



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- D18

To : Public Schools District Supervisors
 Education Program Supervisor - MAPEH
 Division Sports Officer
 Division Assistant Sports Officer
 Concerned School Heads
 Concerned Teachers

Subject : SPECIAL MEETING IN PREPARATION FOR THE OPENING PROGRAM
 OF 2024 DIGOS CITY ATHLETIC ASSOCIATION MEET

Date : January 15, 2024

In preparation for the conduct of the opening program of 2024 Digos City Athletic Association Meet, the personnel mentioned above are directed to attend the said meeting on **January 16, 2023 (2:00 PM) at Division Office Conference Room.**

The teacher-participant shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by teachers will be taken cared of by other teacher.

Travel expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For information, guidance, and compliance

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
 OIC- Schools Division Superintendent

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 24-115276
 DATE: JAN 16 2024 TIME: 10:15 AM
 BY: *[Signature]*

