



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 036

To : Chief Education Supervisors (CID&SGOD)
 Public Schools District Supervisors
 Education Program Supervisor - MAPEH
 Division Sports Officer
 Division Assistant Sports Officer
 Public and Private School Heads
 Concerned Health and Nutrition Personnel
 Concerned Teachers

Subject : DIVISION REFRESHER COURSE FOR TECHNICAL OFFICIALS AND COACHES IN DIFFERENT SPORTS EVENT

Date : January 21, 2024

In preparation for the conduct of 2024 Digos City Athletic Association Meet, this Office announcing the conduct of the **Refresher Course for Technical Officials and Coaches in Different Sports Event on February 2-4, 2024 at Digos City National High School.**

The objectives of the said event are the following:

- a. To discuss the new policies and guidelines on the different sports events;
- b. To appraise the teachers on how to shape safe and healthy playing environment; and
- c. To provide updates on the current trends in sports coaching.

The target participants of this training are the Technical Officials and Public and Private Schools Coaches who are currently handling sports teams or varsity teams from Digos City, who meet the following qualification/standards:

- a. Must be physically fit. Pregnant women are discouraged to participate.
- b. Equipped with the knowledge and expertise of the sports; and
- c. Must be handling sports/varsity team in managing sports program.

The participants are enjoined to actively participate the Refresher Course from the first to the last day of the activity. Failure to complete the course will result to non-issuance of the training certificate. They are also encouraged to bring their personal equipment such as rackets, arnis sticks, among others. Tournament Managers, Technical Working Group, and Division Health and Nutrition personnel are directed to facilitate the said activity. Public Schools District Supervisors are also directed to conduct monitoring of their coaches in their respective districts.

The teacher-participant shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by teachers will be taken cared of by other teacher.





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As per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants who shall have their training during holidays, Saturday and Sunday shall be eligible for the grant of Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel.

The following personnel are directed to prepare the venue or playing area for athletics at Don Mariano Marcos Elem. School on January 30-31, 2024.

1. Rowelem Rosima	Kibanban Elem. School
2. Dennis Camanzo	Digos City National High School
3. Feldin Charity Manuales	Kibanban Elem. School
4. Ricky Jay Bucar	Ruparan National High School
5. Aldwin Escalona	Kapatagan National High School

The list of playing venues for breakout session, the list of Tournament Managers, Resource Persons, Monitors, Technical Working Group, and Division Health and Nutrition personnel are in the enclosures.

Expenses such as food, supplies, and materials for Tournament Managers, Resource Speakers, and Technical Working Group shall be charged against Special Education Fund (SEF), while those of public schools teacher participants shall be charged against school MOOE/local funds including travel expenses which are all subject to the usual accounting rules and regulations. Private schools teacher participants are encouraged to bring their own meals and snacks.

Immediate dissemination of this Memorandum is desired.


MELANIE P. ESTACIO, PhD, CESO VI
OIC- Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

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BY: 





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Enclosure 1.

PLAYING VENUES DURING BREAKOUT SESSION

EVENT	VENUE
Arnis	Digos City NHS
Athletics	Don Mariano Marcos ES
Badminton	Digos City NHS
Baseball	Don Mariano Marcos ES
Basketball	Digos City NHS
Chess	Digos City NHS
Dancesport	Digos City NHS
Football	Don Mariano Marcos ES
Gymnastics	Ramon Magsaysay CES
Sepak Takraw	Digos City NHS
Softball	Don Mariano Marcos ES
Swimming	Capitol Swimming Pool
Table Tennis	Gmall
Taekwondo	Digos City NHS
Tennis	Digos City Tennis Court
Volleyball	Digos City NHS
Billiards	Digos City NHS
Boxing	Ramon Magsaysay CES
Futsal	Digos City NHS
Wushu	Manny Pacquiao Gym
Special Events	DMMES & RMCES
Archery	Digos City NHS



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



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Enclosure 2.

**LIST OF TOURNAMENT MANAGERS/RESOURCE
PERSONS/TWG/MONITORS/HEALTH PERSONNEL/DSAC**

Annie Belen Abangan	Arnis
Claudine Marie Trocio	Arnis
Dennis Camanzo	Athletics
Rowelem Rosima	Athletics
Feldin Charity Manuales	Athletics
Ricky Jay Bucar	Athletics
Rehuel Fabillar	Badminton
Eduardo Paller	Badminton
Risa May Binag	Baseball
Michael Timtim	Basketball
Raul Baron	Basketball
Ranel Lou Montefalcon	Basketball
Melvin Anthony Sabio	Chess
Enrique Cabalquinto	Chess
Marivic Alburo	Dancesports
Nelson Lucero	Football
Rod Ritchie Sacedor	Football
Jayson Abellon	Gymnastics
Shayne Sorongon	Gymnastics
Cherilyn Montefalcon	Gymnastics
Honeylene D. Cabano	Gymnastics
Jeanette Armand	Gymnastics
Delmar Abadia	Sepak Takraw
Ramil Magaway	Sepak Takraw
R-Jhon Alag	Sepak Takraw
Lourdes Angelica Famulagan	Softball
Ronald Jim Dugay	Swimming
Lorelie Casoñete	Swimming
Rex Sayson	Table tennis
Joel Cartagena	Table tennis
Noryleth Virtudazo	Taekwondo
Jave Endar	Taekwondo
Ma. Luz Amaro	Tennis
Jonathan Almacin	Volleyball
Christian Granada	Volleyball
Florencio Butaslac, Jr.	Billiards
Wilmer H. Mabalod	Billiards
Mario Andales	Boxing
Erma Segismundo	Archery
Al Fernandez	Futsal
Richilie Solis	Special Events
Roel Pantinople	Wushu



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Neil Michael Carillo	Resource Person
Aldwin Escalona	Resource Person
Nivardo Eran	Resource Speaker
Arnie G. Montaner	Resource Person
Ruben Evaretta	TWG
Juvy Cardines	TWG
Maria Leonora Salazar	TWG
Lee Wilson Precellas	TWG
Edmar Lloyd Alimento	TWG
Jestonie Ampoon	TWG
Noel Villarta	TWG
John Lister Tapuroc	TWG
Jayffer Sartorio	TWG
Gervasio Salinas, Jr.	PSDS/Monitor
Jessica Lucero	PSDS/Monitor
Clarence Pillerin	PSDS/Monitor
Mary Joy Fortun	PSDS/Monitor
Cherry Rossette Oliva	PSDS/Monitor
Neil Bongcayao	PSDS/Monitor
Ely Cataluña	PSDS/Monitor
Ida Juezan	PSDS/Monitor
Eleser Mateo	PSDS/Monitor
Ferna Renira Alde	PSDS/Monitor
Frances Millicent Durano	Nurse
Kristine Marie Bejarin	Nurse
Ireene Dandoy	Nurse
Dr. Lyra Pilarte	Medical Officer
Hazel Marie Escabillas	Nurse
Joel Gomito	Nurse
Jerwin Granada	DSAC/Resource Person
Mylene Samonte	DSAC
Merilyn Salboro	DSAC
Norwenda Hairil	DSAC
Melacres Campomayor	DSAC
Peter Paul Deiparine	DSAC



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