

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

d) Omnibus Sworn Statement (ORIGINAL)

e) Bank Account Number (Photocopy of any Proof of Bank Account)

a) Mayor's/Business Permit b) PhilGEPS Registration c) Income/Business Tax Return

## Republic of the Philippines

## DEPARTMENT OF EDUCATION

Region XI

## SCHOOLS DIVISION OF DIGOS CITY

Digos City

## REQUEST FOR QUOTATION



Company Name Address	RFQ No. 24-01-012A Date: February 1, 2024			
Contact No. TIN No.	Date and Time of Opening: February 7, 2024, 9:3			
Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.	MARIA GENEVIEVE T. FRANCISQUETE BAC CHAIRMAN			
NOTE:  1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.  2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.	For and in the absence of the BAC Chairperson:			
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS. 4. PAYMENT TERM: WITHIN 30 DAYS 5. INDICATE PRICES PER ITEM AND TOTAL AMOUNT 6. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING	CLARENCE S. PILLERIN BAC VICE-CHAIRMAN			

NOTE: For CY 2024, bidders shall submit these documents to DepEd Digos City Division only ONCE.

7. Approved Budget: P 3,064.92

Canvassed by:

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	Procurement of Supplies and Equipment for use of the Division Office				
	for the 1st Quarter of CY 2024				
	Electric fan, stand type	unit	1		
	Light-Emitting Diode (LED), Linear tube, 18 watts	piece	10		
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		4			
		_			
				-	
		+		1	
		1		1	
				1	
	SUBJECT TO WITHHOLDING TAX				

I/We quote you on the item/s at prices noted abo  Company Name
Company Name
Company Name
Company Name
Telephone/Cellphone Number
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Printed Name/Signature of Authorized Representative