



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024- 126

To : Tito M. Endrina, PhD, EPS-English/ Research Production Focal  
Marjun B. Rebosquillo, SEPS-Planning and Research

Subject : PARTICIPATION TO IN-SERVICE TRAINING ON ACTION RESEARCH

Date : February 29, 2024

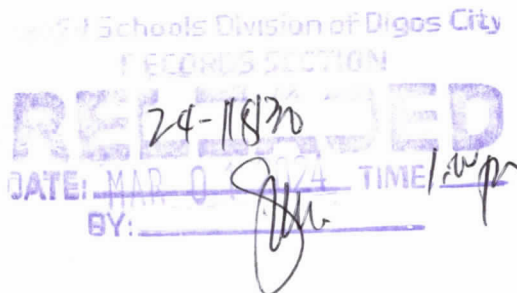
In reference to the approved request letter of Digos City National High School on their In-service Training on Action Research, this Office directs the personnel mentioned above to participate in the said activity as resource speakers on March 2, 2024, April 13, 2024, and May 25, 2024 at DiCNHS Audio-Visual Room.

Moreover, in support to paragraph 1.4.11 of DepEd Order No. 53, s. 2023 or known as Updated Guidelines on Grant of Vacation Service Credits and Compensatory Overtime Credits (COC), a 1-day service credit shall be granted to each participant whose activity falls on a Saturday, Sunday, Holiday, or scheduled day off.

For information, guidance, and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC- Schools Division Superintendent

Enclosed: As stated.  
SGOD/PR/mbr



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
 Department of Education  
 REGION XI – DIGOS CITY  
 SCHOOLS DIVISION OF DIGOS CITY  
 DIGOS CITY NATIONAL HIGH SCHOOL

February 7, 2024

**DR. MELANIE P. ESTACIO**  
 OIC-Schools Division Superintendent  
 DepEd-Digos City

Ma'am

Good day!

We trust this letter finds you well. We are writing on behalf of the Science Master Teachers of DICNHS to extend a formal invitation to **DR. TITO ENDRINA** and **MR. MARJUN REBOSQUILLO** to serve as distinguished speakers in our upcoming In-Service Training on Action Research for selected teachers in the main campus and annex schools on March 2, 2024, April 13, 2024 and May 25, 2024 at the DICNHS Audio-Visual Room.

We recognize the abovementioned speakers as respected authority in the field of action research. We believe that their insights and expertise would greatly benefit our participants. The training aims to provide a platform for teachers to enhance their knowledge and skills in conducting meaningful school and classroom action researches. We believe this platform contributes to their professional growth and enriches a culture of continuous improvement.

We envision **Dr. Endrina** and **Mr. Rebosquillo** sharing valuable experiences, best practices, and innovative approaches during their respective presentations. This collaboration would undoubtedly enrich the overall learning experience for our participants.


Thank you for considering our invitation. We are hopeful for a positive response and the opportunity to work together for the advancement of education. We also request that the invited resource speakers be granted compensatory overtime credits and service credits to the teacher-participants.

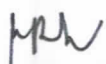
Sincerely,



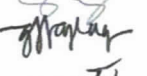



  
**REGINA C. RAYMUNDO**  
 In-Service Training Focal Person

  
**MARIA CARMELA E. GILLADO**  
 In-Service Training Focal Person


Noted:

  
**BETH B. DEDACE**  
 HT III Science Department

  
**ELIZABETHA R. BUERON**  
 School Principal IV

Math -   
 MATH -   
 ENG -   
 AP -   
 Fil -   
 TLE - 

Recommending Approval:

  
**GERVASIO R. SALINAS Jr., PhD**  
 Public Schools District Supervisor

Approved:

  
**MELANIE P. ESTACIO, PhD**  
 OIC-Schools Division Superintendent

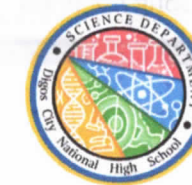
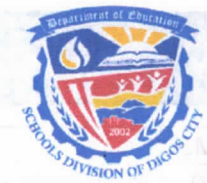


DAY 3 –May 25, 2024

**RESEARCH CONGRESS**

**Chairman/Board of Judges- Dr. Tito M. Endrina, EPS –Division Research Coordinator**  
**Member, Board of Judges - Marjun B. Rebosquillo, SEPS for Research**  
**Jean W. Hernan, MT II, Research Coordinator, Dr. Lalaine D. Mortalla, MTIII,**  
**and Maria Carmela E. Gillado, MT III**  
**Moderators – Regina C. Raymundo, MT II & Maricel Manceras, MT I**

Time	Activity	Person-In-Charged
7:30	Registration/ Attendance	<b>SECRETARIAT</b>  <b>Angelyn P. Gultiano, MT II Maricel Manceras, MT I</b>
8:00	AVP - Opening Prayer Makabayan Song Zumba	<b>Maribel D. Solis, MT I</b>
8:30	Keynote Messages	<b>ELIZABETHA R. BUERON</b> School Head  <b>RACHEL R. POGOY</b> Asst. School Principal  <b>DR. TITO M. ENDRINA</b> EPS –Division Research Coordinator
	Presentation of Participants	<b>Maria Carmela E. Gillado, MT III</b>
	Announcements (Sequence of Paper Presentation)	<b>Angelyn P. Gultiano, MT II</b>
9:00–12: 00	<b>CONGRESS</b> Introduction of the Members of the Board of Evaluators	<b>Milagros dela Pena, MT II</b>
12:00	<b>LUNCH BREAK</b>	
1:00 – 4:00	<b>CONGRESS continuation</b> Nuggets of Insights	<b>Gina Saplagio, Participant</b>
5:00	Closing Remarks	<b>BETH B. DEDACE, Science Department Head</b>
	Closing Prayer	<b>Felix Alfonso, MT II</b>



## IN-SERVICE TRAINING

### “Exploring and Ensuring the Role of Action Research to Teachers’ Professional Development”



08:00 AM  Sat. 02Mar, 13 April, 25 May 2014

@ DiCNHS Audio-Visual Room

**MARJUN B. REBOSQUILLO**

**This serves as an invitation**

# MATATAG

Bansang Makabata



Batang Makabansa

