

Republic of the Philippines

DEPARTMENT OF EDUCATION

Region XI

SCHOOLS DIVISION OF DIGOS CITY

Digos City

REQUEST FOR QUOTATION



Company Name	RFQ No. 24-02-014A
Address	Date: February 22, 2024
Contact No.	Date and Time of Opening: February 28, 2024, 9:30 AM
TIN No.	
Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.	MARIA GENEVIEVE CONCISQUETE BAC CHAIRMAN
NOTE:	U
1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.	
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.	

5. PAYMENT TERM: WITHIN 30 DAYS

6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT

4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.

7. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

a) Mayor's/Business Permit

3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY

- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

e) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2024, bidders shall submit these documents to DepEd Digos City Division only ONCE.

8. Approved Budget: P 14,800.00

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	Sofa Bed, queen/double size, 60"x75", foldable solid wood stand, sofa bed foam - gray color	unit	1		
	Wardrobe storage cabinet, small, 40x40x180cm, hanging, single door, preferrable white	unit	1		
			6		
					2
				1	
	SUBJECT TO WITHHOLDING TAX				
PUNCTER					

	After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.
nvassed by:	
2-23-24	Company Name
Date	Telephone/Cellphone Number
	Printed Name/Signature of Authorized Representative
	Data



