



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent
DIVISION MEMORANDUM

SGOD-2024- 462

To : Eleser D. Mateo, PSDS
Marjun B. Rebosquillo, SEPS-P&R

Subject : ATTENDANCE IN THE REGIONAL TRAINING WORKSHOP ON BASIC RESEARCH ETHICS

Date : August 7, 2024

In reference to the attached Regional Memorandum PPRD-2024-084, re: "Regional Training Workshop on Basic Research Ethics", this Office directs the personnel mentioned above to participate in this activity on August 29-30, 2024, at Durian Hall.

The activity aims to establish a dedicated research ethics committee with formal training to oversee and review the process of conduct of studies/research by the teacher-researchers and other personnel with clear guidelines in adherence to ethical standards.

Travel, accommodation and other incidental expenses shall be charged against local funds subject to the existing accounting and auditing rules and regulations.

For information, guidance, and compliance.

For and in the absence of the
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO-VI
Asst. Schools Division Superintendent
Officer-In-Charge

DepEd Schools Division Office of Digos City
RECORDS SECTION
RELEASED
M-124745
DATE: 7 AUG 2024 TIME: 9:57
BY: [Signature]

Enclosed: As stated.
SGOD/PR/mbr



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
 DAVAO REGION

Schools Division of Digos City
 RECORDS SECTION

RECEIVED 124745
 DATE: 30 JUL 2024 TIME: 12:57
 BY: [Signature]

Office of the Regional Director
REGIONAL MEMORANDUM
 PPRD-2024-084

To : Schools Division Superintendents

Subject: Regional Training Workshop On Basic Research Ethics

DATE : July 18, 2024

As provided in DepEd Order No. 16, s. 2017, the Research Ethics Committee plays a crucial role in ensuring that research activities adhere to the highest ethical standards and comply with relevant regulations and guidelines.

Since 2016, Policy Planning and Research Division has faced numerous challenges in establishing a dedicated research ethics committee. The lack of this critical oversight body has led to several concerning situations. Without a formal ethics training and review process, researchers have been operating without clear guidelines, resulting in inconsistent adherence to ethical standards. This has occasionally led to the unintentional compromise of participant confidentiality and the insufficient informed consent processes.

Anent thereof, the Office, through the Policy Planning and Research Division will conduct the Regional Training Workshop on Basic Research Ethics on **August 29-30, 2024**, at Durian Hall.

Participants are expected to attend at least 14 hours or 85% of the training sessions to get the Certificate of Completion and Participation. Online registration form can be access through <https://tinyurl.com/2024-Basic-Research-Ethics> on or before **July 29, 2024**.

Travel, accommodation and other incidental expenses shall be charged against respective local funds while meals are charged against ROP funds subject to the existing accounting and auditing rules and regulations.

For further inquiries and clarifications on this matter, contact Cherry Ann D. Into, Education Program Supervisor of Policy Planning and Research Division, at (082) 224-0750.

Immediate dissemination of this Memorandum is highly desired.

DEPARTMENT OF EDUCATION
 RECORDS SECTION
RELEASED

ALLAN G. BARNAZO
 Director IV

ROP2/cadi

By: [Signature]
 Date: July 30, 2024
 34888



Address: F. Torres St., Davao City (8000)
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 Email Address: region11@deped.gov.ph
 Website: www.depedroxi.ph

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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

LIST OF PARTICIPANTS

Regional Training Workshop on Basic Research Ethics
August 29-30, 2024 - Durian Hall, DepEd RO XI

Name	Designation	Office/SDO
1. Allan G. Farnazao	Regional Director	ORD
2. Rebonfamil R. Baguio	Asst. Regional Director	OARD
3. Marilyn B. Madrazo, EdD	PMT, Chair	RO PPRD
4. Cherry Ann D. Into, EdD	PMT, Vice- Chair RREC Member	RO PPRD
5. Mack Arthur C. Gamayot	SEPS for P&R	Davao City
6. Annalyn M. Loreto	SEPS for P&R	Davao De Oro
7. Melanie O. Madin	SEPS for P&R	Davao Del Norte
8. Kirk Sonny Gil P. Heruela	SEPS for P&R	Davao Del Sur
9. Janeth R. Octura	SEPS for P&R	Davao Occidental
10. Rowil A. Tirro	SEPS for P&R	Davao Oriental
11. Erick S. Dalumpines	SEPS for P&R	Panabo City
12. Joan Christella A. Cereno	SEPS for P&R	Mati City
13. Marjun M. Rebosquillo	SEPS for P&R	Digos City
14. Graciela Ambrona	SEPS for P&R	IGACOS
15. Dr. Joseph O. Chagas	SEPS for P&R	Tagum City
16. Emmanuel Alpha Sicam	RREC Secretariat	RO PPRD
17. Jomar Boy A. Cuyos	RREC Secretariat	RO PPRD
18. Shella Lu M. Dela Cerna	RREC Secretariat	RO PPRD
19. Esther Krysmaye Roble	RREC Secretariat	RO PPRD
20. Lou Jynne M. Masanguid	RREC Secretariat	RO PPRD
21. Saila B. Onotan	RREC Secretariat	RO PPRD
22. Rosalinda S. Antiporta	RREC Secretariat	RO PPRD
23. Alma A. Tac-on	RREC	Davao City
24. Mervin G. Salmon	RREC	Tagum City
25. Norman R. Galabo	RREC	Davao City
26. Princess Panganiban	RREC	Davao City
27. Melecare M. Carillo	RREC	Tagum City
28. Janice A. Fernandez	RREC	Davao Del Norte
29. Jay Ar P. Ronda	RREC	Davao Del Sur
30. Jose L. Barba, Jr.	RREC	Mati City
31. Archie A. Ano	RREC	Davao De Oro
32. Dr. Ramil Cubelo	RREC	Davao City
33. Rolando G. Borja	RREC	IGACOS
34. Phee May D. Joligon	RREC	Davao City
35. Maricel N. Bernal	RREC	Davao City
36. Gisela Mares B. Madrazo	RREC	Davao City
37. June Elias Patalinghug	SDRC Member	Davao City
38. Andy P. Cabodoc	SDRC Member	Davao De Oro



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Regional Training Workshop on Basic Research Ethics
August 29-30, 2024 - Durian Hall, DepEd RO XI

Name	Designation	Office/SDO
39. Exelsis Deo A. Deloy	SDRC Member	Davao Del Norte
40. Jessie S. Sajol	SDRC Member	Davao Del Sur
41. Elenita L. Bernales	SDRC Member	Davao Occidental
42. Ana Lou O. Bucag	SDRC Member	Davao Oriental
43. John Visillas	SDRC Member	Panabo City
44. Jeremia C. Ceniza	SDRC Member	Mati City
45. Eleser D. Mateo, PSDS	SDRC Member	Digos City
46. Eric A. Bordios, PhD	SDRC Member	IGACOS
47. Planning Officer	SDRC Member	Tagum City
48. Aida P. Placencia	RRC Member/Alternate	FTAD
49. Janice T. Gamalong	RRC Member/Alternate	AD
50. Atty. Shemelyn D. Bilbao	RRC Member/Alternate	ORD
51. Joeisa M. Presbitero	RRC Member/Alternate	CLMD
52. Katherine C. Datoy	RRC Member/Alternate	FD
53. Stephen Mark Castres	RRC Member/Alternate	ESSD
54. John Arnel Villacorte	RRC Member/Alternate	ESSD
55. Darly D. Lamentac	RRC Member/Alternate	QAD
56. Glen Villonez	RRC Member/Alternate	HRDD
57. Isidra P. Despi	RRC Member/Alternate	HRDD
58. Alvin S. Concha, MD	Resource Speaker	PHREB
59. Lucila T. Lupo	Resource Speaker	PHREB
60. Mabel Diana M. Calipes	Secretariat	PHREB



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Regional Training Workshop on Basic Research Ethics
 August 29-30, 2024

OBJECTIVES:

- Identify and apply general research ethical principles
- Recognize and apply essential characteristics of ethical research:
 - For the good of humanity
 - Scientifically sound
 - Ethically sound
 - Adheres to ethical principles of beneficence, nonmaleficence, respect for person and justice
 - With gender and cultural sensitivity
 - With considerations for the third (3rd) parties
 - Performed by an ethical researcher
 - Approved by a research ethics committee

DAY 1:		
08:00 AM	Registration of Participants Preliminaries Opening Remarks	Secretariat AVP Head of Institution / REC Chair
08:15 AM	[L0] Training Orientation	Dr. Alvin S. Concha
08:30 AM	[L1] Ethics and Research	Dr. Alvin S. Concha
09:30 AM	Interactive session: <i>Incident of Unethical Research</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
10:00 AM	MORNING BREAK	
10:15AM	[L2] Defining Research Ethics Principles	Dr. Lucila T. Lupo
11:10 AM	Small Group Work: <i>Applying Research Ethics Principles</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
12:00 PM	LUNCH BREAK	
01:00 PM	[L3] Favorable Benefits and Risks Ratio	Dr. Alvin S. Concha
01:40 PM	Small Group Work: <i>Measuring Benefits and Risks</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
02:15 PM	[L4] Preparing an Adequate and Appropriate Informed Consent Process and Form	Dr. Lucila T. Lupo
02:40 PM	Small Group Work: <i>Informed Consent Assessment Form</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
03:00 PM	AFTERNOON BREAK	



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03:15 PM	[L5] Selecting Research Participants Fairly	Dr. Alvin S. Concha
04:00 PM	Small Group Work: <i>Justice</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
04:45 PM	Summary, Evaluation, and; Assignment: Protocol Assessment Form <i>Review International and National Guidelines</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
05:00 PM	END OF FIRST DAY	

DAY 2:

08:00 AM	Review and Preview Assignment Reporting: <i>Protocol Assessment Form</i>	Training Participants Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
09:00 AM	[L6] Protecting Vulnerability in Research	Dr. Lucila T. Lupo
09:15 AM	Small Group Work: <i>Protecting the Vulnerable</i>	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
10:00 AM	MORNING BREAK	
10:15 AM	[L7] Research during Public Health Emergencies (e.g Pandemic)	Dr. Alvin S. Concha
11:00 AM	[L8] Qualities of the Appropriate Researcher	Dr. Lucila T. Lupo
12:00 PM	LUNCH BREAK	
01:00 PM	[L9] International and National Guidelines	Dr. Alvin S. Concha
01:30 PM	Small Group Work: <i>Identifying ethical issue and recommendation of solution found in guidelines</i>	Facilitator: Dr. Alvin S. Concha
02:15 PM	[L10] Institutional Controls: Research Ethics Committee	Dr. Lucila T. Lupo
03:00 PM	AFTERNOON BREAK	
03:15 PM	[L11] Navigating the Ethics Review Process	Dr. Alvin S. Concha
04:00 PM	Open Forum: Remaining Issues, Summary, Evaluation	Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo
04:50 PM	Awarding of Certificates Closing Remarks	Secretariat REC Chair
05:00 PM	END OF TRAINING	