



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

RFQ No. **ZA-07-08713** ✓
 Date: **August 21, 2024**
 Date and Time of Opening: **August 27, 2024, 2:00 PM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

- NOTE:**
- ALL ENTRIES MUST BE LEGIBLY WRITTEN.
 - DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
 - PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
 - PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
 - PAYMENT TERM: WITHIN 30 DAYS
 - INDICATE PRICES PER ITEM AND TOTAL AMOUNT
 - BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
 - BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

MARIA GENEVIEVE T. FRANCISQUETE
 BAC CHAIRMAN

For and in the absence of the BAC Chairperson:



CLARENCE S. PILLERIN
 BAC VICE-CHAIRMAN

REQUIRED DOCUMENTS TOGETHER WITH THE RFO:

- Mayor's/Business Permit
- PhilGEPS Registration
- Income/Business Tax Return
- Omnibus Sworn Statement (ORIGINAL)
- Bank Account Number (Photocopy of any Proof of Bank Account)

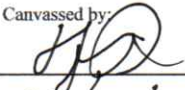
NOTE: For CY 2024, bidders shall submit these documents to DepEd Digos City Division only ONCE.

9. APPROVED BUDGET: **P 21,107.65**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 2	Procurement and Delivery of:				
	Tissue, interfolded paper towel, 150 pulls per pack	pack	91		
	Toilet tissue paper, 2 ply, 12 rolls in a pack	pack	10		
	Liquid hand sanitizer, 500ml	bottle	5		
	Insecticide, 600ml	can	5		
	Air freshener, aerosol type, 150g	can	9		
	Broom, soft (walis tambo)	piece	3		
	Cleaner, toilet bowl and urinal, 900ml-1000ml	bottle	12		
	Dust pan, rigid non-breakable plastic	piece	1		
	Furniture cleaner, aerosol type, 300ml	bottle	12		
	Liquid hand soap, 500ml	bottle	17		
	Trashbag, black, 37" x 40", XL, 10 pieces per roll or pack	pack	6		
	Toilet tissue paper, interfolded paper towel	pck	22		
	Disinfectant spray, 400ml	bottle	5		
	Dishwashing liquid, 250ml	bottle	3		
	Wet wipes, 90 sheets	pack	5		
	Curtain, black out, 7 feet long each	piece	16		
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions,
 I/We quote you on the item/s at prices noted above.

Canvassed by: 
 Date: **08/22/24**

 Company Name

 Telephone/Cellphone Number

 Printed Name/Signature of Authorized Representative

Date: _____