SMYL has been found to be compliant with the requirements of uploading of learners' profile for the Beginning of School Year 2022-2023 in the LIS and EBEIS.
3. Supporting documents may be accessed through: <https://tinyurl.com/SMYL-Ref>
 - a. Learning Continuity Plan and the Ranch Guide on Academic Policies for Online Education
 - b. Certificates of Registration and Birth Certificates of the learners
 - c. Memorandum of Agreement
 - d. School Form 2, School Form 5, School Form 6, and School Form 10
 - e. LIS Certification

Prepared by:


MA. FLORA C. ARCENAL
SEPS, SMME


MARIA LUZ M. TAN, PhD
EPS/Division Private School Coordinator

NOTED:


REYNANTE A. SOLITARIO, CESO VI
Schools Division Superintendent



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E-mail: davao.city@deped.gov.ph