



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 340

To : REGIE CLEMENTE
Administrative Assistant III

JOSE ISRAEL MARAVILLES
Project Development Officer I

RUBEN EVARETTA
Project Development Officer II

Subject : ATTENDANCE IN THE CAPACITY BUILDING ON QUALITY ASSURANCE, MONITORING AND EVALUATION (QAME) OF PERSONNEL RELATIVE TO THE IMPLEMENTATION OF THE DTOT AND SBTT OF THE MATATAG CURRICULUM

Date : June 7, 2024

In reference to Regional Memorandum QAD-2024-035 entitled "Capacity Building on Quality Assurance, Monitoring and Evaluation (QAME) of Personnel Relative to the Implementation of the DTOT and SBTT of the MATATAG Curriculum", this Office directs the personnel mentioned above to attend the said activity on **June 13-14, 2024 at Sunny Point Function Plaza Hotel, Maa, Davao City.**

This activity aims to:

- Capacitate untrained M&E personnel in ROFD-QAD, SDOs, and school on Quality Assurance, Monitoring and Evaluation (QAME);
- Orient QAME processes; and
- Increase pool of QAME Associates.

Each participant is required to confirm his/her attendance through: tinyurl.com/CapBQAMRegistrationB1 on June 7, 2024.

Meals and accommodation shall be charged to RO and downloaded funds (SARO No. OSEC-11-24-2097) while travel and other incidental expenses shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.

For information and compliance.

For and in the absence of the
OIC-Schools Division Superintendent:

Schools Division of Digos City
RECORDS SECTION

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

Enclosed: As stated
SGOD/rmm



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

Records

#32520



Republic of the Philippines
Department of Education
DAVAO REGION

REGIONAL MEMORANDUM

QAD-2024-035

To : Assistant Regional Director
Schools Division Superintendents
Chief Education Supervisor of QAD

Subject: CAPACITY BUILDING ON QUALITY ASSURANCE, MONITORING AND EVALUATION (QAME) OF PERSONNEL RELATIVE TO THE IMPLEMENTATION OF THE DTOT AND SBTT OF THE MATATAG CURRICULUM

Date : June 4, 2024

1. Pursuant to the implementation of the Regional, Division and the School-Based Training of Trainers and Teachers (TOT) on the MATATAG Curriculum, this Regional Office through the Quality Assurance Division (QAD) will conduct a **Capacity Building on Quality Assurance, Monitoring and Evaluation (QAME) of Personnel Relative to the Implementation of the Division TOT and School-Based TOT of the MATATAG Curriculum on June 11-12, 2024 (Batch 1) and June 13-14, 2024 (Batch 2)** at *Sunny Point Function Plaza Hotel, Maa, Davao City*.
2. This **activity** aims to:
 - Capacitate untrained M&E personnel in ROFD-QAD, SDOs, and school on Quality Assurance, Monitoring and Evaluation (QAME);
 - Orient QAME processes; and
 - Increase pool of QAME Associates.
3. The activity matrix, list of participants, speakers/trainers/facilitators and members of the technical working group are in the enclosures
4. Each participant is required to confirm his/her attendance through: **tinyurl.com/CapBQAMERegistrationB1** on **June 7, 2023**.
5. As per DepEd Order No. 53, s. 2003, CSC and DBM Joint Circular No. 2, s. 2004, teaching and non-teaching personnel shall be given service credits and Compensatory Time-Off (CTO) for services rendered during holidays or weekends specifically on June 12, 2024.



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6. The participants' meals and accommodation are charged against RO and downloaded Funds (SARO No.: OSEC-11-24-2097), while travel and other incidental expenses shall be charged against local funds subject to the usual government accounting and auditing rules and regulations.
7. For information, guidance and compliance.

ALLAN G. FARNAZO
Director IV

ROQ4/bsb

OFFICE OF THE
REGIONAL DIRECTOR
RELEASE

9:55am
June 06, 2024
32530



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Enclosures to Regional Memo QAD-2024-035: CAPACITY BUILDING ON QUALITY ASSURANCE, MONITORING AND EVALUATION (QAME) OF THE UNTRAINED SDO-SMME, ROFD PERSONNEL, AND OTHER SCHOOL M&E PERSONNEL RELATIVE TO THE IMPLEMENTATION OF THE DTOT AND SBTT OF THE MATATAG CURRICULUM

Dates: **June 11-12, 2024 (Batch 1)** and **June 13-14, 2024 (Batch 2)**

Enclosure A: Training Matrix

Day 1 (Batches 1&2)

TIME	TOPIC	In-charge/ RESOURCE SPEAKER
7:30-8:00AM	Registration of the Participants	TWG
8:00-8:15	Opening Program	Darly D. Lamentac Rubilyn Dee R Ampong EPSs, QAD
8:15-8:45	<ul style="list-style-type: none"> Rationale and Training Mechanics Pretest 	Brenda S. Belonio, EdD EPS, QAD
8:45-9:15	QAME Session 1: QAME Process, Kirkpatrick's Levels of Evaluation	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI
9:15-9:25	Health Break	
9:25-10:30	QAME Session 2: Interim Guidelines for QAME of the NEAP Core Programs, DM 44, s. 2023	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI
10:30-11:15	QAME Session 3: Creating an Online QAME Evaluation Tools	
11:15-12:00	QAME Session 4: Designing Online Evaluation Tool aligned with the Training Matrix with workshop	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI
12:00-1:00	Lunch Break	
1:00-2:00	Continuation on QAME Session 4: Designing Online Evaluation Tool aligned with the Training Matrix with workshop	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI
2:00-2:10	Health Break	
2:10-2:40	QAME Session 4: QAME Data Gathering	Elvis Ryan Millan QAME Focal Person, Davao Occidental
2:40-4:00	QAME Session 5: QAME Level 1: Data Processing and Analysis	Liezel C. Padua QAME Associate/PSDS, Mati City Elvis Ryan Millan QAME Focal Person, Davao Occidental
4:00-5:00	QAME Session 6: QAME Level 2: Data Processing and Analysis	Liezel C. Padua QAME Associate/PSDS, Mati City
5:00PM	QAME Online Evaluation	The participants



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Day 2 (Batches 1&2)

TIME	TOPIC	In-charge/ RESOURCE SPEAKER
7:45-8:00	MOL	Participants
8:00-9:30	QAME Session 7: Preparation of QAME Reports and Data Reporting -Daily QAME Results -End of Program Results -QAME Form 3 -QAME Form 2	Liezel C. Padua QAME Associate/PSDS, Mati City Alan M. Limbadan SEPS, SMME Davao Oriental
9:30-9:40AM	Health Break	
9:40-12:00	QAME Session 8A: QAME Simulation (Batch 1) QAME SESSION 8B: QAME Innovations for the TOT of the MATATAG Curriculum (Batch 2)	QAME Resource Persons and Facilitators Elvis Ryan Millan QAME Focal Person, Davao Occidental
12:00-1:00	Lunch Break	
1:00-3:00	Continuation of QAME Session 8A: QAME Simulation (Batch 1) QAME Session 9: QAME Innovations for the TOT of the MATATAG Curriculum (Batch 2)	QAME Resource Persons and Facilitators Alan M. Limbadan SEPS, SMME Davao Oriental Joselito Q. Edong EPS2, SMME Davao Oriental
3:00-3:10	Health Break	
3:10-3:50	Open Forum/Clearing of Issues and Concerns	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI
3:50-4:15	Posttest	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI
4:15-4:30	QAME Online Evaluation	The participants
4:30-5:00	Closing Program	TWG

Schedule of Meals and Accommodation

Day	Dates		Meals				
	Batch 1 (June 11-12, 2024)	Batch 2 (June 13-14, 2024)	Breakfast	AM Snack	Lunch	PM Snack	Dinner
Day 0		June 12, 2014					6:30 PM
Day 1	June 11, 2024	June 13, 2014		9:15	12:00	2:00	6:30 PM
Day 2	June 12, 2024		6:00 AM	9:15	12:00	2:00	6:30 PM
Day 3	June 13, 2024		6:00 AM				
		June 14, 2014	6:00 AM	9:15	12:00	2:00	
Accommodation							
Check-in	June 11, 2024 PM	June 12, 2014 PM					
Check-out	June 13, 2024 PM	June 14, 2014 PM					



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Enclosure B: Participants

LIST OF PARTICIPANTS

BATCH 1: June 11-12, 2024		
NAME	FD/DIVISION	DESIGNATION
1. Jenielito S. Atillo	QAD, ROXI	CES, QAD
2. Brenda S. Belonio, EdD	QAD, ROXI	EPS, QAD/RXI QAME Focal Person
3. Darly D. Lamentac	QAD, ROXI	EPS, QAD
4. Maria Cristina Dionisio	QAD, ROXI	EPS, QAD
5. Alfeo B. Ingay	QAD, ROXI	EPS, QAD
6. Lea Jane M. Isleta	Panabo City	EPS2 SMME
7. Liezel C. Padua	Mati City	PSDS, Mati City
8. Mercy Paglinawan	Mati City	EPS2, SMME Unit
9. Alan D. Limbadan	Davao Oriental	SEPS, SMME Unit
10. Joselito Q. Edong	Davao Oriental	EPS2-SMME Unit
11. Michael Mangkikis	Davao Oriental	PDO 1
12. Elvis Ryan Millan	Davao Occidental	EPS2/QAME Focal Person, Davao Occidental
13. Roxanne T. Dalagan	Rabat Rocamora Mati CES-1, Mati City	AO II
14. Kristine C. Pontejon	Macatambol ES, Mati South, Mati City	AO II
BATCH 2 - June 13-14, 2024 (Batch 2)		
NAME	FD/DIVISION/SCHOOL	DESIGNATION
1. Jenielito S. Atillo	QAD	CES
2. Brenda S. Belonio, EdD	QAD, ROXI	EPS, QAD RXI QAME Focal Person
3. Rubilyn Dee Ampong	QAD, ROXI	EPS, QAD
4. Liezel Padua	Mati City	PSDS/QAME Associate
5. Mercy Paglinawan	Mati City	EPS2 SMME/QAME Associate
6. Alan Limbadan	Davao Oriental	SEPS SMME/QAME Associate/ QAME Focal Person
7. Joselito Q. Edong	Davao Oriental	EPS2-SMME Unit
8. Ryan Millan	Davao Occidental	EPS2 SMME/QAME Focal Person
9. Elvin Anajao	SDO Davao Del Norte	PDO 1
10. Jan N. Gabero	SDO Davao Del Norte	ADAS II
11. Rosalie G. Maghinay	Davao De Oro	SEPS,
12. Medard T. Apit	Davao De Oro	PDO I



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13. Karen Joie S. Catabona	Davao De Oro	Nurse II
14. Gimelle Joy B. Doguiles	San Lorenzo ES, Talomo District, Davao City	AO II
15. Marie Cris B. Rebamonte	Magallanes ES, Davao City, Davao Central District, Davao City	AO II
16. Ferdinand Magdadaro	Ramon Magsaysay CES and Don Mariano ES, Digos City	PDO I
17. Reyzen Monserate	Digos City	SEPS, SMME Unit
18. Jose Israel M. Maravilles	Digos City	PDO 1
19. Regie V. Clemente	Digos City	ADAS III
20. Yves A. Sevilla	SDO Davao Occidental	AO II
21. Raquel Carbos	Davao Del Sur	AO V
22. Rafaella Sigrid Quezada	SDO IGACOS	PDO 1
23. Sonnet Joves	SDO Tagum City	Nurse II
24. Rolando Borja	IGACOS	Planning Officer III
25. Melanie Del Campo	IGACOS	SEPS

Enclosure C: Resource Persons/Learning Facilitators

<p>Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person Region XI</p>	<p>Liesel C. Padua PSDS, Mati city</p>
<p>Elvis Ryan Millan EPS2/QAME Focal Person, Davao Occidental</p>	<p>Alan M. Limbadan SEPS, SMME Davao Oriental QAME Focal Person</p> <p>Joselito Q. Edong EPS2, SMME Davao Oriental</p>

Enclosure D: Workshop Facilitators

QAME WORKSHOP FACILITATORS	
Brenda S. Belonio, EdD	RXI QAME Focal Person
Lieszle C. Padua	QAME Associate, Mati City
Alan Limbadan	QAME Associate, Davao Oriental
Mercy Paglinawan	QAME Associate, Mati City
Elvis Ryan Millan	QAME Associate, Davao Occidental
Joselito Q. Edong	QAME Associate, Davao Oriental



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