



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

INVITATION TO BID

Project No. 24-03-027: Installation of 1 Phase Primary Line 13.2 KV/7620V with 1-50 KVA Secondary Distribution Transformer, New Main Service Entrance, Main Control and Feeder Line Distribution of Buildings at Ruparan NHS (Short of Award)

1. The *Department of Education Digos City Division*, through the *FY 2024 GAA*, intends to apply the sum of **Two Million, Five Hundred Twenty-Five Thousand, One Hundred Seventy-Four Pesos and Ninety-Nine Centavos (Php 2,525,174.99)** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Project No. 24-03-027: Installation of 1 Phase Primary Line 13.2 KV/7620V with 1-50 KVA Secondary Distribution Transformer, New Main Service Entrance, Main Control and Feeder Line Distribution of Buildings at Ruparan NHS (Short of Award)***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Education Digos City Division* now invites bids for ***Installation of 1 Phase Primary Line 13.2 KV/7620V with 1-50 KVA Secondary Distribution Transformer, New Main Service Entrance, Main Control and Feeder Line Distribution of Buildings at Ruparan NHS*** located at Barangay Ruparan, Digos City.¹ Completion of the Works is required within ***150 Calendar Days***. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Error! Reference source not found.**
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and

¹ A brief description of the scope of Works should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from *DepEd, Digos City Division Office* through the **Office of the BAC Secretariat** and inspect the Bidding Documents at the address given below from **8:00-12:00 to 1:00-5:00 pm**.
5. A complete set of Bidding Documents may be acquired by interested bidders on **March 27 to April 16, 2024** from DepED Digos City Division BAC Secretariat (**with Cell No. 09858547447**) upon accomplishing a Payment Order Slip and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (PhP 5,000.00)** to the DepED Division Cashier.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Department of Education Digos City Division* will hold a **Pre-Bid Conference²** on **April 2, 2024 (1:30 P.M.)** at the **Conference Hall, Digos City Division Office**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **April 16, 2024 at 9:29 AM**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be on **April 16, 2024 at 9:30 AM** at the **Conference Hall, Digos City Division Office, Digos City**. Bids will be opened in the presence of the bidders’ representatives who will choose to attend at the address below. Late bids shall not be accepted.

8. Documents should be arranged sequentially in congruence to their sequence in the checklist for **Project No. 24-03-027** so provided by the BAC.
9. The *Department of Education Digos City Division* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

² May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

10. For further information, please refer to:

PETER-JASON C. SENARILLOS

BAC Head Secretariat

DepED, Digos City Division Office

Cor. Roxas & Lopez Jaena Sts, Digos City

082-553-8396/ 082-553-8376/09858547447

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MARIA GENEVIEVE T. FRANCISQUETE, CESO VI

Chairperson

Bids and Awards Committee