



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024 *024*

To : Heidi B. Escalona – OIC Supply Officer
Niño Vincent Rojo – ADA VI
Renil Concoles

Subject: **HAULING OF CY 2021 SCHOOL FURNITURE FROM METRO MOBILIA CORP. WAREHOUSE**

Date : January 19, 2024

This is in reference to the Regional Memorandum AD-2024-005 dated January 9, 2024, relative to the hauling of 2021 School Furnitures stored at the supplier's warehouse located at Evergood Warehouse No. 9 and 10, Purok 2, Mahayag, Bunawan, Davao City.

In connection with this, you are directed to facilitate the hauling, delivery, and distribution to the recipient schools, adhering to the approved allocation lists, scheduled on January 20, 2024.

The allocation of a single day of Compensatory Overtime Credits (COC) is provided for non-teaching personnel in accordance with DepEd Order No. 53, s. 2023, or the Revised Guidelines for the allocation of Vacation Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel during the implementation of the activity mentioned above.

Traveling expenses and other incidental expenses shall be chargeable against the local fund or MOOE subject to the usual accounting rules and regulations.

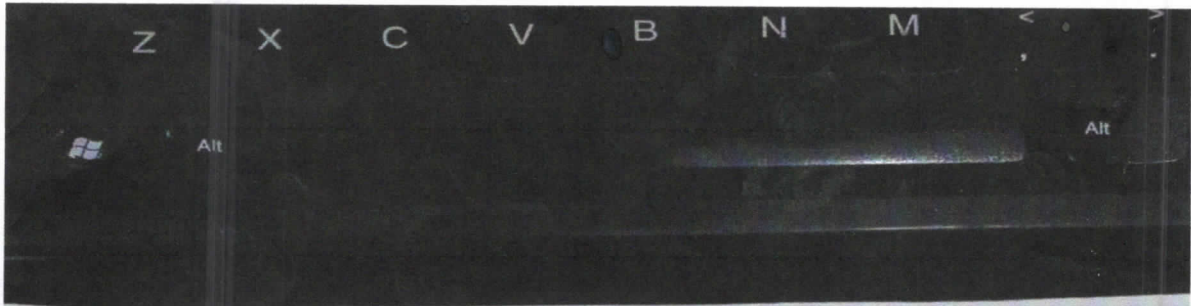
For information and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD. CESO VI
OIC – Schools Division Superintendent *gri*

DepEd Schools Division of Digos City
RECORDS SECTION

24-11790
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DATE: *JAN 25 2024* TIME: *12:11 PM*

BY: *[Signature]*



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
AD-2024-005

To : Assistant Regional Director
Schools Division Superintendents
All Others Concerned

Subject: HAULING OF CY 2021 SCHOOL FURNITURE FROM
METRO MOBILIA CORP. WAREHOUSE

Date : January 9, 2024

Herewith is Unnumbered Memorandum dated March 9, 2023, from the Undersecretary for School Infrastructure and Facilities, relative to hauling of CY 2021 School Furniture stored at the supplier's warehouse located at Evergood Warehouse No. 9 & 10, Purok 2, Mahayag, Bunawan, Davao City.

Anent to this, concerned SDOs are directed to immediately plan, strategize, manage the effective and efficient use of all needed personnel, physical and fiscal resources, and procure the appropriate logistical solution consistent with relevant laws and rules. Further, concerned SDOs are hereby advised to facilitate the delivery and distribution to the recipient schools, in compliance with the approved allocation lists. As directed, hauling of school furniture shall begin immediately **until January 26, 2024 only**.

Allocation list of recipient schools and corresponding number of furniture items can be found in the attached memorandum. The Regional Office shall transfer the appropriate funds from the available allotments of the Programs, Activities or Projects (PAP).

For information and strict compliance.

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director


REBONFAMIL R. BAGUIO
Director III
JAN 9 2024

Enclosed: As stated.

ROA4/AMS/cgs



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