



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024- 029

To : Division Sports Officer  
 Division Assistant Sports Officer  
 Concerned School Heads  
 Concerned Teachers  
 Concerned Non-Teaching Personnel

Subject : MEETING AND PREPARATION OF TECHNICAL WORKING GROUP  
 FOR THE CONDUCT OF REFRESHER COURSE OF TECHNICAL  
 OFFICIALS AND COACHES

Date : January 15, 2024

In preparation for the conduct of Refresher Course of Technical Officials and Coaches, the following members of the Technical Working Group (TWG) are directed to attend the meeting and preparation of the said activity on **January 26, 2023 (9:00 AM) at Don Mariano Marcos Elementary School Feeding Center.**

Name	Office/School
Reyzen Monserate	Schools Division Office
Peter-Jason Senarillos	Schools Division Office
Ruben Evaretta	Schools Division Office
Juvy Cardines	Colorado Elem. School
Maria Leonora Salazar	Federico Alferez Elem. School
Lee Wilson Precellas	Don Mariano Marcos Elem. School
Edmar Lloyd Alimento	Digos City National High School
Jestonie Ampoon	Digos City National High School
Noel Villarta	Digos City National High School
John Lister Tapuroc	Digos City National High School
Jayffer Sartorio	Digos City National High School

The teacher-participant shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by teachers will be taken cared of by other teacher.

Travel expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For information, guidance, and compliance

DepEd Schools Division Office of Digos City

RECORDS SECTION

**RELEASED**  
 24-115461

DATE: JAN 18 2024 TIME: 10:20 AM

BY:

**MELANIE P. ESTACIO, PhD, CESO VI**

OIC- Schools Division Superintendent



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