



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024- 021

To : Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Administrative Officer V
 Regular and Provisional Members of the Inspectorate Team
 Asset Management Section Personnel
 Other Division Personnel Concerned

Subject : **CONDUCT OF MEETING OF INSPECTORATE TEAM**

Date : January 19, 2024

Relative to the Inspection Report of Fresh Eggs with PR No. 23-06-069 and PO No. 23-06-0104 dated August 22, 2023 delivered on September 26, 2023, October 10, 2023, November 21, 2023, and December 5, 2023 in the designated drop-off points, regular and provisional members of the Inspectorate Team and Asset Management Section personnel are enjoined to attend to the Meeting of Inspectorate Team at the Conference Room on January 23, 2024 at 2:00 PM.

Agenda to be discussed are the following:

1. Presentation of the Inspection Report
2. Actions to be Done
3. Reminders from the Schools Division Superintendent, re: Inspection and Acceptance
4. Other Matters

Participants of this meeting are the following regular and provisional members of the Inspectorate Team, to wit:

Regular Members	Provisional Members
Jem Boy B. Cabrella – Team Leader Danilo M. Ebol, Jr. Ferdinand C. Magdadaro	Gemma P. Salanga Jasmin Asarak Hazel Marie L. Escabillas Peter-Jason C. Senarillos Angel V. Bisaga, Jr. Mary Joy D. Fortun Helen Franconas Marcelino Ranollo, Jr. Stephen R. Pascual Reyzen O. Monserate Dominador Espacio Joel Estomo Renante Pantonial Rotsen N. Gayud Elmer A. Ardiente




Invited in this meeting are the personnel from the Asset Management Section, namely:

1. Heidi B. Escalona – Officer In-Charge, AMS
2. Rotsen N. Gayud
3. Diane V. Amigo

Immediate dissemination of this Memorandum is desired.


MELANIE P. ESTACIO, PhD, CESO VI
OIC – Schools Division Superintendent 

Public Schools Division of Digos City
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24-115611
DATE: JAN 23 2024 TIME: 2:20 PM
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Enclosed: As stated.

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