



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

SGOD-2023- 008

To : Assistant School Division Superintendent
 Chiefs of SGOD and CID
 Concerned Personnel

Subject : NEW COMPOSITION OF THE DIVISION INSPECTION AND
 MONITORING TEAM FOR PRIVATE SCHOOLS

Date : January 08, 2024

In reference to the enclosed DO No. 88, S.2010 regarding the participation of the Schools Division Office (SDO) in the evaluation process of the application documents from private schools, this Office informs the field of the **new member-composition of the Division Inspection and Monitoring Team for Private Schools** effective CY 2024.

The following are the team members with their designation and respective areas of responsibility:

<i>Name</i>	<i>Designation/Position</i>	<i>Area/s of Responsibilities</i>
Sollie B. Oliver	SGOD CES	Chairman
Jem Boy B. Cabrella	EPS, Private School	Private School Focal; K to JHS Curriculum Document Evaluator; and G1-G10 Monitor
Luzminda B. Jasmin	EPS, SHS Focal	SHS Curriculum Document Evaluator and Monitor
Gemma P. Salanga	EPS, TLE/TVL Focal	SHS TLE/TVL Monitor
Neil D. Boncayao	PSDS, TLE/TVL Focal	SHS TLE/TVL Monitor
Zandria M. Sy	EPS	Kindergarten Monitor
Cecile C. Uy	EPS II-SMM&E	Administrative Requirements-Document Evaluator and Monitor
Helen N. Franconas	Engr. III	Physical Facilities Evaluator and Monitor
Hazel Marie L. Escabillas	Nurse II	Evaluator and Monitor: Canteen, Health Protocols and Other Health Matters
Jayzon T. Cardines	PDO II, DRRM	Evaluator and Monitor: DRRM Program
April Rose A. Alcala	PDO I, YFP Designate	Evaluator and Monitor: Child Protection Program

The team shall: a) conduct the required ocular inspection during the application process of the private schools and recommend for their





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approval/disapproval to the Chief ES of the SGOD, Sollie B. Oliver, JD, MATE, who in turn shall recommend to the Office of the SDS for endorsement to the Region; and
b) conduct regular monitoring activities and provide technical assistance for continuous improvement in the inspected private schools to ensure continuous compliance w/ the minimum standards of operations.

All matters/issues relative to the implementation of D.O. No.88, s. 2010 shall be addressed/discussed with the Division Inspection and Monitoring Team for Private Schools.

All concerned personnel shall be guided according to the provisions of DO No.88, s.2010, DO No.24, s.20 and D.O No. 41, s2022.

Immediate dissemination of this Memorandum is earnestly enjoined.


MELANIE P. ESTACIO

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent


1/10/24

Enclosed: As stated.
SGOD/smm&e/cuy

Schools Division of Digos City
RECORDS SECTION

24-114922
RELEASED

DATE: JAN 10 2024 TIME: 2:00 PM

BY: 



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