



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024- 259

To : CID Chief  
Education Program Supervisor Concerned  
Public Schools District Supervisor Concerned  
Elementary School Head Concerned  
Teachers Concerned

Subject : **REPLACEMENT OF PARTICIPANT TO THE REGIONAL UPSKILLING OF ENGLISH TEACHERS IN LANGUAGE INSTRUCTION**

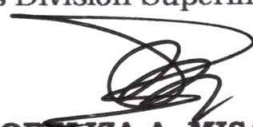

Date : July 15, 2024

In reference to Division Memorandum CID-2024-233 re: **REGIONAL UPSKILLING OF ENGLISH TEACHERS IN LANGUAGE INSTRUCTION** on July 16-19, 2024 at Sunny Point Hotel, Ma-a, Davao City, this Office informs the field that Ferlyn M. Tubice, Master Teacher II of G. Reusora Central Elementary School will replace Rowena A. Malahay, Master Teacher II of Pedro V. Basalan ES, to attend the activity.

All other provisions in the aforementioned memorandum remain in effect.

For information, guidance, and compliance.

For and in the absence of  
Schools Division Superintendent

  
**NORELIZA A. MISAL**  
Accountant III  
Officer-In-Charge 





Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024- *273*

To : CID Chief  
Education Program Supervisor Concerned  
Public Schools District Supervisors Concerned  
Secondary and Elementary School Heads Concerned  
Teachers Concerned

Subject : **REGIONAL UPSKILLING OF ENGLISH TEACHERS ON LANGUAGE INSTRUCTION**

Date : July 3, 2024

Pursuant to Regional Memorandum CLMD-2024-341 dated June 18, 2024, this Office informs the field of the conduct of **REGIONAL UPSKILLING OF ENGLISH TEACHERS ON LANGUAGE INSTRUCTION** on July 16-19, 2024 at Sunny Point Hotel, Ma-a, Davao City.

The activity aims to facilitate high-quality professional learning opportunities to ensure that English Teachers are not only competent in teaching the standards but also proficient user of the target language and devise strategies and activities that develop learner's communicative competence.

Attached is the list of participants in the Enclosure.

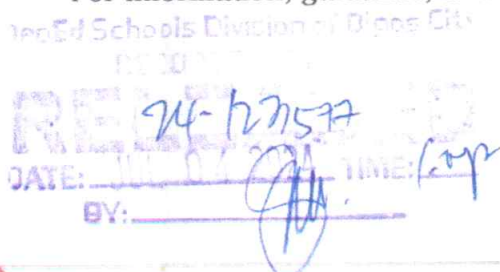
The participants are encouraged to bring own laptop and extension cord which are needed during the sessions.

The first meal to be served will be dinner of July 15, 2024, and the last meal will be afternoon snacks on July 20, 2024.

The food and accommodation expenses shall be charged to OSEC-11-23-5068 while travel and incidental expenses of the participants shall be charged to MOOE/Local Funds, all subject to the usual government accounting and auditing rules and regulations.

Further, service credits and compensatory time-off shall be granted in accordance with DepEd Order 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers and Compensatory Time-Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered on Saturday, Sunday or holiday.

For information, guidance, and compliance.



*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC-Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

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**Office of the Schools Division Superintendent**

*Enclosure. Participants Regional Upskilling of English Teachers on Language Instruction*

<b>Name</b>	<b>Position</b>	<b>School/Office</b>
Josephine M. Delima	Master Teacher I	San Miguel ES
Rowena A. Malahay	Master Teacher II	PVBES
Merilyn M. Galo	Master Teacher I	DMMES
Mari Mie C. Medina	Master Teacher I	KNHS
Kristofer Aian D. Cabila	Master Teacher I	MNHS
Mon Brian H. Rodriguez	Master Teacher I	DICNHS
Rosalina B. Ybanez	Master Teacher II	DICNHS
Tito M. Endrina	EPS	SDO