



Republic of the Philippines
Department of Education

Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2024-128

To : **ATTY. CLARISSE JOY C. ARNAEZ-LLABAN**

Subject : **Attendance to National Legal Research and Writing Seminar-Workshop**

Date : **March 11, 2024**

This is in relation to Memorandum Oulla-2024-305 dated March 04, 2024 from the Office of the Undersecretary for Legal and Legislative Affairs, stating that DepEd Central Office, Legal and Legislative Affairs Strand will be conducting the National Legal Research and Writing Seminar-Workshop at the Development Academy of Philippines (DAP), Tagaytay City on May 6-10, 2024, inclusive of travel time.

Food and accommodation shall be charged against line item. Travelling expenses shall be charged against local funds. Further, all participants should fill up the online registration through <https://bit.ly/NLRWW> on or before March 11, 2024.

For your strict compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D, CESO VI
OIC-Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

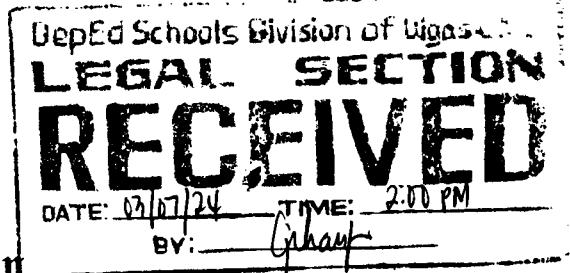
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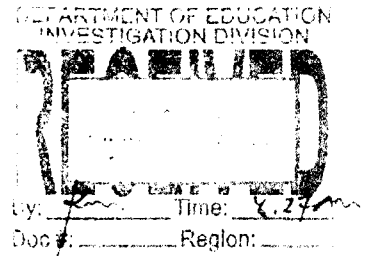
Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS



MEMORANDUM
OULLA-2024-305

TO : REGIONAL DIRECTORS
 ASSISTANT REGIONAL DIRECTORS
 SCHOOLS DIVISION SUPERINTENDENT
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 DEPED CENTRAL OFFICE – LEGAL SERVICE



FROM : *Marfomen*
 ATTY. OMAR V. ROMERO
 Undersecretary for Legal and Legislative Affairs

SUBJECT : NATIONAL LEGAL RESEARCH AND WRITING SEMINAR-WORKSHOP

DATE : MAR 04 2024

The DepEd Central Office, Legal and Legislative Affairs Strand will be conducting the **National Legal Research and Writing Seminar-Workshop** at the **Development Academy of the Philippines (DAP), Tagaytay City** on **May 6-10, 2024**, inclusive of travel time.

This activity aims to enhance the quality of work of the legal officers to enable them to provide more relevant and responsive services to the Department’s clients and stakeholders.

Target participants:

- Central Office (CO) - Legal and Legislative Affairs Strand Lawyers
- Regional Offices (RO) – One (1) Lawyer Representative
- Division Offices (DO) – One (1) Legal Officer

Expenses:

- Food¹ and accommodation expenses of the participants and resource persons shall be charged against line item: Legal Service and Development of Education-Related Laws and Rules.
- Travelling expenses of the CO, RO, and DO participants shall be charged against their respective local funds.

Registration:

Further, all participants should fill up the online registration through <https://www.ded.gov.ph> **on or before March 11, 2024**. Please register on time to facilitate the room assignment. The number of participants for each region will be strictly limited

¹ First Meal (May 6, 2024): PM Snacks; Last Meal (May 10, 2024): Lunch



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to the allotted number of participants only. **Participants must register online for admission at the workshop.**

Contacts for Queries:

For questions or clarifications, please coordinate with **Ms. Marianne O. Cruzin** or **Ms. Jonalyn K. Ngadao** of the Investigation Division by email address ms.marianne.cruzin@deped.gov.ph or ms.jonalyn.ngadao@deped.gov.ph or mobile numbers 0916 581 0927 or 0926 056 6012.

Further announcements/advisory will be communicated through email.

Please be guided accordingly.

Thank you.



Address: 3F Mabini Bldg., DepEd Complex Meralco Avenue, Pasig City
Telephone Nos.: (02) 86338925/ (02) 86374611
Email Address: ms.marianne.cruzin@deped.gov.ph
Website: www.deped.gov.ph

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