



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2024-170

To : Resource Speakers for DTOT  
 SGOD-HRD and QAME Personnel

**ATTENTION:**

All Education Program Supervisors (except SGOD & LR EPS)  
 All Public Schools District Supervisors  
 SGOD-HRD and QAME Personnel  
 Concerned School/Department Heads

- Lorelie Deiparine
- Neil Michael Carillo
- Braint Absel de Guzman
- Antonia Jumawan
- Juvic Sucayre
- Eduardo Paller, Jr.
- Inda Nacua
- Jerwin Granada
- Rizza Villaluna
- Marilyn Salboro
- Elizabetha Bueron
- Aldin Barsalote, Jr.

Subject : **CONFERENCE AMONG RESOURCE SPEAKERS, WITH SGOD-HRD & QAME PERSONNEL, IN PREPARATION FOR THE CONDUCT OF DIVISION TRAINING OF TRAINERS ON MATATAG CURRICULUM IMPLEMENTATION**

Date : May 14, 2024

In connection with the conduct of the Division Training of Trainers (DTOT) on Matatag Curriculum Implementation, this office directs the attendance of the above-mentioned Resource Speakers and SGOD-HRD Personnel to the Conference set on May 17, 2024 at 9:00 am onwards at the Division Conference Room.

The conference is aimed at conducting relevant activities as follows:

- a. Clarifying Training Matrix content;
- b. Conducting self-run-through, or group-run-through per learning area, on topics to deliver during the DTOT;
- c. Reconciling confusions on assigned topics between and among resource speakers per learning area ensuring smooth flow of topic presentation/discussion during the DTOT; and
- d. Identify and prepare needed activity sheets for the training;

The participants are requested to bring with them their laptops, and food provisions.

Travel and incidental expenses of participants shall be charged against local funds/School MOOE subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

Schools Division of Digos City  
 RECORDS SECTION

RECEIVED  
 24-12/24  
 DATE: MAY 15 2024 TIME: 2:27 pm

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, EdD, CESO VI**  
 Schools Division Superintendent

Enclosed: As stated.

CID/bsd

