



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024- 234

To : PUBLIC SCHOOLS DISTRICT SUPERVISOR  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
FRANCIS JUDE D. ALCOMENDRAS, ADMINISTRATIVE OFFICER V  
GUY A. MARA-ASIN, ADMINISTRATIVE OFFICER II  
NON-TEACHING PERSONNEL ASSIGNED IN THE SCHOOLS

Subject : CORRIGENDUM TO DM OSDS-2024-227 RE: ATTENDANCE TO THE  
PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT  
PRACTITIONERS (PCHRMP) OF DAVAO DEL SUR AND DAVAO  
OCCIDENTAL 2024 SECOND QUARTER GENERAL ASSEMBLY

Date : July 31, 2024

In reference to Division Memorandum OSDS-2024-227 re: Provincial Council of Human Resource Management Practitioners (PCHRMP) of Davao del Sur and Davao Occidental 2024 Second Quarter General Assembly, the field is hereby informed of the following corrections:

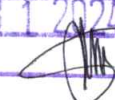
Particulars	From	To
To	MYHARRA FAYE L. BALINGIT, ADMINISTRATIVE OFFICER IV	GUY A. MARA-ASIN, ADMINISTRATIVE OFFICER II

Other items in the previous issuance remain the same.

For information, guidance and immediate/wide dissemination.

  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
OIC-Schools Division Superintendent

Enclosed: As stated.

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
24-04 860  
DATE: JUL 31 2024 TIME: 3:44  
BY: 

OSDS/ADMIN / HR/ dbdc



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024-227

To : PUBLIC SCHOOLS DISTRICT SUPERVISOR  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
FRANCIS JUDE D. ALCOMENDRAS, ADMINISTRATIVE OFFICER V  
MYHRA FAYE L. BALINGIT, ADMINISTRATIVE OFFICER IV  
NON-TEACHING PERSONNEL ASSIGNED IN THE SCHOOLS

Subject : ADVISORY ON DM OSDS-2024-227 RE: ATTENDANCE TO THE  
PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT  
PRACTITIONERS (PCHRMP) OF DAVAO DEL SUR AND DAVAO  
OCCIDENTAL 2024 SECOND QUARTER GENERAL ASSEMBLY

Date : JULY 29, 2024

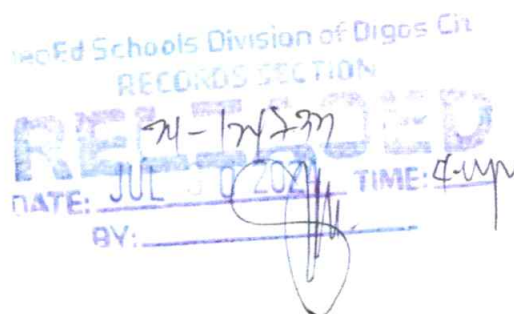
In reference to the enclosed DM-OSDS-2024-227, dated July 26, 2024, this Office requests the Non-Teaching Personnel assigned in the Schools to participate on the Provincial Council of Human Resource Management Practitioners (PCHRMP) of Davao del Sur and Davao Occidental 2024 Second Quarter General Assembly.

Registration fee, travel and other incidental expenses related to the attendance of the above-mentioned activity shall be charged to respective local funds or MOOE funds of the school/division office, subject to the usual accounting rules and regulations.

All other provisions of the said Division Memorandum remain in effect.

For information and immediate dissemination of this Memorandum is earnestly enjoined.

  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
OIC – Schools Division Superintendent



OSDS/ADMIN / HR/ dbc



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**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024-\_\_\_\_\_

To : PUBLIC SCHOOLS DISTRICT SUPERVISOR  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
FRANCIS JUDE D. ALCOMENDRAS, ADMINISTRATIVE OFFICER V  
MYHARRA FAYE L. BALINGIT, ADMINISTRATIVE OFFICER IV  
NON-TEACHING PERSONNEL ASSIGNED IN THE SCHOOLS

Subject : ADVISORY ON DM OSDS-2024-227 RE: ATTENDANCE TO THE  
PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT  
PRACTITIONERS (PCHRMP) OF DAVAO DEL SUR AND DAVAO  
OCCIDENTAL 2024 SECOND QUARTER GENERAL ASSEMBLY

Date : JULY 29, 2024

In reference to the enclosed DM-OSDS-2024-227, dated July 26, 2024, this Office requests the Non-Teaching Personnel assigned in the Schools to participate on the Provincial Council of Human Resource Management Practitioners (PCHRMP) of Davao del Sur and Davao Occidental 2024 Second Quarter General Assembly.

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All other provisions of the said Division Memorandum remain in effect.

For information and immediate dissemination of this Memorandum is earnestly enjoined.

  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
OIC – Schools Division Superintendent

OSDS/ ADMIN / HR/ dbc



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Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024- 227

To : PUBLIC SCHOOLS DISTRICT SUPERVISOR  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
FRANCIS JUDE D. ALCOMENDRAS, Administrative Officer V  
MYHARRA FAYE L. BALINGIT, Administrative Officer IV

Subject : ATTENDANCE TO THE PROVINCIAL COUNCIL OF HUMAN  
RESOURCE MANAGEMENT PRACTITIONERS (PCHRMP) OF DAVAO  
DEL SUR AND DAVAO OCCIDENTAL 2024 SECOND QUARTER  
GENERAL ASSEMBLY

Date : JULY 26, 2024

With reference to the letter dated July 17, 2024 of Mr. Ruden B. Gomez, J.D., President of the Provincial Council of Human Resource Management Practitioners (PCHRMP) of Davao del Sur and Davao Occidental, as noted by Dir. Richard T. Ortiz, Director II, Civil Service Commission, Davao del Sur Field Office, Aplaya, Digos City inviting the Human Resource Management Officer, including the HRMO Staff, District Supervisors, and School Heads of this Division Office, you are hereby enjoined to attend the PCHRMP 2024 Second Quarter General Assembly on **July 30, 2024, 8:00AM - 5:00PM** at **Mega's World Hotel and Function Hall, Aurora Extension, Digos City, Davao del Sur.**

This activity shall highlight lectures on relevant CSC issuances and other related literature. Moreover, a Registration Fee of **One Thousand Two Hundred Pesos (P 1,200.00)** shall be collected from each participant to defray the necessary expenses for the said gathering.

Travel and other incidental expenses related to the attendance of the above-mentioned activity shall be charged to respective local funds or MOOE funds of the school/division office, subject to the usual accounting rules and regulations.

For immediate dissemination and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
Schools Division Superintendent

Ed Schools Division of Digos City  
RECORDS SECTION

**RECEIVED**  
DATE: JUL 29 2024 TIME: 1:50 PM  
BY: *[Signature]*

OSDS/ADMIN HR/dbc



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Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
Civil Service Commission  
Region XI



**OFFICE OF THE PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT  
PRACTITIONERS (PCHRMP) OF DAVAO DEL SUR AND DAVAO OCCIDENTAL, INC.**

July 17, 2024

**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC-Schools Division Superintendent  
DepED Digos City Division  
Roxas corner Lopez Jaena Streets  
Digos City

Dear DR. ESTACIO:

Golden greetings!

The officers and members of the Provincial Council of Human Resource Management Practitioners of Davao del Sur and Davao Occidental would like to inform your good end that the **2024 Second Quarter General Assembly** is postponed on **July 30, 2024** instead of **July 26, 2024** 8:00AM-5:00PM at **Mega's World Hotel and Function Hall, Aurora Extension, Digos City, Davao del Sur.**

This activity will be highlighted with lectures on relevant CSC issuances and other related learning literature that will be useful to the performance of the functions of those doing HR-related work.

Anent thereto, may we request for the attendance of your Human Resource Management Officer, including the HRMO Staff, public schools district supervisors, and school heads who also perform HR management functions to attend this event for which it is requested that the registration fee may be made chargeable from the MOOE or other local sources of funds.

The registration fee in the amount of **One Thousand Two Hundred Pesos (P1,200.00)** shall be collected to defray the necessary expenses for the said gathering.

Your invaluable support to this activity is sincerely sought.

Respectfully yours,

  
RUDEN B. GOMEZ, JD  
PCHRMP President

Noted:

  
Digitally signed  
by Ortiz Richard  
Taganap  
Date:  
2024.07.22  
08:59:17 +08'00'

**RICHARD T. ORTIZ, Director II**  
CSC Davao del Sur & Davao Occidental Field Office