



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DIGOS CITY**

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

**DIVISION MEMORANDUM**

CID-2024-497

To : Assistant Schools Division Superintendent  
CID Chief  
Human Resource Management Officers  
Jem Boy B. Cabrella – Education Program Supervisor

Subject : **ATTENDANCE TO 2024 HUMAN CAPITAL EXCELLENCE SUMMIT**

Date : October 30, 2024

In relation to the invitation from the Director IV, Dir. Cyril-Nathan SM. Eamiguel of the Civil Service Commission Regional Office XI, this office advises Jem Boy B. Cabrella to attend to the 2024 Human Capital Excellence Summit on November 19, 2024 from 8:00 AM to 4:00 PM at the Philippine International Convention Center (PICC), Pasay City.

This Information Session is aimed to:

1. provide a venue for Bangko Sentral ng Pilipinas (BSP) to share their journey towards being a certified Level 4: Seal of Excellence in the PRIME-HRM and their implementation of the four (4) core HR functions, including their HR information system; and
2. allow government agencies to network and exchange ideas on the respective HR implementation practices.

Transportation, accommodation, and other incidental expenses shall be charged against Division MOOE / Local Funds.

For information, guidance and compliance.

  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**

DATE: OCT 31 2024 TIME: 11:20 AM

BY: 

Enclosed: As stated.

CID/jbc



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CIVIL SERVICE COMMISSION  
DAVAO DEL SUR FIELD OFFICE

RECEIVED

DATE: 10-14-24 TIME: 7:57

ANGELINA SARNO

October 23, 2024

**DR. MELANIE P. ESTACIO, CESO VI**  
Schools Division Superintendent  
Department of Education - Schools Division of Digos City  
Roxas Cor. Lopez Jaena St. 8002 Digos City, Davao del sur

Subject: Letter of Invitation to Agencies to the 2024 Human Capital Excellence Summit  
Reference No: CSCROXI20241023\_2CFC0

Dear **Superintendent Estacio**:

*Greetings from the Civil Service Commission (CSC)!*

In 2019, the *Bangko Sentral ng Pilipinas* was awarded the Level 4: Seal of Excellence relative to the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) of the Civil Service Commission. Since then, the BSP has conducted numerous information sessions on the journey that the BSP underwent to attain the Level 4 of the PRIME-HRM, including how it implements the four (4) Human Resource Pillars i.e., Recruitment, Selection and Placement; Learning and Development; Performance Management; and Rewards and Recognition, including HR information system, to fellow government agencies that send their request for benchmarking.

In line with this, we would like to inform you that the Civil Service Commission - Civil Service Institute, in collaboration with the *Bangko Sentral ng Pilipinas* (BSP), will be conducting another batch of the 2024 Human Capital Excellence Summit: The BSP's Journey towards Level 4 PRIME-HRM on **November 19, 2024** at 8:00 a.m. to 4:00 p.m. The venue for the Information Session will be at the *Philippine International Convention Center (PICC), Pasay City*. The Information Session will be a venue for BSP to share their journey towards being a certified Level 4: Seal of Excellence in the PRIME-HRM and their implementation of the four (4) core HR functions, including their HR information system. This will also allow government agencies to network and exchange ideas on the respective HR implementation practices.

In this regard, we would like to invite your agency, which is preparing for the PRIME-HRM maturity Level 3 status, to the said Information Session. Transportation, accommodation expenses (if necessary) and other related expenses, shall be shouldered by your Agency. A Certificate of Completion shall be issued to all participants with credit of eight (8) leadership and management training hours.

Thank you and more power!

Very truly yours,

  
CYRIL NATHAN S.M. EAMIGUEL  
Director IV