



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024-277

To : Asst. Schools Division Superintendent
 CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Other SGOD and CID Personnel
 School Heads
 Teachers

Subject : **DIVISION MONITORING ON THE CONDUCT OF THE FIRST DAY OF CLASSES FOR SY 2024-2025**

Date : July 23, 2024

In pursuance to DepEd Order No. 9, s. 2024 on **“Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025”**, this Office informs the field of the Division Monitoring on the Conduct of the First Day of Classes for School Year 2024-2025 on July 29, 2024.

The activity is aimed at gathering information and necessary feedback aligned to the indicators stipulated in the attached Tool for Opening of Classes Monitoring ensuring that necessary preparations for Opening of Classes have been done in schools, and for technical assistance for notable issues and concerns.

The List of Monitors from CID and SGOD are hereto attached together with the Monitoring Tool for Opening of Classes.

Moreover, it is expected that monitoring results shall immediately be encoded in the Goggle Form accessible in a LINK to be provided by Mr. Mateo before the monitoring date in CID GC. Results of which shall also be consolidated by Mr. Mateo to be presented in a CID Meeting with the undersigned on Tuesday, July 30, 2024, at 1:30 pm at the Division Conference Hall.

Travelling expenses of monitors shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

Schools Division of Digos City
 RECORDS SECTION
MELANIE P. ESTACIO, EdD, CESO VI
 Schools Division Superintendent

RELEASED
 24-124578
 DATE: JUL 25 2024 TIME: 3:30 PM

Enclosed: As stated BY: _____
 CID/bsd



Roxas Street cor. Lopez Jaena Street / Zone II, Digos City 8002
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Monitoring Schools on the Conduct of First Day of Classes, SY 2024-2025
(July 29, 2024)

DISTRICT	SCHOOL	CID MONITOR/CHAIR	SGOD MONITOR
DIGOS ORIENTAL	Ramon Magsaysay CES	Zandria M. Sy	Sollie B. Oliver
	Don Mariano Marcos ES		
	Isaac Abalayan Elementary School	Ferna Renira T. Alde	Dheltmie Christine Peñas, Janice S. Alquizar
	Dawis Elementary School		
	Cogon Elementary School		
	Aplaya Elementary School	Gemma Salanga	Reyzen O. Monserate
	Pedro S. Garcia Elementary School	Neil D. Bongcayao	Ronald B. Dedace
	Badiang Elementary School		
	Kibanban Elementary School		
DIGOS OCCIDENTAL	Digos City Central Elementary School	Beverly S. Daugdaug	Cecile C. Uy
	Pedro V. Basalan Elementary School		
	Jolencio R. Alberca Elementary School	Mary Joy B. Fortun	Lyra O. Pilarte
	Ruparan Elementary School		
	Dulangan Elementary School		
	Federico J. Alferez Elementary School	Clarence Pillerin	April Rose A. Alcala, Frances Millicent Durano
	Balabag Elementary School		
	Damñas Elementary School		
	Mahayahay Elementary School		
	Ranao Elementary School	Jem Boy B. Cabrella (Online only)	
DIGOS SOUTH	San Miguel Elementary School	Cherry Rossette E. Oliva	Daissy Jane P. Sanoy, Jasmin Asarak
	Igpit Elementary School		
	Bagumbuhay Elementary School		
	Domingo Abawag Elementary School	Leilani T. Señires	Jose Israel Maravilles, Kristine Y. Bejarin
	Colorado Elementary School		
	Remedios Saplala Elementary School		
	Arcaflor Maniapao Elementary School	Joan M. Niones	Irene P. Dandoy
	Casildo Nonol Elementary School		
	Lungag Elementary School		
MT. APO	Apolandia Elementary School	Eleser D. Mateo	Airon M. Alejandro, Joel Gomito
	Marawer Elementary School		
	Rizal Central Elementary School		
	Necencio Isidro Elementary School	Rodel L. Pagayon	Jayzon Cardinez
	Matti Elementary School	Beverly S. Daugdaug	Cecile C. Uy
	Binaton Elementary School	Ida I. Juezan	Hazel Marie L. Escabillas
	Soong Elementary School		
	G. Reusora Elementary School		
SECONDARY SCHOOLS	Digos City National High School Main	Gervasio R. Salinas Jr.	Peter-Jason C. Senarillos
	Senior High School in Digos City		
	Igpit National High School	Gemma Salanga	Reyzen O. Monserate
	DICNHS Aplaya Annex		
	Dawis National High School	Angel Bisaga Jr.	Myracel J. Dalope
	Matti National High School	Jem Boy B. Cabrella	Marjun B. Rebosquillo
	Soong National High School		
	Palan Tagabaw-Bagobo NHS		
	Balabag National High School	Jessica G. Lucero	Cherrie Anne B. Bohol
	Ruparan National High School		
	Goma National High School		
	Kapatagan National High School	Rodel L. Pagayon	Jayzon Cardinez



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MONITORING TOOL FOR THE OPENING OF CLASSES

Name of School: _____ School ID: _____
 Name of School Head: _____ Date: _____

This **Monitoring Tool for the Opening of Classes** is intended to assess each school on its readiness for the opening of classes for School Year 2024 – 2025.

Please provide the ACTUAL NUMBER OF ENROLMENT.

ELEMENTARY			
LEVEL	Male	Female	Total
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
TOTAL			

SECONDARY			
LEVEL	Male	Female	Total
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11 (ACAD)			
Grade 11 (TVL)			
Grade 12 (ACAD)			
Grade 12 (TVL)			
TOTAL			

Instructions: Kindly check the appropriate column/cell for each of the following items.

I – Physical Environment

No.	Item	YES	NO	Remarks
1	Standard height of chalkboard			
2	Enough light and ventilation			
3	Functional comfort room with water supply and soap			
4	Lavatories/sink with working functional faucet			
5	Work and play area			
6	Enough desk/armchairs/tables for the learners			
7	First Aid kit per classroom			
8	Personal care and grooming area			
9	Free from hazard			
10	Garbage bins and divan			
11	Functional school clinic			
12	Evacuation site			



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II – Classroom Information

No.	Item	YES	NO	Remarks
1	Signage: " Welcome Back to School"			
2	Teacher's Schedule and Class Program			
3	Class list posted outside the door with name of teacher			
4	Calendar of Activities posted on Board/Paskilan			
5	Class rules/classroom child protection policy			

III – Learning Resources

No.	Item	YES	NO	Remarks
1	Enough Learners Materials (LMs) and Teachers Guides (TGs)			
2	Curriculum Guides (MELCs/MATATAG Curriculum) per subject area			
3	Supplemental reading materials			
4	Other Reference Materials			

Comments/ Suggestions/ Recommendations/ and TA Provided

V – PRIORITY IMPROVEMENT AREAS

No.	Priority Areas of Concern	Technical Assistance Needed
1		
2		

VI – OTHER NOTABLE OBSERVATIONS

No.	Notable Observations/ Best Practices
1	
2	

School Head
 (Signature Over Printed Name)

Name of Monitor
 (Signature Over Printed Name)



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