DTS - 113938



Republic of the Philippines

## Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-59

То	:	<b>ELIZABETHA R. BUERON</b> Principal IV, Digos City National High School
Subject :		CORRIGENDUM TO DM-SGOD-2023-573 (RE. ATTENDANCE TO THE PENC 2023)
Date	:	December 14, 2023

Relative to the enclosed DM-SGOD-2023-573, titled Attendance to the PENC 2023, this Office informs the field of the changes in the charging of expenses incurred by the participant.

Accommodation, travel, transportation and other incidental expenses **shall be charged to school funds, and NOT to the division funds** as stated in the original Memorandum.

For compliance.

For and in the absence of the SDS: FRANCIS JUDE D. ALCOMENDRAS Administrative Officer V Officer-in-Charge P/14/22 1epEd Schools Division of Digos City RECORDS SECTION

Enclosed: As stated. SGOD/smm&e/cuy



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002) Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines

## Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM SGOD-2023-573

То

: **ELIZABETHA R. BUERON** Principal IV, Digos City National High School

Subject : ATTENDANCE TO THE PENC 2023

Date : December 1, 2023

In reference to DepEd-OASOPS Memorandum 2023-A1060 titled *Invitation to the 2023 Private Education National Conference (PENC)*, you are hereby directed by this Office to participate in the said conference on December 12, 2023 at the Philippine International Convention Center, Pasay City.

Relative to this, you are advised to accomplish the template: bit.ly/47Av4ND not later than December 30, 2023. Compliance to the template shall ensure inclusion in the regional level listing to be considered as official participant. You are also required to confirm their attendance on or before December 5, 2023 thru the link: bit.ly/2023PENC.

Since it is a whole day live-out activity, snacks and lunch shall be charged against PEO funds. Accommodation, travel, transportation and other incidental expenses shall be charged to <u>Division funds</u>, subject to the usual government accounting and auditing rules and regulations.

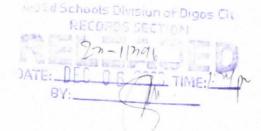
Kindly refer to the enclosed OASOPS Memorandum for more details.

For your guidance and compliance.

MELANIE F. ESTACIO

Office of the Schools Davision Superintendent Asst. Schools Division Superintendent Officer-in-Charge

Enclosed: As stated. SGOD/smm&e/cuy





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