

Republic of the Philippines

DEPARTMENT OF EDUCATION

Region XI

SCHOOLS DIVISION OF DIGOS CITY

Digos City

REQUEST FOR QUOTATION



Company Name	 RFQ No. 24-05-045C Date: May 9, 2024
ddress ontact No.	Date and Time of Opening: May 15, 2024, 9:30 AM
N No.	

stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE:

- 1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
- 2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
- 3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
- 4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
- 5. PAYMENT TERM: WITHIN 30 DAYS
- 6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
- 7. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)
- e) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2024, bidders shall submit these documents to DepEd Digos City Division only ONCE.

8. Approved Budget: P 7,000.00

MARIA GENEVIEVE T. FRANCISQUETE BAC CHAIRMAN

For and in the absence of the BAC Chairperson:

CLARENCE S. PILLERIN BAC VICE-CHAIRMAN

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRIC
Lot 3	Procurement and Delivery of:				
	Services for the Division Office Upgrading of Network and PC Units				
	Transfer-Installation of Airconditioning Unit to the Hallway near the data	lot	1		
	cabinet Building One from the ground floor. Materials included like				
	Freon/Refrigerant, wiring materials, & etc.				
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	SUBJECT TO WITHHOLDING TAX				
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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Can	vassed by:
(5-9-24
	Date

	Compa	ny Name	

Drintad No	oma/Signatura	of Authorized	Representative

Date: