



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-538

To : Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
Education Program Supervisors  
Public School Heads  
Public School Teachers

Subject : **CALL FOR NOMINATION FROM THE SEAMEO VOCTECH IR4.0 APPLICATION TO ENHANCE TEACHING AND LEARNING THROUGH CLOUD SERVICES**

DATE : SEPTEMBER 12, 2024

This is in reference to Regional Memorandum HRDD-2024-216 dated September 9, 2024, 2024 signed by Allan G. Farnazo, Director IV re: **Call for Nomination from the SEAMEO VOCTECH IR4.0 Application to Enhance Teaching and Learning Through Cloud Services.**

Be informed that for selection purposes, each Schools Division Office shall nominate at least one qualified participant who meets the qualifications and submit the documentary requirements to the Human Resource Development Division on or before September 11, 2024, for appropriate action and technical assistance. Details are provided in the enclosures.

Participants Nomination Form and required documents must be accomplished and uploaded on or before September 13, 2024, through <https://forms.office.com/r/E3WGav3xlz>.

For information and dissemination.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC-Schools Division Superintendent

DepEd Schools Division of Digos City. *9/12/24*

RECORDS SECTION

**RELEASED**

DATE: SEP 13 2024 TIME: 12:00

BY: *[Signature]*

Enclosed: As stated.  
SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170  
| (082)553-8375



RECORDS

24-37541



Schools Division Office of Digos L.A.  
RECORDS SECTION

RECEIVED

DATE: 11 SEP 2024 TIME: 1:49

Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**

HRDD-2024-216

To : Schools Division Superintendents

Subject: CALL FOR NOMINATION FOR THE SEAMEO VECTECH IR4.0  
APPLICATION TO ENHANCE TEACHING AND LEARNING  
THROUGH CLOUD SERVICES

Date : September 9, 2024

Respectfully referred to the Schools Division Superintendents, this Region, the attached DM-OUHRD-2024-1723 from Wilfredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development, entitled IR4.0 Application to Enhance Teaching and Learning through CLOUD Services.

Be informed that for selection purposes, each Schools Division Office shall nominate at least one qualified participant who meets the qualifications and submit the documentary requirements to the Human Resource Development Division on or before September 11, 2024, for appropriate action and technical assistance. Details are provided in the enclosures.

Participants Nomination Form and required documents must be accomplished and uploaded on or before 13 September 2024, through <https://forms.office.com/r/E3WGav3xlz>.

For information and dissemination.

**ALLAN G. BARNAZO**  
Director IV

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
**RELEASED**

Enclosed: As Stated.

ROH5/mbt

IV: [Signature]  
Date: Sept. 11, 2024  
37541



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
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Effectivity	07.01.24	Page	1 of 1







Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION ROXAS  
RECORDS SECTION  
**RECEIVED**  
By: [Signature] 37541  
Date: 9-5-24  
Time: 1:27

MEMORANDUM  
DM-OUHROD-2024-1923

TO : Regional Directors  
Schools Division Superintendents  
School Heads  
All Others Concerned

FROM : **WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource  
and Organizational Development

SUBJECT : **CALL FOR NOMINATION FOR THE SEAMEO VOCTECH IR4.0  
APPLICATION TO ENHANCE TEACHING AND LEARNING  
THROUGH CLOUD SERVICES**

DATE : 04 September 2024

1. The Southeast Asian Ministers of Education Organization Regional Centre for Vocational and Technical Education and Training (SEAMEO VOCTECH) announces its **Call for Nomination** for its training scholarship offering titled **IR4.0 Application to Enhance Teaching and Learning through CLOUD Services**, with course details as follows:

<b>Course Title</b>	IR4.0 Application to Enhance Teaching and Learning through CLOUD Services
<b>Course Schedule</b>	04-06 November 2024 (online) 18-23 November 2024 (face-to-face)
<b>No. of Slots</b>	1
<b>Modality</b>	Hybrid
<b>Target Participants and Qualifications</b>	<ul style="list-style-type: none"> <li>Educators, instructional designers, and technology enthusiasts who are interested in creating and integrating Augmented Reality (AR) and Virtual Reality (VR) technologies in their practice</li> <li>Participants who seek to enhance their skills in using cloud services, online applications, and immersive technologies for content development and delivery, will greatly benefit from this program</li> </ul>
<b>Deadline of Submission</b>	13 September 2024



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2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**. The **Scholarship Clearance (Enclosure 2)** should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 13 September 2024**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/E3WGav3x1z>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the **NEAP Scholarship Secretariat** through email [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and or landline (02) 8715-9919.
6. For immediate dissemination and appropriate action.

**Enclosures:**

Enclosure 1 – Checklist of General Eligibility Requirements

Enclosure 2 – Scholarship Clearance

*[NEAPScholarshipSecretariat/Bedana]*



**GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST**

<b>Name:</b>	
<b>Scholarship Program:</b>	
<b>Sponsoring Agency/Organization:</b>	
<b>Region/SDO:</b>	
<b>Work Station:</b>	

<b>Remarks (✓, X, others)</b>	<b>Eligibility</b>	<b>Documentary Requirements</b>
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)



	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any.  **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo  l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	

**Preferred Qualifications Set by SEAMEO VOCTECH**

1. Programme leaders or highly committed and motivated teachers/instructors/trainers of Robotic and Smart System.
2. An existing trainer with basic technical expertise or experience in the respective trade area.
3. Maximum age of 50
4. Must have a good command of English and IT Skills
5. Must have the capability and capacity to conduct post-training sharing workshop to their colleagues.



**SCHOLARSHIP CLEARANCE**

<b>I. NAME</b>		
<b>II. Position/Designation</b>		
<b>III. Permanent Station</b>		
<b>IV. Has availed any scholarship program</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	If yes, fill out sections V-X, as applicable.
<b>V. Scholarship Program</b>	<b>Program Type</b>	<b>Title of the Program</b>
	<input type="checkbox"/> <b>Degree</b> <input type="checkbox"/> <b>Non-Degree</b>	
<b>VI. Scholarship Duration</b>		
<b>VII. Status</b>	<input type="checkbox"/> <b>Completed the course</b> (Submit a copy of Certificate of Completion)	<input type="checkbox"/> <b>Withdrawn from the Course</b> (State the reason below)





<b>VIII. Reason/s for Non-Completion</b> (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others Explain further.	
<b>IX. Service Obligation</b>	No. of Months/Yrs Required	No. of Months/Yrs Completed
<b>X. Reason for Non-Completion</b> (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others Explain further.	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

_____ Name and Signature of the Scholar	_____ Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	
_____ Name and Signature of the Recommending Authority (SDO - HRDD)	_____ Date and Time