



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**OFFICE MEMORANDUM**

SGOD-2024- 744

To : Assistant School Division Superintendent  
 Chiefs of SGOD and CID  
 Marjun Rebosquillo - SEPS  
 Cherrie Anne B. Bohol - EPS  
 Lyra O. Pelarte – MD III  
 Mary Joy B. Fortun \_ PSDS  
 Ida I. Juezan - PSDS  
 Eleser D. Mateo - PSDS  
 Leilani T. Senires - EPS  
 Zandria M. Sy - EPS  
 Rodel L. Pagayon – EPS  
 Ruben Evarretta – PDO II

Subject : **ADDENDUM TO DM-SGOD-2024-336 ENTITLED “DEVELOPMENT OF SCHOOLS’ OPERATIONS MANUAL AND CONTINUOUS CURRICULUM IMPLEMENTATION IN CASE OF DISASTERS”**

Date : June 6, 2024

In reference to the enclosed DM-SGOD-2024-36, dated April 24, 2024, this Office informs the field of the **additional member** to the Committee on the Development of Manual of Schools’ Operations and Continuous Curriculum Implementation in case of Disasters:

<i>Name</i>	<i>Designation/Position</i>	<i>Area/s of Responsibilities</i>
Ruben Evarretta	PDO II	TWG (Lay-out Artist)

Mr. Evarretta shall join the group in the activity scheduled tomorrow, June 7, 2024, at 1:00-5:00pm at the DiCNHS Audio Visual Room (AVR).

All other provisions of the said DM remain in effect.

Immediate dissemination of this Memorandum is earnestly enjoined.

For and in the absence of the SDS:

**MARIA GENEVIEVE T. FRANCISQUETE, CESO VI**  
 Asst. Schools Division Superintendent

Schools Division of Digos City  
 RECORDS SECTION

**RECEIVED**  
 74-122487  
 DATE: JUN 10 2024 TIME: 11:12p  
 BY: [Signature]

enclosed: as stated  
 sgod/ cuy



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
 Telephone Nos.: (082) 553-8375; (082) 553-8396

122487

Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
SGOD-2024-776

To : Sollie B. Oliver, Chief, ES-SGOD  
Beverly S. Daugdaug, Chief, ES-CID  
Marjun B. Rebosquillo, SEPS  
Cherrie Anne B. Bohol, EPS (SGOD)  
Dr. Lyra O. Pelarte, MD III  
Mary Joy B. Fortun, PSDS  
Ida I. Juezan, PSDS  
Eleser D. Mateo, PSDS  
Leilani T. Señeres, EPS  
Zandria M. Sy, EPS  
Atty. Rodel L. Pagayon, EPS

Subject : DEVELOPMENT OF SCHOOLS' OPERATIONS MANUAL AND CONTINUOUS CURRICULUM IMPLEMENTATION IN CASE OF DISASTERS

Date : June 3, 2024

In reference to the attached Division Memorandum CID-2024-142, re: "Creation of Team for the Formulation of Manual on School Operation and Continuous Curriculum Implementation in Case of Disasters", this Office directs the personnel mentioned above to participate in the said activity on June 7, 2024, 1:00 – 5:00 PM at Digos City National High School-Audio Visual Room.

The development of the Operations Manual aimed at specifying operational guidelines that schools need to observe in cases of disasters ensuring that learning will continue to take place effectively.

For information, guidance, and compliance.

*Melanie P. Estacio*

**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC- Schools Division Superintendent

*6/4/24*

Schools Division Office of Digos City  
24-122487  
DATE: JUN 03 2024 TIME: 11:45am  
BY: *[Signature]*

Enclosed: As stated.  
SGOD/PR/mbr



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Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DIGOS CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2024- 142

To : CID and SGOD Chiefs  
Concerned Division Office Personnel

ATTENTION: Marjun Rebosquillo, SEPS  
Cherrie Anne B. Bohol, EPS (SGOD)  
Dr. Lyra O. Pelarte, MD III  
Mary Joy B. Fortun, PSDS  
Neil D. Bongcayao, PSDS  
Eleser D. Mateo, PSDS  
Leilanie T. Señires, EPS  
Zandria M. Sy, EPS  
Rodel L. Pagayon, EPS

Subject : CREATION OF TEAM FOR THE FORMULATION OF MANUAL ON SCHOOL OPERATION AND CONTINUOUS CURRICULUM IMPLEMENTATION IN CASE OF DISASTERS

Date : April 24, 2024

In reference to DepEd Order No. 37, s. 2022, re: Guidelines on Cancellation or Suspension of Classes and Work in Schools in the Event of Natural Disasters, Power Outages/Power Interruptions, and Other Calamities", this Office creates the Committee on the Formulation of Manual on School Operation and Continuous Curriculum Implementation In Case of Disasters, with the following Division personnel as its composition:

- |                                      |                             |
|--------------------------------------|-----------------------------|
| 1. Marjun Rebosquillo, SEPS          | 6. Eleser D. Mateo, PSDS    |
| 2. Cherrie Anne B. Bohol, EPS (SGOD) | 7. Leilanie T. Señires, EPS |
| 3. Dr. Lyra O. Pelarte, MD III       | 8. Zandria M. Sy, EPS       |
| 4. Mary Joy B. Fortun, PSDS          | 9. Rodel L. Pagayon, EPS    |
| 5. Ida I. Juezan, PSDS               |                             |

The creation of the above-mentioned Manual is aimed at specifying operational guidelines that schools need to observe in cases of disasters ensuring that learning will continue to take place effectively.

The Team composition is expected to assign among themselves the necessary roles with corresponding tasks as identified by the Team in the completion of the Manual.

For guidance purposes, the Team is expected to meet the undersigned tomorrow, Thursday, at 8:30 in the morning.

For information, guidance and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

74-110978