



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-019

To : Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads and Teachers of Public Elementary
and Secondary Schools
All others concerned

Subject : CREATION OF SCHOOLS DIVISION RESEARCH EVALUATION
GROUP

Date : January 16, 2024

In reference to the attached, Regional Memorandum PPRD-005, S. 2024, re: "Creation of Schools Division Research Evaluation Group", this Office directs the following DEREK Members (Division Education Research Evaluators Group) as listed below to adhere to the following terms of reference:

1. Composition
 - a. Grammarian: Ma. Regina E. Robante, Teacher III, Aplaya ES
Jeneve Nieves, MT-II, DICNHS
Brynel Espina, T-I, DMMES
 - b. Data Analyst Kremia Katrina C. Thiam, Teacher III, DICNHS
Josephine P. Delima, Teacher III, San Miguel ES
 - c. Statistician: Jean W. Hernan, MT-II, DICNHS
Wellisa P. Milca, MT-I, DICNHS
 - d. Ethical Standards Expert: Dr. Moises R. Perral, MT-II, SHS in Digos City
Geoffrey Andrade, Teacher III- PGES
Ferlyn Tubice, MT-II, GRCES
Jainal A. Ismael, Teacher III-Badiang ES
 - e. Content Experts per Thematic Area: Mizraim May P. Rebuta, Teacher III, PVBES
John P. Millan, MT-II, DICNHS
Cherry Lyne V. Gonzaga, EPS-II, ALS
2. Terms of Reference
 - a. Assist in the evaluation and quality control of research
 - b. Mentor in conducting research
 - c. Aid in validating the reliability and validity of research
 - d. Assist BERF grantees to comply with the deliverables

Further, any services rendered upon the execution of task shall be subject to the grant of service credits and/or Compensatory Overtime Credits (COC) as the case may be per DO No. 53, s. 2003 and CSC & DBM Joint Circular No. 2, s. 2004 respectively. Participation to relevant activities shall adhere to the policy on "No Disruption of Classes" per DepEd Order No. 9, s. 2005 entitled: "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith".



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

For information, guidance, and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
OIC- Schools Division Superintendent

AS
1/16/21

Enclosed: As stated.
SGOD/PR/mbr

Schools Division of Digos City
RECORDS SECTION
RECEIVED
DATE: *24-11-21* TIME: *2:57*
BY: *[Signature]*



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
 DAVAO REGION

24-27028
 Schools Division of Davao City



RECEIVED

115/21

12 JAN 2024

12:37 PM

Office of the Regional Director

REGIONAL MEMORANDUM

PPRD-2024- 005

To: Schools Division Superintendents
 All Others Concerned

Subject: CREATION OF SCHOOLS DIVISION RESEARCH EVALUATION
 GROUP

Date: January 11, 2024

Pursuant to DepEd Order No. 16, s. 2017, re "Research Management Guidelines, an alternative committee may be created to assist and help ensure the quality of research. Thus, this Office requests the Schools Division Research Committee for the creation of Research Evaluation Group. The minimum requirements, composition and Terms of Reference are as follows but not limited to:

1. Minimum Requirements

- a. Permanent teaching or non- teaching personnel
- b. At least 5 years in service.
- c. Underwent at least 40 hours of learning and development training/ capacity building/ seminar or any other relevant activities in research.
- d. Conducted basic or action research, especially the BERF- funded.

2. Composition

- a. 2 Grammarian
- b. 1 Data Analyst
- c. 1 Statistician
- d. 1 Ethical Standards Expert
- e. 1 Content experts per thematic area

3. Terms of Reference

- a. Assist in the evaluation and quality control of research.
- b. Mentor in conducting research.
- c. Aid in validating the reliability and validity of research.
- d. Assist BERF grantees to comply with the deliverables.

The SEPS for planning and Research shall furnish a copy of the composition of Schools Division Research Evaluation Group to this Office.

Further, any services rendered upon the execution of task shall be subject to the grant of service credits and/or Compensatory Overtime Credit (COC) as the case may be per DO No. 53, s. 2003 and CSC & DBM Joint Circular No. 2, s. 2004 respectively. Ensuring adherence to the provisions of DepEd Order No. 9, s. 2005



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-1665; (082) 221-6147
 Email Address: region11@deped.gov.ph
 Website: www.depedroxi.ph



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Queries can be channeled to Jomar Boy A. Cuyos, Education Program Specialist II through the Policy, Planning, and Research Division at (082)-2240-752.

Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
Director IV *AF*

ROP4/jbac

By the Authority of the Regional Director:

[Signature]
ROSA M. ENRIQUEZ
Chief Administrative Officer
Officer-In-Charge

JAN 12 2024

24-27098

[Signature] 01/12/24



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph