



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**  
**DIVISION MEMORANDUM**

SGOD-2024-482

To : Eleser D. Mateo, PSDS  
Marjun B. Rebosquillo, SEPS- Planning and Research  
Janice Alquizar, EPS II- HRD  
Selected School Heads and Teachers of Public Elementary  
and Secondary Schools  
All others concerned

Subject : MEETING FOR THE PREPARATION OF THE CONDUCT OF  
UPSKILLING OF TEACHER-RESEARCHERS IN THE DEVELOPMENT  
OF ACTION RESEARCH

Date : August 12, 2024

In reference to the attached Division Memorandum SGOD\_No.429, S. 2024, re: "Upskilling of Teacher-Researchers in the Development of Action Research", this Office directs the selected personnel below to attend the meetings on August 16, 2024, 1:00 PM to 3:00 PM and August 22, 2024, 3:00-5:00 PM for the tech run at Digos City Division Conference Room.

The participants are the following:

1. AIRON M. ALEJANDRO, Planning Officer-III, SGOD
2. ROBIN CHARLES RAMOS, Teacher III-SHSDC
3. RALPH D. LIM, Teacher I- DICNHS
4. CECILE C. UY, EPS-II, SGOD
5. JANICE ALQUIZAR, EPS II- SGOD
6. ELESER D. MATEO, PSDS- CID
7. MARJUN B. REBOSQUILLO, SEPS- SGOD
8. MA. REGINA E. ROBANTE, DEREK
9. KREMIA KATRINA C. THIAM, DEREK
10. MIZRAIM MAY P. REBUTA, DEREK
11. BRYNEL S. ESPINA, DEREK
12. JOSE ISRAEL MARAVILLES, TWG

School Heads of the selected teachers shall ensure that all classes will be taken care of in adherence to Regional Memorandum No. 12, s.2023 entitled: "Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits". Travel and other incidental expenses shall be charged against local funds subject to the existing accounting and auditing rules and regulations.

For information, guidance, and compliance.

DepEd Schools Division of Digos City  
RECORDS SECTION

RELEASED  
DATE: AUG 13 2024 TIME: 2:11 PM

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC- Schools Division Superintendent

Enclosed: As stated.  
SGOD/PR/mbr

*Melanie P. Estacio*  
8/12/24



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



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**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-429

To : Marjun B. Rebosquillo, SEPS- Planning and Research  
Eleser D. Mateo, PSDS  
Selected School Heads and Teachers of Public Elementary  
and Secondary Schools  
All others concerned

Subject : **UPSKILLING OF TEACHER-RESEARCHERS IN THE DEVELOPMENT  
OF ACTION RESEARCH**

Date : July 23, 2024

In reference to the attached, Division Memorandum No.005, S. 2024, re: "Reconstituted Members of the Schools Division Research Committee (SDRC), Division Ethics Review Committee (DERC), Division Education Research Evaluation Group (DEREG), Division Research Technical Working Group (DRTWG), Division Focal for Research Production and Management, and Process Flow on the Conduct of DepEd Sanctioned Basic/Action Research", this Office directs the selected DEREG Members (Division Education Research Evaluators Group) and researchers as listed in Annex A- Participants, to attend the activity on August 23-24, and September 11 & 14, 2024, 8:00 PM to 5:00 PM at Digos City Division Conference room.

This activity is approved with 10.00 CPD units through PRC Accreditation No. PTR-2024-488-4625. The activity aims to 1) develop a Classroom-based Action Research Proposal based on their identified problems, 2) conduct coaching and mentoring in developing Classroom-based Action Research, and 3) evaluate classroom-based action research based on the QCC E-Saliksik Tool.

In support to paragraph 1.4.11 of DepEd Order No. 53, s. 2023 or known as Updated Guidelines on Grant of Vacation Service Credits and Compensatory Overtime Credits (COC), a 1-day service credit shall be granted to each participant whose activity falls on a Saturday, Sunday, Holiday, or scheduled day off.

School Heads of the selected teachers shall ensure that all classes will be taken care of in adherence to Regional Memorandum No. 12, s.2023 entitled: "Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits". Travel and other incidental expenses shall be charged against local funds subject to the existing accounting and auditing rules and regulations.

For information, guidance, and compliance.

RELIEVED  
DATE: 7/24/24  
TIME: 2:10 PM

*M. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC- Schools Division Superintendent

*M. Estacio*  
7/23/24

Enclosed: As stated.



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**Annex A: TWG, Resource Speakers & Panel, and Participants**

**I. DEREK Participants**

<b>Name</b>	<b>Position/Designation</b>	<b>Station</b>
1. KREMIA KATRINA C. THIAM	Master Teacher I	DICNHS
2. MIZRAIM MAY P. REBUTA	Master Teacher I	PVBES
3. MOISES R. PERRAL	MT II	SHSDC
4. JHOBELLE P. RACHO	Teacher III	DICNHS
5. MARIA REGINA E. ROBANTE	Teacher III	Aplaya ES
6. VERONICA T. DELIMA	MT II	DICNHS
7. BRYNEL S. ESPINA	Teacher I	DMMES
8. JENEVE NIEVES	MT II	DICNHS
9. JOSEPHINE P. DELIMA	MT I	SMES
10. JEAN W. HERNAN	MT II	DICNHS
11. WELLISA P. MILCA	MT I	DICNHS
12. JOHN P. MILLAN	MT II	DICNHS
13. CHERRY LYNE V. GONZAGA	EPS II	CID-ALS
14. GEOFFREY ANDRADE	Teacher III	PGES
15. JAINAL A. ISMAEL	Teacher III	Badiang ES
16. REANN S. ENCARNACION	Teacher III	Balabag ES
17. EDUARDO PALLER JR.	Principal I	Rizal CES
18. JANICE ALQUIZAR	EPS-II	SGOD-HRD
19. MARK CASTAÑARES	AO-II	SDO-Digos City

**II. Technical Working Group and QAME**

1. AIRON M. ALEJANDRO, Planning Officer-III, SGOD
2. ROBIN CHARLES RAMOS, Teacher III-SHSDC
3. RALPH D. LIM, Teacher I- DICNHS
4. CECILE C. UY, EPS-II, SGOD
5. JANICE ALQUIZAR, EPS II- SGOD
6. JOSE ISRAEL MARAVILLES, PDO I-SGOD

**III. Resource Speakers and Panel**

1. JOMAR BOY A. CUYOS, EPS-II DepEd RO-XI PPRD
2. ELESER D. MATEO, PSDS- CID
3. MARJUN B. REBOSQUILLO, SEPS- SGOD
4. MA. REGINA E. ROBANTE, DEREK
5. KREMIA KATRINA C. THIAM, DEREK
6. MIZRAIM MAY, REBUTA, DEREK
7. BRYNEL S. ESPINA, DEREK



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**IV. Selected Teachers and Personnel**

<b>Name</b>	<b>Position/Designation</b>	<b>Station</b>
1. THONVER R. SAMPAGA	Special Science Teacher I	Kapatagan NHS
2. LLYL DAVE Z. GIMEDA	Teacher I	Kapatagan NHS
3. WINROSE JOY D. JAVELONA	Teacher I	Kapatagan NHS
4. JANET VILLAPAZ	Master Teacher I	R.Saplala ES
5. JASMIN EVE BUCOD	Teacher III	Colorado ES
6. JEANNETTE N. ARM	Teacher III	RMCES
7. LORELAI O. CASONETE	Teacher III	DMMES
8. FERLYN M. TUBICE	MT II	G.Reusora CES
9. LEAH MARIE C. PISCO	Teacher I	Apolandia ES
10. ELVY JEAN V. PHORI	Teacher III	Marawer ES
11. MARIA CAMELA GILLADO	MT II	DICNHS
12. MON BRIAN RODRIQUEZ	MT I	DICNHS
13. DONNA S. NERONA	Teacher III	DICNHS
14. ELLAINE JOY C. ANDRES	Teacher III	DICNHS
15. HAZEL P. FLORENTINO	Teacher III	DICNHS
16. MYRELL P. DUMIGSI	MT I	DICNHS
17. REGINA C. RAYMUNDO	Teacher III	DICNHS
18. BRANDON OCAMPO	Teacher III	DICNHS
19. MERIAN E. ESTRADA	Teacher III	DICNHS
20. IRENE T. CABABAT	Teacher III	RMCES
21. EARL D. ARES	Teacher I	DICNHS
22. JERNALYN CASTRO	MT III	DICNHS
23. ANGELYN GULTIANO	MT II	DICNHS
24. APRIL ROSE ALCALA	PDO I	SGOD-LFP
25. ROFELIA DEMESA	Guidance Councilor	CID
26. HAZEL ESCABILLAS	Nurse II	SGOD- HNU
27. MARY ANN PARAN	Teacher I	Federico Alferez ES
28. MARA F. SUPERIORIDAD	Teacher III	PVBES



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