



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-445

To : Assistant Schools Division Superintendent  
 Chiefs of SGOD and CID  
 Aimee Amor C. Porto – SH, SHS in Digos City  
 Division Section and Unit Heads  
 All Division Personnel  
 All Public School Heads

Subject : **RENAMING OF SHS IN DIGOS CITY TO DIGOS CITY SENIOR HIGH SCHOOL**

Date : July 26, 2024

1. In reference to the enclosed Regional Memorandum No. 011, s. 2024 with the same title above, this Office hereby informs the above-mentioned personnel of the Regional announcement regarding the **renaming of SHS in Digos City to DIGOS CITY SENIOR HIGH SCHOOL effective School Year 2024-2025**
2. To avoid any confusion in mail matters and management of records, the Division Office personnel and the concerned school are directed to place the former name of the school underneath its new name together with the name of the barangay. Thus, the new signage of the school shall appear as follows:

**DIGOS CITY SENIOR HIGH SCHOOL**  
**(Formerly SHS in Digos City)**  
**Barangay Igpit, Digos City**

3. Effective immediately, all records, documents and transactions of the school shall bear the name **DIGOS CITY SENIOR HIGH SCHOOL**.
4. Further, all school documents, records (academic and non-academic), school stationery, letterhead, etc. shall indicate the information stipulated in **Paragraph 2**.
5. Division personnel are directed to provide appropriate technical assistance, services and benefits to the concerned school relative to its change in name.
6. See attached regional memorandum for reference.
7. For immediate dissemination, implementation and compliance for all concerned.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
 OIC- Schools Division Superintendent

Ed Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 DATE: JUL 29 2024 TIME: 1:00 PM

Enclosed: As stated  
 SGOD/smm&e/cuy

BY: \_\_\_\_\_



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396

# 31684



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

May 24, 2024

**REGIONAL MEMORANDUM**

No. 011, s. 2024

**RENAMING OF SHS IN DIGOS CITY TO DIGOS CITY SENIOR HIGH SCHOOL**

To: Assistant Regional Director  
Schools Division Superintendents  
Chief Education Supervisors of PPRD AND QAD  
All Others Concerned

1. This Office hereby announces the renaming of SHS IN DIGOS CITY to **DIGOS CITY SENIOR HIGH SCHOOL effective School Year 2024-2025.**

2. The National Historical Commission of the Philippines approved on February 8, 2024, Sangguniang Bayan Panglungsod Resolution 2022-010, S.- 2022 of the City of Digos renaming SHS in Digos City to Digos City Senior High School of Barangay Igpit, Digos City, Province of Davao Del Sur.

3. Section 99 (d) of the Republic Act No. 7160 (Local Government Code of 1991) authorizes the Local Sanggunian to change the name of schools through an ordinance with the Local School Board as the recommending body. In addition, all public schools may be named or renamed by the President through a proclamation or by Congress through legislation.

4. To avoid any confusion in mail matters and the management of records, the concerned school and Schools Division Office is directed to ensure that the former name of the school be placed underneath its new name together with the name of the barangay. The new signage shall appear as follows:

**DIGOS CITY SENIOR HIGH SCHOOL**  
**(Formerly SHS in Digos City)**  
**Barangay Igpit, Digos City**

5. Effective immediately all records, documents and transactions shall now bear the name **DIGOS CITY SENIOR HIGH SCHOOL.**

6. School documents, records (academic or non-academic), school stationary, letterhead, etc. shall indicate the information stipulated in **Paragraph 4.**

7. The Schools Division Superintendent of Digos City and the Chief Education Supervisor of the Policy Planning and Research Division (PPRD) are directed to ensure that appropriate technical assistance, services and benefits shall be afforded to the concerned school relative to its change of name.



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
Email Address: region11@deped.gov.ph  
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Republic of the Philippines  
**Department of Education**  
 DAYAO REGION

8. The Quality Assurance Division shall likewise provide the necessary technical assistance and services to the concerned school relative to its regulatory functions.
9. For information, guidance and immediate implementation.

**ALLAN G. FARRAZO**  
 Director

Enclosed: As stated.

To be indicated in the *Perpetual Index* under the following subjects:

POLICY

PUBLIC SCHOOLS

RENAMING

ROQ3/ah

DEPARTMENT OF EDUCATION - ROR.  
 RECORDS RE. THIS  
**RELEASED**

*Handwritten:*  
 48916  
 71684  
 29.2024