



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024- 70

To : Assistant Schools Division Superintendent
Division Chiefs and Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Teaching and Non-Teaching Personnel
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITIONS

Date : September 18, 2024

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY	QUALIFICATION STANDARDS			
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (SECONDARY GRADES)	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	LET/PBET/R.A.1080 (TEACHER)
Plantilla Item No.: OSEC-DECSB-TCH1-750796-2011 OSEC-DECSB-TCH1-750667-2012 Monthly Salary: ₱ 28,512.00 No. of Vacancy/ies: 2 Place of Assignment: KAPATAGAN NATIONAL HIGH SCHOOL DIGOS CITY NATIONAL HIGH SCHOOL				



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

VACANCY	QUALIFICATION STANDARDS			
	POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE
TEACHER I (ELEMENTARY GRADES)	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/R.A.1080 (TEACHER)

Plantilla Item No.: OSEC-DECSB-TCH1-750860-2018
 OSEC-DECSB-TCH1-777393-1998
 OSEC-DECSB-TCH1-777104-1998

Monthly Salary: ₱ 28,512.00

No. of Vacancy/ies: 3

Place of Assignment: ELEMENTARY GRADES

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance



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Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the SY 2023-2024 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA)** per **DepEd Order No. 7, s. 2023** (see *DepEd Order No. 7, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment*).

School Heads with Teacher I vacant items in their respective schools shall submit Report of Vacancy and Assignment (ROVA) to the Division Office – Records Section.

This announcement of vacant position shall be valid for filling up **after the 10 days** publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.

For and in the absence of the
Schools Division Superintendent


SOLLIE B. OLIVER, JD, MATE

Chief – School Governance and Operations Division
Officer-In-Charge

Schools Division of Digos City
RECORDS SECTION

RECEIVED

DATE: SEP 18 2024 TIME: 2:57P

BY: 

OSDS/ADMIN /HR/dbc



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