



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024- 578

To : REYZEN O. MONSERATE  
Senior Education Program Specialist  
Division Sports Officer

Subject : ATTENDANCE IN THE COORDINATION MEETING WITH DIVISION  
SPORTS OFFICERS

Date : September 19, 2024

In reference to Regional Memorandum ESSD-2024-385 re: Coordination Meeting with Division Sports Officers, you are hereby directed to attend the said activity on September 26, 2024 at Kairos Kitchen, Inigo St., Obrero, Davao City.

The meeting aims to discuss the following:

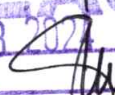
- a. updates from the latest Post-Palaro Conference to be held in Cebu City on September 23-25, 2024 and other announcements from Central Office;
- b. recommended timelines for the lower meet up to the 2025 Palarong Pambansa;
- c. submission of signed copies of SSEEDP Inventory and Status of Procurement of SSEEDP Batch 3;
- d. submission of Utilization Report/s of Downloaded PSF Funds for the 2024 Division Meet;
- e. status of Hiring of Contract of Service (COS) allotted for the 5 SDO-Provinces; and
- f. Other matters.

Travel and other incidental expenses shall be charged to local funds, while snacks and lunch shall be charged to downloaded funds from Central Office intended for SSEEDP Monitoring and/or remaining funds intended for sports.

For information and compliance

  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC- Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
24-70491  
DATE: SEP 23 2024 TIME: 1:05 pm  
BY: 

Enclosed: As stated.  
SGOD/rom



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



38 306



Republic of the Philippines  
**Department of Education**  
DAVAO REGION



Office of the Regional Director

**REGIONAL MEMORANDUM**  
ESSD-2024-385

SCHOOLS DIVISION OFFICERS  
**RECEIVED**  
18 SEP 2024 TIME 2:08 PM  
ajm.

To : Schools Division Superintendents

Subject : COORDINATION MEETING WITH DIVISION SPORTS OFFICERS (DSOs)

Date : September 16, 2024

This Office through the Education Support Services Division (ESSD) will conduct a **Coordination Meeting with Division Sports Officers (DSOs)** on **September 26, 2024** at Kairos Kitchen, Inigo St, Obrero, Davao City.

The meeting aims to discuss the following:

- a. updates from the latest Post-Palaro Conference to be held in Cebu City on September 23-25, 2024 and other announcements from Central Office;
- b. recommended timelines for the lower meet up to the 2025 Palarong Pambansa;
- c. submission of signed copies of SSEEDP Inventory and status of procurement of SSEEDP Batch 3;
- d. submission of Utilization Report/s of Downloaded PSF Funds for the 2024 Division Meet;
- e. status of Hiring of Contract of Service (COS) allotted for the 5 SDO-Provinces; and
- f. other matters.

In view thereof, DSOs are required to attend and bring along with them the expected signed reports.

Travel and other incidental expenses of participants are charged to local funds, while snacks and lunch shall be charged to downloaded funds from Central Office intended for SSEEDP Monitoring and/or remaining funds intended for sports.

For more information, contact Alim J. Maguindanao, PDO IV/RSO, at (0921) 699-4421.

Immediately dissemination of this Memorandum to all concerned is required.

RECORDS SECTION  
**RELEASE**

**ALLAN G. FARNAZO**  
Director IV

ROE2/ajm

By: [Signature] Sept. 18, 2024  
Date: [Signature] 38 306



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