



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-592

To : **JAYZON T. CARDINES**
Division DRRM Coordinator – PDO II

Subject : ATTENDANCE TO THE DISASTER RISK REDUCTION AND
MANAGEMENT (DRRM) 2023 4TH QUARTERLY MEETING AND
PROGRAM IMPLEMENTATION REVIEW (PIR) CY 2023

Date : December 13, 2023

In reference to the Memorandum ESSD-2023-517 dated December 06, 2023 from Regional Director Allan G. Farnazo Director IV, you are hereby requested to participate in the **“Disaster Risk Reduction and Management (DRRM) 2023 4th Quarterly Meeting and Program Implementation Review (PIR) cy 2023”** from **December 16-18, 2023, at Island Garden City of Samal Division** (venue will be announced later).

This aims to track the efficiency and effectiveness of the programs and projects and helps to assess the progress desired if it is being achieved particularly in the implementation of DRR/CCA/EiE.

Accommodation and meals during the duration of the activity shall be charged to the DPRP funds downloaded to SDO while traveling and other incidental expenses shall be charged to respective DPRP funds subject to the usual accounting and auditing rules and regulations.

Further, services rendered on Saturday, Sunday and Holidays are entitled to claim the Compensatory Overtime Credit (COC).

For information and compliance.

For and in the absence of the
Schools Division Superintendent

FRANCIS JUDE D. ALCOMENDRAS JD, MPA

Administrative Officer V

Officer-In-Charge

DepEd Schools Division of Digos City

RECORDS SECTION

23-117467

DATE: DEC 14 2023 TIME: 3:00 PM

BY:

Enclosed: As stated.

SGOD/DRRM/jtc



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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 ESSD-2023-517

To : Schools Division Superintendents

Subject : DISASTER RISK REDUCTION AND MANAGEMENT
 (DRRM) 2023 4TH QUARTERLY MEETING AND PROGRAM
 IMPLEMENTATION REVIEW (PIR) CY 2023

Date : December 6, 2023

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113467

07 DEC 2023

10:12

BY: [Signature]

The Department of Education Region XI, Education Support Services Division will be conducting the 2023 DRRM 4th Quarterly Meeting and Program Implementation Review on December 16-18, 2023, at Island Garden City of Samal Division (venue will be identified later). This aims to track the efficiency and effectiveness of the programs and projects and helps to assess the progress desired if it is being achieved particularly in the implementation of DRR/CCA/EiE.

In this connection, the Region and Division DRRM Coordinators are hereby requested to attend the activity.

Accommodation and meals during the duration of the activity shall be charged to the DPRP funds downloaded to SDO while traveling and other incidental expenses shall be charged to respective DPRP funds subject to the usual accounting and auditing rules and regulations.

Further, services rendered on Saturday, Sunday and Holidays are entitled to claim the Compensatory Overtime Credit (COC).

Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION ROXI
 TRAINING SECTION
 RELEASED

ALLAN G. FARNAZO
 Director IV

By the Authority of the Regional Director:

Enclosed: As stated.
 ROE6/jav

[Signature]
 R.F. 13

[Signature]
ROY G. ENRIQUEZ
 Chief Administrative Officer
 Officer-in-Charge



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