



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024- 017

To : Assistant Schools Division Superintendent  
Division Chiefs and Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Division Teaching and Non-Teaching Personnel  
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITIONS

Date : January 18, 2024

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY	QUALIFICATION STANDARDS			
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
<b>SPECIAL SCIENCE TEACHER I (SENIOR HIGH SCHOOL)</b>	Bachelor's Degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by the DOST as priority S&T courses	None Required	None Required	R.A. No. 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396

**Plantilla Item No.:** OSEC-DECSB-SPST1-750245-2022

**SG:** 13

**Monthly Salary:** ₱ 31,320.00

**No. of Vacancy/ies:** 1

**Place of Assignment:** SENIOR HIGH SCHOOL IN DIGOS CITY

**JOB SUMMARY:**

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

VACANCY		QUALIFICATION STANDARDS			
POSITION TITLE		EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
<b>TEACHER I (SENIOR HIGH SCHOOL)</b>		Bachelor's degree or completion of technical-vocational course(s) in the area of specialization	At least NCII appropriate to the specialization	None required	* Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time only): None required
<b>Plantilla Item No.:</b> OSEC-DECSB-TCH1-751525-2016					
<b>SG:</b> 11					
<b>Monthly Salary:</b> ₱ 27,000.00					
<b>No. of Vacancy/ies:</b> 1					
<b>Track:</b> Technical-Vocational-Livelihood (TVL)					



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**Strand:** Information Communications Technology (ICT)

**Place of Assignment:** SENIOR HIGH SCHOOL IN DIGOS CITY

**JOB SUMMARY:**

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
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Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the published SY 2023-2024 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA)** per **DepEd Order No. 7, s. 2023** (see DepEd Order No. 7, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment).

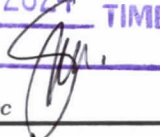
**School Heads with Teacher I vacant items in their respective schools shall prepare Report of Vacancy and Assignment (ROVA).**

This announcement of vacant position shall be valid for filling up **after the 10 day** publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.

For and in the absence of the  
Schools Division Superintendent

Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
DATE: JAN 19 2024 TIME: 1:07 PM  
BY: 

  
**BEVERLY S. DAUGDAUG, Ed.D.**

Chief -Curriculum Implementation Division,  
Officer-In-Charge

OSDS/ADMIN /HR/dbc



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