



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2024- 020

To : ALL SCHOOLS DIVISION OFFICE PERSONNEL

Subject : WORK ARRANGEMENT AT THE SCHOOL DIVISION OFFICE
IN RELATION TO THE SUSPENSION OF WORK ISSUED BY
THE CITY MAYOR OF DIGOS DUE TO HEAVY RAIN FALL

Date : 19 January 2024

This in relation to Executive Order No. 5, Series of 2024 issued by Mayor Josef F. Cagas of the City Government of Digos titled: *“An Order Declaring the Suspension of Classes and Work in all Levels of Public and Private Educational Institutions in Digos City Effective 5:00 PM on Thursday, January 18, 2024 due to Heavy Rains and Bad Weather Condition Brought about by the Shear Line of Weather System.”* According to the City Mayor the *“Order shall continue to be of force and effect until lifted.”*

However, the order did not include Division personnel of the Division Digos City who are also affected by this weather condition considering that the SDO grounds is flooded due continuous rain fall and to safeguard the safety of the Division personnel is vital.

Thus, it is directed that on January 19, 2024 all Division Personnel may observe work from home arrangement (WFH) or be on duty (Face to Face) in order to continue delivery of public service at the office.

For immediate dissemination and strict compliance.


MELANIE P. ESTACIO, Ph.D., CESO VI
OIC -Schools Division Superintendent

DepEd Schools Division of Digos City
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