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Republic of the Philippines  
Department of Education  
DIGOS CITY DIVISION

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2024-011

To : **BASILIO P. BANA-AY, JR.**  
**BEVERLY D. DAUGDAUG**  
**SOLLIE B. OLIVER**  
**FRANCIS JUDE D. ALCOMENDRAS**  
**NORELIZA A. MISAL**  
**MYHARRA FAYE L. BALINGIT**  
**CLARISSE JOY C. ARANAEZ-LLABAN**  
**STEPHEN R. PASCUAL**

Subject : **COMPOSITION AND DESIGNATION OF THE CART IN ACCORDANCE WITH ARTA MEMORANDUM CIRCULAR (MC) NO. 2023-08**

Date : January 09, 2024

This office received a letter on January 05, 2024 from the regional office on the Issuance of the Amended Memorandum Circular on Committee on Anti-Red Tape on the certain provision of ARTA Memorandum Circular No. 2020-07 or the Guidelines on the Designation of a Committee on Anti-Red Tape (CART).

In relation to this, the Committee on CART is hereby created, and the following persons are designated as members of the CART.

1. **BASILIO P. BANA-AY, JR.** - *Chairperson*
2. **FRANCIS JUDE D. ALCOMENDRAS** - *Vice- Chairperson*
3. **BEVERLY D. DAUGDAUG** - *member*
4. **SOLLIE B. OLIVER** - *member*
5. **NORELIZA A. MISAL** - *member*
6. **MYHARRA FAYE L. BALINGIT** - *member*
7. **CLARISSE JOY C. ARANAEZ-LLABAN** - *member*
8. **STEPHEN R. PASCUAL** - *member*

For the information of all concerned.

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 09 JAN 2024 4:05

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, Ph.D., CESO VI**  
 OIC-Schools Division Superintendent *ME*

