



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE MEMORANDUM**  
 No. 147, s. 2023

December 6, 2023

**PARTICIPATION TO THE NATIONAL IMPLEMENTATION PLANNING WORKSHOP  
 ON COMPREHENSIVE SCHOOL FACILITIES DEVELOPMENT PLAN**

To: Helen N. Franconas -Engineer III

1. Enclosed herewith is the Memorandum OUSIF 2023-067 from Epimaco V. Densing III, Undersecretary for School Infrastructure and Facilities dated November 21, 2023, relative to the above captioned.
2. The said activity will be conducted on December 11-15, 2023, (inclusive of travel time) in DepEd Ecotech, Cebu City.

Travelling and other incidental expenses shall be charged against local funds subject to the usual government accounting rules and regulations.

3. For your information and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO**

OIC- Schools Division Superintendent

DepEd Schools Division of Digos City  
 RECORDS SECTION  
**RELEASED**  
 2m-117460  
 DATE: DEC 07 2023 TIME: 1:07 PM  
 BY: *[Signature]*

Encls: as stated

References: as stated

To be indicated in the Perpetual Index under the following subjects:

Participation to National Implementation Planning Workshop on Comprehensive School Facilities Development Plan (CSFDP)

HNF: Participation to National Implementation Planning Workshop on Comprehensive School Facilities Development Plan (CSFDP)

December 6, 2023



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Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR SCHOOL INFRASTRUCTURE AND FACILITIES

**MEMORANDUM**

**OUSIF-2023-** 007

**TO :** ALL CONCERNED PERSONNEL

**FROM :** EPIMACO V. DENSING, III  
*Undersecretary*

**SUBJECT :** CONDUCT OF THE NATIONAL IMPLEMENTATION  
PLANNING WORKSHOP ON COMPREHENSIVE  
SCHOOL FACILITIES DEVELOPMENT PLAN (CSFDP)

**DATE :** NOVEMBER 21, 2023

Pursuant to DepEd Order No. 18, s. 2023 or the "Revised Multi-Year Guidelines on the Allocation, Receipt, Utilization, Monitoring, and Reporting of the Basic Education Facilities Funds (BEFF)", the School Infrastructure and Facilities Strand shall conduct a **National Implementation Planning Workshop** on **December 11-15, 2023**, in **Cebu City** which aims to achieve harmonization and alignment with the strategic direction as proposed by the Comprehensive School Facilities Development Plan – National Technical Working Group (CSFDP-NTWG).

Before the workshop, the participants shall first accomplish the following pre-work activities:

1. *Division Comprehensive School Facilities Development Plan; and*
2. *Forward Estimates Database*

Once the pre-requisite submissions are complete, kindly upload the files and provide the official list of participants from your region through this link: <http://bit.ly/NIPWorkshop2023>. **Failure to complete the pre-work will result in non-participation and administrative sanctions.**

Participants are advised that **ONLY** completion of pre-work activities and receipt of confirmation from the CSFDP-NTWG, shall they be allowed to secure their tickets for the said activity.

For further clarifications, please contact the CSFDP-NTWG Secretariat through **Ms. Maria Valeria T. Fajardo** or **Ms. Ive Jay E. Tambis** via telephone no. at (02)8638-4044 or email at [ousif@deped.gov.ph](mailto:ousif@deped.gov.ph).

Attached is the list of the target participants per region along with the tentative program.

For your strict compliance and preferential attention.

**ANNEX A: List of Target Participants**

**NATIONAL IMPLEMENTATION PLANNING WORKSHOP ON  
COMPREHENSIVE SCHOOL FACILITIES DEVELOPMENT PLAN**

*December 11-15, 2023 | Cebu City*

<b>REGION</b>	<b>No. of Participants</b>	<b>Invited Participants</b>
CAR	38	1. ESSD Chief
REGION I	34	2. Regional
REGION II	32	Engineers
REGION III	53	3. Regional Lead/ Focal
NCR	42	4. Division Engineers
REGION IV-A	55	5. Contract of Service Architects and
REGION IV-B	29	Engineers
REGION V	51	6. SGOD Chiefs
REGION VI	59	
REGION VII	51	
REGION VIII	48	
REGION IX	30	
REGION X	44	
REGION XI	28	
REGION XII	33	
CARAGA	31	
OUSIF	7	Central Office
EFD	36	Central Office
PAS	2	Central Office
Resource Person & Guests	14	
<b>TOTAL</b>	<b>715</b>	

## ANNEX B: Tentative Program of Activities

DAY 01 | December 11, 2023

TIME	ACTIVITY
7:00 AM – 5:00 PM	Arrival and Registration of Participants
5:00 – 7:00 PM	Opening Program and Dinner

DAY 02 | December 12, 2023

TIME	ACTIVITY
9:00 AM – 9:30 AM	Preliminaries
9:30 – 10:30 AM	Strand Mandates and Policies
10:30 – 11:30 AM	School Building Program Status Update Report 2023
11:30 AM – 12:00 PM	Open Forum
12:00 – 1:00 PM	Lunch
1:00 – 4:00 PM	The Comprehensive School Facilities Development Plan and its Mandate
4:00 – 5:00 PM	Open Forum

DAY 03 | December 13, 2023

TIME	ACTIVITY
9:00 AM – 9:30 AM	Preliminaries
9:30 – 11:30 AM	Strategies of Implementation of the Comprehensive School Facilities Development Plan
10:30 – 11:30 AM	School Building Program Status Update Report 2023
11:30 AM – 12:00 PM	Open Forum
12:00 – 1:00 PM	Lunch
1:00 – 2:00 PM	Presentation of Forward Estimates Database
2:00 – 3:30 PM	Workshop 01: Data and Listing
3:30 – 5:00 PM	Presentation of Workshop 01 Outputs

DAY 04 | December 14, 2023

TIME	ACTIVITY
9:00 AM – 9:30 AM	Preliminaries
9:30 AM – 12:00 PM	Workshop 02: CSFDP
10:30 – 11:30 AM	School Building Program Status Update Report 2023
11:30 AM – 12:00 PM	Open Forum
12:00 – 1:00 PM	Lunch
1:00 – 5:00 PM	Presentation of Workshop 02 Outputs

DAY 05 | December 15, 2023

TIME	ACTIVITY
	Home Sweet Home