



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
SCHOOLS DIVISION OF DIGOS CITY  
Digos City



**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact No. \_\_\_\_\_  
TIN No. \_\_\_\_\_

RFQ No. **24-05-051C**

Date: **May 21, 2024**

Date and Time of Opening: **May 22, 2024, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

**MARIA GENEVIEVE T. FRANCISQUETE**  
BAC CHAIRMAN 

**NOTE:**

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

**REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:**

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)
- e) Bank Account Number (Photocopy of any Proof of Bank Account)

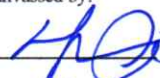
**NOTE:** For CY 2024, bidders shall submit these documents to DepEd Digos City Division only **ONCE**.

**8. Approved Budget: P 32,480.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 3	<b>Procurement and Delivery of:</b>				
	<b>Materials for the Implementation of Youth Formation Programs and Activities</b>				
	Plastic whistle, regular size with lanyard	piece	50		
	ID Lanyard, standard size	piece	180		
	Button pins, customized, 2 inch circumference	piece	180		
	Tarpaulin, 2x7	piece	10		
	Tarpaulin, 6x18	piece	2		
	Tarpaulin, 8x10	piece	2		
	Tarpaulin, 6x10	piece	2		
	Tarpaulin, 3x5	piece	4		
	Acrylic meda, 2.5 inch diameter with design and lanyard	piece	56		
	<b><u>SUBJECT TO WITHHOLDING TAX</u></b>				

After having carefully read and accepted your General Conditions,  
I/We quote you on the item/s at prices noted above.

Canvassed by:  
  
Date: 05/21/24

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Telephone/Cellphone Number

\_\_\_\_\_  
Printed Name/Signature of Authorized Representative

Date: \_\_\_\_\_