

# Republic of the Philippines DEPARTMENT OF EDUCATION

Region XI

## SCHOOLS DIVISION OF DIGOS CITY

Digos City



# REQUEST FOR QUOTATION

Company Name Address Contact No. TIN No.		RFQ No. 24-01-012C Date: February 1, 2024 Date and Time of Opening: February 7, 2024, 9:30 AM			
	e your lowest price on the item/s listed below, subject to the General Conditions, ne of delivery and submit your quotation duly signed by your representative.	B	AC CHAIRM	RANCISQUETE IAN BAC Chairperso	
1. ALL ENTRIES M 2. DELIVERY PERIO 3. PRICE VALIDITY 4. PAYMENT TERM 5. INDICATE PRICE 6. BIDDERS MUST	UST BE LEGIBLY WRITTEN. DD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER. MUST BE WITHIN THIRTY (30) DAYS. E WITHIN 30 DAYS S PER ITEM AND TOTAL AMOUNT SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING	CLAR	ENCE S. PII VICE-CHAI	LLERIN	
	a) Mayor's/Business Permit b) PhilGEPS Registration c) Income/Business Tax Return d) Omnibus Sworn Statement (ORIGINAL) e) Bank Account Number (Photocopy of any Proof of Bank Account) or CY 2024, bidders shall submit these documents to DepEd Digos City Division only ONCE. EP 163,582.14  (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOU	OUR BID PROPO	SAL)		
ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 3	Procurement of Supplies and Equipment for use of the Division Office				
	for the 1st Quarter of CY 2024				
	Sign Pen, Extra Fine Tip, Black	piece	65		
	Sign Pen, Fine Tip, Black	piece	9		
	Sign Pen, Extra Fine Tip, Blue	piece	44		
	Sign Pen, Meduim Tip, Blue	piece	9		
	BATTERY, dry cell, size AA	pack	27		
	BATTERY, dry cell, size AAA	pack	6		
	INK, for stamp pad, 50mL	bottle	12		
	PHILIPPINE NATIONAL FLAG	piece	8		
	GLUE, all-purpose	jar	24		
	STAPLE WIRE, heavy duty (binder type), 23/13	box	3		
	STAPLE WIRE, standard	box	38		
	TAPE, electrical	roll	5		
	TAPE, masking, 24mm	roll	8		
	TAPE, masking, 48 mm	roll	8		
	TAPE, packaging, 48 mm	roll	5	1	
	TAPE, transparent, 24mm	roll	5		
	TAPE, transparent, 48 mm	roll	15		
	CLIP, backfold, 19mm	box	6		
	CLIP, backfold, 25mm	box	20		
	CLIP, backfold, 32mm	box	20		
	CLIP, backfold, 50mm	box	31		
	CORRECTION TAPE	piece	69		
	DATER STAMP	piece	2		
	FASTENER	box	28		
_	SUBJECT TO WITHHOLDING TAX				
		E ENLEY			
Canvassed by:	Snool 2	After having o	I/We quote		r General Conditions, at prices noted above.
Date		%	Telephon	e/Cellphone Num	ber

Printed Name/Signature of Authorized Representative

Date: \_\_\_



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Region XI

## SCHOOLS DIVISION OF DIGOS CITY

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# REQUEST FOR QUOTATION

Company Name			RFO No	. 24-01-012C	
Address				February 1, 2	2024
Contact No.		Date and Tin	ne of Opening	February 7,	2024, 9:30 AM
TIN No.					
Please quot	e your lowest price on the item/s listed below, subject to the General Conditions,				
stating the shortest tim	e of delivery and submit your quotation duly signed by your representative.			RANCISQUETI	Ž.
NOTE:			AC CHAIRM absence of the	AN BAC Chairperso	n:
	JST BE LEGIBLY WRITTEN.		4		
	DD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER. MUST BE WITHIN THIRTY (30) DAYS.	· CLAD	ENCE C DI	LEDIN	
4. PAYMENT TERM			VICE-CHAI		
	S PER ITEM AND TOTAL AMOUNT			100,000,000	
6. BIDDERS MUST S	SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING				
REQUIRE	D DOCUMENTS TOGETHER WITH THE RFQ:				
	a) Mayor's/Business Permit				
	b) PhilGEPS Registration c) Income/Business Tax Return				
	d) Omnibus Sworn Statement (ORIGINAL)				
	e) Bank Account Number (Photocopy of any Proof of Bank Account)				
NOTE: Fo	r CY 2024, bidders shall submit these documents to DepEd Digos City Division only ONCE.				
7. Approved Budget:	<u>P 163,582.14</u>				
	(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF Y	OUR BID PROPO	SAL)		
ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 3	Procurement of Supplies and Equipment for use of the Division Office				
	for the 1st Quarter of CY 2024				
	FILE ORGANIZER, Expanding, plastic, legal	piece	9		
	FOLDER, L-type, A4	pack	3		
	FOLDER, L-type, legal	pack	5		
	MARKER, Permanent, Black	piece	37		
	MARKER, Whiteboard, Black PAPER CLIP, vinly/plastic coated, 33mm	box	9	-	
	PENCIL, lead/graphite, with eraser	box	3		
	PENCIL SHARPENER, manual, single cutter head	piece	2		
	PUNCHER, paper, heavy duty	piece	8		
	RUBBER BAND No. 18	box	2		
	STAMP PAD, felt	piece	1		
	SCISSORS, symmetrical or asymmetrical	pair	27		
	STAPLER, standard type	piece	26		
	STAPLER, heavy duty (binder type)	unit	7		
	STAPLE REMOVER, plier type TAPE DISPENSER, table top	piece	2		
	NOTE PAD, stick on, 50mm x 76 mm	pad	10		
	NOTE PAD, stick on, 76mm x 100 mm	pad	15		
	NOTE PAD, stick on, 76mm x 76 mm	pad	16		
	PAPER, MULTIPURPOSE A4	ream	65		
	PAPER, MULTIPURPOSE LEGAL	ream	40		
	RECORD BOOK, 300 PAGES	book	3		
	RECORD BOOK, 500 PAGES Rubber bands	book	3	_	
	SUBJECT TO WITHHOLDING TAX	box			
The second	SOBJECT TO WITHHOLDING TAX		Sa E Sam		STEEL PROPERTY OF THE PARTY OF
		A flow housing	omafulls, mand	and constant and	- C
		After having o			r General Conditions, at prices noted above.
	7		I we quote	od on the nem/s	at prices noted above.
Canvassed by					
PORRE	Rolex	-	11-212		
Nein			Co	mpany Name	
02024	1				
Date	1	8	Telephone	Cellphone Num	ber

Printed Name/Signature of Authorized Representative

Date:



# Republic of the Philippines

# DEPARTMENT OF EDUCATION

Region XI

## SCHOOLS DIVISION OF DIGOS CITY

Digos City



# REQUEST FOR QUOTATION

Company Name			RFQ No	o. 24-01-012C		
Address			Date and Time of Opening: February 1, 2024  Date and Time of Opening: February 7, 2024, 9:30 AM			
Contact No. TIN No.		Date and Tim	e of Opening	g: February 7,	2024, 9:30 AM	
	00 NO 1281 64 12 400 748 NO 1275 NO 88 12862 02884					
The second secon	we your lowest price on the item/s listed below, subject to the General Conditions, the of delivery and submit your quotation duly signed by your representative.	MADIA CENE	VIEVE T E	DANCISOHETI	2	
stating the shortest thi	ae of derivery and submit your quotation duty signed by your representative.		C CHAIRN	RANCISQUETI IAN		
NOTE:				BAC Chairperso	n:	
	UST BE LEGIBLY WRITTEN.		1			
	OD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.	· CT ADI	ENCE C DI	LIEDIN		
	MUST BE WITHIN THIRTY (30) DAYS. f: WITHIN 30 DAYS		VICE-CHAI			
	S PER ITEM AND TOTAL AMOUNT	DAC	vici-ciba	KWIAIN		
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7. Approved Budget	A. 174 N. 177					
	CANTRE MEDIAN PERSONNAL PROPERTY AND THE PROPERTY OF THE PROPE					
THE LAND	(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF Y		No. of Concession, Name of Street, or other Designation, Name of Street, or other Designation, Name of Street, Original Property and Name of Stree			
ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	
Lot 3	Procurement of Supplies and Equipment for use of the Division Office					
	for the 1st Quarter of CY 2024					
	Ink or stamp pads	bottle	1	_		
	Folders (LONG) WHITE	piece	100	1		
	Stapler heavy duty	piece	10			
	Binder or bulldog clips (MEDIUM)	box	10			
	Folders (LONG) BROWN	piece	100			
	Sign Pen (0.5) - black	box	25			
	Sticky Notes / Post It	box	1			
	expanded folder	рс	20			
	Stabilo Marker	pck	8			
	BALLPEN (black 0.5)	box/25pcs	3			
	BALLPEN (blue 0.5)	box/25pcs	3			
	CORRECTION TAPE (refillable) 20m	piece	50		8	
	EPSON INK, 003 BLACK	piece	21			
	EPSON INK, 003 MAGENTA	piece	14			
	EPSON INK, 003 CYAN	piece	14	_		
	EPSON INK, 003 YELLOW	piece	14			
	PENCIL, #2 EPSON, INK 6642	box	15			
	EPSON, INK 6643	bottle	10			
	EPSON, INK 6644	bottle	10	_		
	EPSON, INK 6641	bottle	10			
	Sticker Paper (for Property Label)	pack	10			
	INK BLACK BROTHER D60k	bots	6			
	Staple Wire #10	box	2		5	
	SUBJECT TO WITHHOLDING TAX					
		THE REAL PROPERTY.				
		After having co			r General Conditions at prices noted above	
Canvassed by:						
2022	- o.i.	7	Co	ompany Name		
0000		14	77.1	e/Cellphone Num	•	

Printed Name/Signature of Authorized Representative

Date:



## Republic of the Philippines

# DEPARTMENT OF EDUCATION

# Region XI SCHOOLS DIVISION OF DIGOS CITY



	Digos City		-		
	REQUEST FOR QUOTATION	Ţ			
Company Name			RFO No	. 24-01-012C	
Address				: February 1, 2	024
Contact No.		Date and Tim	e of Opening	: February 7, 2	024, 9:30 AM
TIN No.					
Please qu	ote your lowest price on the item/s listed below, subject to the General Conditions,				
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NOTE:				BAC Chairperson	n:
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	M: WITHIN 30 DAYS	BAC	VICE-CHAI	RMAN	
	ES PER ITEM AND TOTAL AMOUNT				
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Lot 3	Frocurement of Supplies and Equipment for use of the Division Office	UNIT	QTY.	UNII PRICE	TOTAL PRICE
LOT 3		_		-	
	for the 1st Quarter of CY 2024	_			
	Brother Ink - BT5000 (Cyan/Magenta/Yellow)	bottle	6		
	PAPER, Multicopy, A4, 80 gsm	box	10		
	PAPER, Multicopy, Legal, 80 gsm	box	10	1	
	PAPER, Multicopy, A4, 70 gsm	box	10		
	PAPER, Multicopy, Legal, 70 gsm	box	10		
	SIGN PEN, BLUE, 0.7	pc	20	1 -	
	PRINTER, Inkjet, Color	unit	2		
_	Printer Ink. 5000C	bottle	1	_	
	Printer Ink, 50000	bottle	1	1	
	Printer Ink, 5000V	bottle	1		
	Data Folder (legal - blue)	pc	120		
	Brother Ink - BT6000 Black	bottle	12		
	Epson M15180 Black Ink 008	bottle	2		
	Epoch in 10 100 block tilk 000	Dottio			

SUBJECT TO WITHHOLDING TAX

Canvassed by	wo
Date	2024

After having carefully read and accepted your General Conditions  I/We quote you on the item/s at prices noted above  Company Name		The second secon
Company Name	~	
Company Name		
		Company Name
Telephone/Cellphone Number	T	elephone/Cellphone Number
Printed Name/Signature of Authorized Representative	Printed Name	e/Signature of Authorized Representative
Data	Donor	