



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 509

To : Public Schools District Supervisors
Public and Private SHS School Heads

Subject : **ENTRANCE AND SCHOLARSHIP EXAM TO GRADE 12-SENIOR
HIGH SCHOOL (SHS) STUDENTS**

Date : August 19, 2024

This memorandum is issued not for endorsement but only for the information of schools.

In reference to the attached letter from Engr. Neil C. Capricho, Director of Admission, Marketing and Scholarship Office of University of Immaculate Concepcion (UIC), this Office informs the field that UIC will conduct **Entrance and Scholarship Exam to Grade 12- Senior High School (SHS) students of Public and Private Schools on November 23, 2024 (Saturday) at 2:00-4:00 p.m at Holy Cross Academy of Digos, Inc.**

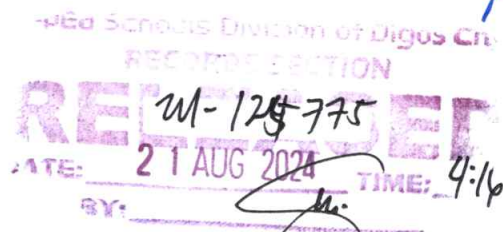
The said examination is open to all Grade 12- SHS. Testing materials (pencils, questionnaire, and answer sheets) will be provided. Examinees need only to bring their school ID or any identification upon coming to the testing center.

All other details are found in the enclosures for ready reference.

Immediate dissemination of this Memorandum is desired.


MELANIE P. ESTACIO

OIC- Schools Division Superintendent



Enclosed: As stated.
SGOD/cab



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

August 19, 2024

ENGR. NEIL C. CAPRICHIO

Director, Admission, Marketing and Scholarship Office
University of the Immaculate Conception

Dear Engr. Capricho:

This is in reference to your letter dated August 13, 2024, requesting this office to allow you to visit schools in our division as well as to promote and conduct the Entrance and Scholarship Exam to Grade 12-Senior High School (SHS) Students of Public and Private Schools at your Testing Center, Holy Cross Academy of Digos, Inc. on November 23, 2024 (Saturday) at 2:00-4:00 p.m.

This office interposes no objection to your request provided that your proposed activity is compliant with the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2005 titled "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".

Kindly coordinate with the concerned school heads on the date of your visit.

Very truly yours,


MELANIE P. ESTACIO

OIC-Schools Division Superintendent



SGOD/cab

Copy furnished: School Heads of all Senior High Schools in this Division



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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University of the Immaculate Conception

Father Selga Street, Davao City 8000, Philippines
221-8090; 221-8181 local 145
www.uic.edu.ph
admission@uic.edu.ph

Admission, Marketing & Scholarship (AM&S) Office

August 13, 2024

MELANIE P. ESTACIO, PhD, CESO VI
OIC - Schools Division Superintendent
Division of Digos City
Department of Education - Region XI
Roxas St., Digos City, Davao del Sur



Dear Dr. Estacio:

Greetings from the University of the Immaculate Conception (UIC), Davao City!

The UIC Admission, Marketing and Scholarship Office in coordination with the Guidance Office is early preparing for the administration of our **Entrance and Scholarship Exam to Grade 12 - Senior High School (SHS) Students** of Public/Private Schools. The examination will commence from September 2024 until May 2025.

In connection to this, the undersigned humbly requests for endorsement from your office to allow us visit schools, promote and conduct the said examination in your region/division our partner Testing Center/s:

Testing Center / School	Date	Time
Holy Cross Academy of Digos, Inc.	November 23, 2024 (Sat)	2:00pm-4:00pm

Further, we would appreciate it if the information could be disseminated to schools under your region / division. Rest assured that we will have proper coordination and arrangement with the School Heads / Principal to ensure no disruption of classes.

The said examination is open to all Grade-12 SHS. Testing materials (pencils, questionnaire, and answer sheets) will be provided. Examinees need only to bring their school ID or any identification upon coming to the testing center.

Please do not hesitate to reach out to us for any concerns at ncapricho@uic.edu.ph; landline: (082) 221-8090 local 145; mobile numbers: 09227198753 (Sun); 09362116692 (TM).

Hoping for a positive response on this matter, I am. Thank you very much and God bless us all.

Sincerely,

ENGR. NEIL C. CAPRICHIO

Director, Admission, Marketing and Scholarship Office
ncapricho@uic.edu.ph / 09362116692



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