



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-486

To : **JANICE S. ALQUIZAR**  
 Education Program Specialist II (HRD)

Subject : **ATTENDANCE IN THE REGIONAL GENDER AND DEVELOPMENT (GAD) POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE**

Date : August 12, 2024

This is in reference to Regional Memorandum FTAD-2024-018 dated August 7, 2024, signed by Allan G. Farnazo, Director IV, re: **Attendance to the Regional Gender and Development (GAD) Pocket Meeting and Provision of Technical Assistance.**

In accordance with the Regional Memorandum RM FTAD-2024-002 entitled: **“Schedule of Monthly Regional Pocket Meeting of Gender and Development (GAD) Focal Persons for CY 2024,** this office directs the GAD Focal Person to attend the Regional Pocket Meeting and Provision of Technical Assistance on **August 22-23, 2024** at the Schools Division of the Island Garden City of Samal, Davao del Norte.

The pocket meeting aims to give participants technical assistance on the implementation of GAD in adherence to mandates specifically on the preparation of GAD Plan and Budget and Accomplishment Report. The team will also visit a school to assess current GAD facilities, resources and programs in place. The exercise will also help identify areas needing improvement to support gender-responsive education and development. In addition, participants will also be oriented on the region’s initiative on recognizing the schools and individuals on their great contributions and efforts in gender mainstreaming as a response to DepEd Order No. 32 s. 2017 titled: Gender Responsive Basic Education Policy”. Further, the activity will give an opportunity to interact with other GAD champions and to find solutions to the gaps and problems identified.

Meals shall be chargeable against the GAD-Funds of the host division while traveling and other related expenses incurred related to the activity shall be chargeable against local MOOE Funds, subject to its availability and the usual accounting and auditing rules and regulations.

Participants are expected to arrive at the venue before lunch time on August 22, 2024 and are advised to wear violet or GAD Polo Shirt.

Immediate dissemination and compliance with this Memorandum is directed.

DepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 DATE: AUG 13 2024 TIME: 2:27

*Melanie F. Estacio*  
**MELANIE F. ESTACIO, PhD, CESO VI**  
 OIC-Schools Division Superintendent

Enclosed: As stated  
 SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
 Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170  
 | (082)553-8375



Republic of the Philippines  
**Department of Education**  
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DepEd Schools Division of Digos  
 RECORDS SECTION

RECEIVED

DATE: 09 AUG 2024

125500  
 8:12

Office of the Regional Director

**REGIONAL MEMORANDUM**  
 FTAD-2024-018

To : Schools Division Superintendents  
 Chief Education Supervisors  
 Chief Administrative Officers  
 All Others Concerned

Subject: ATTENDANCE TO THE REGIONAL GENDER AND DEVELOPMENT  
 (GAD) POCKET MEETING AND PROVISION OF TECHNICAL  
 ASSISTANCE

Date : August 7, 2024

In accordance with the Regional Memorandum RM FTAD-2024-002 entitled: **"Schedule of Monthly Regional Pocket Meeting of Gender and Development (GAD) Focal Persons for CY 2024**, this Office directs the Schools Division Superintendents and Regional Chief Education Supervisors and Chief Administrative Officers to send GAD Focal Persons to the Regional GAD Pocket Meeting and Provision of Technical Assistance on August 22-23, 2024 at the Schools Division of the Island Garden City of Samal, Davao del Norte.

The pocket meeting aims to give participants technical assistance on the implementation of GAD in adherence to mandates specifically on the preparation of GAD Plan and Budget and Accomplishment Report. The team will also visit a school to assess current GAD facilities, resources, and programs in place. The exercise will also help identify areas needing improvement to support gender-responsive education and development. In addition, participants will also be oriented on the region's initiative on recognizing the schools and individuals on their great contributions and efforts in gender mainstreaming as a response to DepEd Order No. 32 s. 2017 titled: "Gender Responsive Basic Education Policy". Further, the activity will give an opportunity to interact with other GAD champions and to find solutions to the gaps and problems identified.

Meals shall be chargeable against the GAD-Funds of the host division while traveling and other related expenses incurred related to the activity shall be chargeable against local MOOE Funds, subject to its availability and the usual accounting and auditing rules and regulations.

Participants are expected to arrive at the venue before lunch time on August 22, 2024 and are advised to wear violet or GAD Polo Shirt.

Attached in this Memorandum is the list of participants in the pocket meeting.



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147  
 Email Address: region11@depd.gov.ph  
 Website: www.depedroxi.ph

Doc. Ref. Code	RO-KMT-F001	Rev	00
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DAVAO REGION

Office of the Regional Director

Immediate dissemination and compliance with this Memorandum is directed.

ALLAN G. FARNAZO  
Director

Enclosed: As stated.

ROF3/app

RECORDS SECTION  
RELEASED

By: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: Aug. 08, 2024  
2:10 p



Address: F. Torres St., Davao City (8000)  
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Office of the Regional Director

**LIST OF PARTICIPANTS**

**A. Division GAD Focal Persons**

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Davao del Norte	June Angelo Mercado
Davao de Oro	Grace D. Pontillas
Mati City	Ana Mae S. Padullon
Davao Occidental	Nelson G. Balagtas
Davao Oriental	Mary Grace Y. Mercado
Digos City	Janice S. Serenio-Alquizar
Panabo City	Ailene B. Añonuevo
Tagum City	Eduard Mark A. Bautista
Davao City	Jonas P. Piore
Samal City	Evangeline C. Bongcac
Davao del Sur	Jessie S. Sajol

**B. Regional Office**

FTAD GAD TWG	Aris B. Juanillo Aida P. Placencia Ronnie S. Mercado Julieta S. Nicolas	Chief, GAD Regional Focal Person EPS, GAD Alternate Focal Person EPS, GAD Secretariat ADAS 1, GAD Secretariat
Finance Division (FD)	Katherine C. Datoy SAO	Functional Divisions GAD Focal Persons
Administrative Division (AD)	Joy L. Sibonga AO IV	
Policy Planning and Research Division (PPRD)	Esther Khrysmaye A. Roble AO II	
Human Resource Development Division (HRDD)	Mariane B. Tubo EPS II	
Quality Assurance Division (QAD)	Ma. Cristina B. Dionisio EPS	
Education Support Services Division (ESSD)	Marra Medrano Dentist III	
Curriculum and Learning and Management Division (CLMD)	Joiesa M. Presbitero EPS	



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**Matrix of Activities**  
**GAD Pocket Meeting and Provision of Technical Assistance**  
**August 22-23, 2024**

**Venue: Schools Division of the Island Garden City of Samal**

DAY/TIME	Activity	Persons Involved
Day 1-August 22, 2024 8:00-11:00 a.m.	<ul style="list-style-type: none"> <li>Arrival Time/Registration</li> </ul>	GAD Secretariat
1:00 p.m.- 4:30 p.m.	<ul style="list-style-type: none"> <li>School Visit at Mambago B National High School</li> </ul>	Evangeline C. Bongcac GAD Focal Person- Island Garden City of Samal Division
4:30-p.m.-5:00p.m.	<ul style="list-style-type: none"> <li>Proceed to Emilia Oases of Faith, Tambo, Babak, IGaCoS</li> </ul>	
Day 2-August 23, 2024		
8:00-8:30 a.m.	<ul style="list-style-type: none"> <li>Checking of Attendance</li> <li>Preliminaries</li> </ul>	GAD Secretariat/Host Division
	<ul style="list-style-type: none"> <li>Acknowledgement of Participants</li> </ul>	Host Division
	<ul style="list-style-type: none"> <li>Welcome Message</li> </ul>	Gay P. Taguiran Assistant Schools Division Superintendent
	<ul style="list-style-type: none"> <li>Message</li> </ul>	Nelson C. Lopez, CESO V Schools Division Superintendent
8:30- 9:30 a.m.	<ul style="list-style-type: none"> <li>Presentation of GAD Accomplishments</li> </ul>	Evangeline C. Bongcac GAD Focal Person- Island Garden City of Samal Division
9:30-10:00 a.m.	Health Break	
10:00-11:00 a.m.	<ul style="list-style-type: none"> <li>Presentation of the Result of the Gender Mainstreaming Evaluation Framework (GMEF)</li> <li>GADvocate Awards</li> </ul>	Aida P. Placencia, PhD Regional GAD Alternate Focal Person
11:00-12:00 p.m.	<ul style="list-style-type: none"> <li>Guideline on the Recognition of Outstanding Performance in Gender and Development</li> </ul>	Aida P. Placencia, PhD Regional GAD Alternate Focal Person
12:00-1:00 pm	<ul style="list-style-type: none"> <li>Lunch Break</li> </ul>	
1:00-3:00 pm	<ul style="list-style-type: none"> <li>Addressing Issues and Concerns:               <ul style="list-style-type: none"> <li>Preparation of GAD Plan and Budget</li> <li>Other Matters</li> </ul> </li> </ul>	Katherine B. Datoy Supervising Administrative Office  Aida P. Placencia EPS/ Regional GAD Alternate Focal Person  Aris B. Juanillo, PhD Chief Education Supervisor/ Regional GAD Focal Person
3:00 p.m. Onwards	<ul style="list-style-type: none"> <li>Homeward Bound</li> </ul>	



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