



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

SGOD-2024- 070

To: : Assistant Schools Division Superintendent
 Division Chiefs
 Public Schools District Supervisors
 Education Program Supervisor
 Public School Heads

Subject : **ATTENDANCE IN THE INVITATION TO THE CONDUCT OF ANNUAL CONVENTION ON REVOLUTIONIZING RECORDS MANAGEMENT**

Date : February 5, 2024

This is in reference to Regional Memorandum HRDD-2024-008 dated January 9, 2024 signed by Allan G. Farnazo, Director IV, re: **Invitation to the Conduct of Annual Convention on Revolutionizing Records Management** on February 15-16, 2024 at the Grand Men Seng Hotel, Davao City.

In view of the foregoing, participation to the activity is voluntary. Therefore, payment for the registration must be on the personal account of the interested participants. Adherence to DO 9, s. 2005, on Instituting Measures to Increase Engaged Time-on Task, and DO 030, s. 2021, on the Multi-Year Implementing Guidelines on the allocation and utilization of the Human Resource Development Fund for Teachers and School Leaders shall be observed.

Attendance/participation is on official time only.

For questions and clarifications, email rowenatoraja@gmail.com.

All other details are found in the enclosures.

Immediate dissemination of this Memorandum is desired.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD., CESO VI
 OIC-Schools Division Superintendent

DepEd Schools Division of Digos City
 RECORDS SECTION

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DATE: FEB 06 2024 TIME: 2:14 PM

BY: *[Signature]*

[Signature]
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Enclosed: As stated
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RECORDS

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DepEd Schools Division Office - Davao Region
RECORDS SECTION

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Republic of the Philippines
Department of Education
DAVAO REGION

1 0 JAN 2024

Office of the Regional Director

REGIONAL MEMORANDUM
HRDD-2024-008

To : Schools Division Superintendents

Subject: INVITATION TO THE CONDUCT OF ANNUAL CONVENTION
ON REVOLUTIONIZING RECORDS MANAGEMENT

Date : January 9, 2024

Attached is the basic communication from the Association of Registrars of Schools Colleges & Universities-TVTI, XI, inviting participation to the conduct of Annual Convention, with the theme, "Revolutionizing Records Management: Harnessing Emerging Technologies and Innovations" on February 15-16, 2024 at the Grand Men Seng Hotel, Davao City.

In view of the foregoing, participation to the activity is voluntary. Therefore, payment for the registration must be on the personal account of the interested participants. Adherence to DO 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task, and DO 030, s. 2021, on the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be observed.

For questions and clarifications, email rowenatoraja@gmail.com.

Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

ROH/kfy

24-26921
N 011021



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ARSCU-TVTI, XI
ASSOCIATION OF REGISTRARS OF SCHOOLS, COLLEGES & UNIVERSITIES-TVTI, XI
(Davao City, Digos City, Panabo City, Tagum City, IGACOS, Davao de Oro,
Davao del Norte, Davao del Sur, Davao Oriental, Davao Occidental)

November 13, 2023

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DIR. ALLAN G. FARNAZO, CESO IV
Regional Director, DepEd Regional Office XI
F. Torres St., Davao City

Dear Dir. Farnazo:

Greetings!

We are happy to inform your good office that the **46th ARSCU-TVTI XI, Inc., and 21st Mindanao-Wide Invitational Annual Convention**, is scheduled to take place on February 15-16, 2024, at the Grand Men Seng Hotel, Pichon St. Davao City. The convention theme is **"Revolutionizing Records Management: Harnessing Emerging Technologies and Innovations."**

ARSCU-TVTI XI is an esteemed association of registrars from schools, colleges, universities, and technical vocational institutions in Region XI. Over the years, we have been committed to fostering collaboration and sharing knowledge among fellow registrars. Our mission is to advance the field of registrarship, and this convention serves as a platform for achieving this goal. We are excited to expand our exploration of digital transformation in our profession.

We are asking your good office to **endorse** this convention to the Secondary and Basic Education Institutions. Also, we will take this opportunity to ask for your **message** for our souvenir program and permission to invite **Mr. Jenielito S. Atilo**, the Chief Education Supervisor.

Furthermore, we believe that your endorsement and your message would significantly contribute to the success of this convention and to achieving our **convention objectives**;

- a) provide insights into the latest technologies and innovations in records management.
- b) foster networking and idea exchange among registrars and professionals.
- c) equip registrars with the tools to make informed technology choices.
- d) update from CHED, DepEd, TESDA, PRC, BI, and LCR.

Thank you very much and God bless.

Respectfully yours,

ROWENA C. TORAJA, LPT, MAED
President, ARSCU-TVTI XI, INC.
Head Registrar, Nazareth High School of Bansalan, Inc.
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