



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

OSDS-2024-252

To : **NORELIZA A. MISAL**
Accountant III

Subject : **ATTENDANCE TO 1st ANNUAL NATIONAL CONVENTION OF
DEPED ACCOUNTANTS (CY2024)**

Date : August 21, 2024

You are hereby authorized to attend the 1st Annual National Convention of DepEd Accountants (CY2024) on September 11-14, 2024 inclusive of travel time to be held at Sorsogon Provincial Gymnasium.


The cost of board and lodging, supplies and materials, contingencies and other related expenses of the participants and resource persons for the above-mentioned activity shall be charged to AC-24-FS-AD-GASS-003. The travelling, per diem and other incidental of SDO participants shall be charged to local/SDO Proper.

Attached, please find the Unnumbered Memorandum dated July 17, 2024, issued by Undersecretary for Finance ANNALYN M. SEVILLA, regarding the 1st Annual National Convention of DepEd Accountants for your reference.

For information, guidance, and compliance.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: AUG 26 2024 TIME: 1:57 PM
BY: 



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Republic of the Philippines
Department of Education
DAVAO REGION

Tracking Number:

24-35444

from: Finance Division

Office of the Regional Director

REGIONAL MEMORANDUM
FD-2024-024

To : Schools Division Superintendents

Subject: ATTENDANCE TO THE ENTRANCE CONFERENCE ON AUGUST 15,
2024

Date : July 30, 2024

Be informed that there will be a hybrid COA Entrance Conference on August 15, 2024, 9:00 am at the Waling-waling Hall DepED Regional Office No. XI. The Commission on Audit requested the physical presence of the Schools Division Superintendents and the Division Accountants. All other participants/representatives listed below may virtually attend the entrance conference through MS Teams with the following link: <https://tinyurl.com/coa-ent-con>.

Schools Division Office

1. Supply Unit
2. Personnel Unit
3. Cashier Unit
4. Budget Unit
5. Accounting Unit
6. BAC Members and Secretariat

Implementing Units

1. School Head
2. Bookkeepers
3. Disbursing Officers

For your guidance and strict compliance.

ALLAN G. FARNAZO
Director IV

rob3/egp



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