



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

OSDS-2024-308

To : **ATTY. CLARISSE JOY C. ARNAEZ-LLABAN**- Legal Officer
JIHAN JANE C. MENDEZ- Legal Unit Staff

Subject : **ATTENDANCE TO QUARTERLY MEETING WITH SDO
LAWYERS AND LEGAL SECTION IN-CHARGE**

Date : **September 25, 2024**

This is in relation to Regional Memorandum ORD- 2024-090 dated September 17, 2024, re: Attendance to Quarterly Meeting with SDO Lawyers and Legal Section In-Charge.

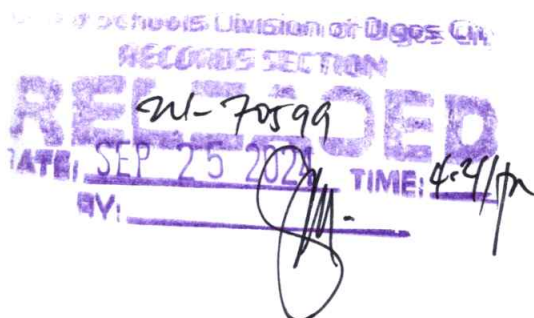
In view thereof, you are hereby directed to attend the Quarterly Meeting on **October 18, 2024**, at the Waling-Waling Hall, Regional Office.

Meals shall be chargeable to Regional Office funds while travelling expenses and other incidental expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For information, guidance, and compliance.

For and in the absence of the
Schools Division Superintendent


NORELIZA A. MISAL
Accountant III
Officer In-Charge



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
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RECORD



Republic of the Philippines
Department of Education
DAVAO REGION

23 SEP 2024
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Office of the Regional Director

REGIONAL MEMORANDUM

ORD- 2024-090

To : Schools Division Superintendents

Subject : ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS AND LEGAL SECTION IN-CHARGE

Date : September 17, 2024

As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.

In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting on October 18, 2024 at the Waling-Waling Hall, Regional Office.

Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

ALLAN G. FARNAZO
Director

Enclosed: As stated

ORD/LU 4/mcc

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

By:
Date: Sept. 20, 2024
38278



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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

LIST OF PARTICIPANTS

Office	Names	Numbers
Regional Office	1. Atty. Lorenza C. Pitulan 2. Atty. Shemelyn D. Gamorot- Bilbao 3. Cecille Maria Sheelah Balbas-Limosnero 4. Joan C. Junia 5. Mary Grace C. Cataytay	5
Davao City	1. Atty. Immaculate G. Clark 2. Harey Lyka B. Roseos 3. Joanna Paula Cagape	3
Digos City	1. Atty. Clarisse Joy C. Arnaez-Llaban 2. Jihan Jane Cagas Mendez	2
Island Garden City Of Samal	1. Atty. Darwin Z. Pulido	1
Davao Oriental	1. Atty. Jimar C. Balo 2. Rien Sanchez Bautista	2
Davao De Oro	1. Atty. Billy Anjo A. Labradores 2. Angelica G. Celso	2
Davao Del Sur	1. Atty. Maruli Ali G. Sanchez 2. Adrienne M. Bajao	2
Davao Occidental	1. Atty. Glein Mark L. Bodiongan	1
Mati City	1. Atty. Arnold Costelo/ Illuminado D. Boiser	1
Tagum City	1. Atty. Kennerly Albert R. Malinao	1
Panabo City	1. Atty. Annalene A. Dacumos	1
Davao del Norte	1. Atty. Vevirle O. Gallo	1
	Total No. of Participants	22



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