



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

RFQ No. **24-05-053-A**

Date: **June 10, 2024**

Date and Time of Opening: **June 14, 2024, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

MARIA GENEVIEVE T. FRANCISQUELE
 BAC CHAIRMAN

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
8. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)
- e) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2024, bidders shall submit these documents to DepEd Digos City Division only **ONCE**.

9. APPROVED BUDGET: **P 18,685.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	Procurement and Delivery of Supplies:				
	Materials for use in the Repair of Comfort Room for Conference Hall				
	Water closet with accessories	set	1		
	Urinal 0.8gpf	set	1		
	Faucet (plastic)	piece	1		
	Stainless steel floor drain 4"x4"	piece	1		
	Mirror, 2'x2'	sq.ft.	4		
	Wooden jambs, 2 - 2"x6"x6'	bd.ft.	12		
	Concrete nails, no. 3	kg	1/4		
	Door knob, heavy duty	piece	1		
	Primer acrylic solvent	gallon	2		
	Water-based semi-gloss acrylic paint	gallon	3		
	Lacquer thinner	gallon	1		
	Sand paper, #120	piece	15		
	Paint roller, cotton, no. 6	piece	1		
	Paint roller, cotton, no. 4	piece	1		
	Paint brush, 1 1/2"	piece	2		
	Masking tape, no. 1	piece	4		
	Light bulb, 18W	piece	1		
	Light, single switch	piece	1		
	Teflon tape	piece	2		
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

Date: **June 11, 2024**

Company Name _____

Telephone/Cellphone Number _____

Printed Name/Signature of Authorized Representative _____

Date: _____